

KANKAKEE COMMUNITY COLLEGE
District 520

January 9, 2007

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those in attendance were:

Mr. Hugh E. VanVoorst, Chairman
Mr. Jerald W. Hoekstra, Vice Chairman
Mr. J. Dennis Marek, Secretary
Mr. Brad Hove
Mr. Patrick D. Martin
Mrs. Betty Meents
Ms. Kaylee Balthazor, Student Representative

Also attending:

Dr. Girard W. Weber, President
Administrative Staff

*** INDICATES APPROVAL OF MINUTES FROM THE DECEMBER 11, 2006, LEVY PUBLIC HEARING MINUTES, THE DECEMBER 11, 2006, BOARD MEETING AND THE JANUARY 9, 2007, CONSENT AGENDA ITEMS**

* By consent, motion was made by Mr. Marek and seconded by Mr. Hoekstra to approve the Minutes from the December 11, 2006, Levy Public Hearing, the December 11, 2006, Board Meeting and the January 9, 2007, Consent Agenda Action Items 1 through 3. On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

*** APPROVAL OF STUDENT EMPLOYMENT AND WAGES**

The administration presented a detailed list of student employees and wages to be paid. * By prior consent motion, Motion was made by Mr. Marek and seconded by Mr. Hoekstra to approve the student employment and wages as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

***RECOMMENDATION FOR TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve reimbursement payment to the six (6) staff members in compliance with the Board's Tuition/Course Reimbursement Policy. * By prior consent motion, motion was made by Mr. Marek and seconded by Mr. Hoekstra to approve the reimbursement payment to the persons as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

*** REQUEST TO PROCEED WITH HIGH-SPEED CONNECTIVITY PROJECT**

The administration recommends the Board of Trustees approve and provide authorization to proceed with obtaining the services and routing equipment as presented to provide high-speed connectivity to the new WIA/Adult Education site for February 2007 occupancy. * By prior consent motion, motion was made by Mr. Marek and seconded by Mr. Hoekstra to approve and provide authorization to proceed as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

REQUEST FOR A CONSTRUCTION CRAFT LABORER AAS DEGREE PROGRAM AND A CONCRETE SPECIALIST CERTIFICATE PROGRAM

The administration recommends the approval of the Construction Craft Laborer AAS Degree Program and a Concrete Specialist Certificate Program. Motion was made by Mr. Hoekstra and seconded by Mr. Marek to approve the Construction Craft Laborer AAS Degree Program and a Concrete Specialist Certificate Program as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

RECOMMENDATION TO PROCEED WITH SCHEMATIC DESIGN AND DESIGN DEVELOPMENT FOR THE HEALTH CAREERS CENTER FOR EXCELLENCE

The administration recommends proceeding with RGB Architectural Group for schematic design and design development at an estimated cost of \$86,044. Motion was made by Mr. Marek and seconded by Mrs. Meents to approve proceeding with RGB Architectural Group for schematic design and design development at an estimated cost of \$86,044 as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

President Weber and Student Representative Balthazor provided their oral reports to the Board. Information Items were reviewed. Consensus was to change the time of commencement ceremony to 10:00 a.m.

PURCHASE ORDER REQUISITIONS OVER \$5,000

The administration presented eight (8) purchase order requisitions over \$5,000 for Board approval. Motion was made by Mr. Marek and seconded by Mr. Hove to approve the eight (8) purchase order requisitions over \$5,000 as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

SHORT TERM INVESTMENTS

The administration presented short-term investments to the Board of Trustees for approval. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the investments as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, Martin, Meents VanVoorst

NAYS: None

Motion Carried

RECONCILED CASH FUND and INVESTMENT & FINANCIAL SUMMARY

The administration presented the reconciled cash report for November 30, 2006, and the Investment and Financial Summary report for December 31, 2006.. Motion was made by Mr. Hove and seconded by Mr. Hoekstra to accept the Reconciled Cash Report and Investment and Financial Summary subject to audit. On voice vote, the motion was unanimously approved.

BILL APPROVAL

Bills totaling \$2,075,267.07 were presented for Board review. The total for the Operating Account was \$1,222,719.10, Payroll Account, \$850,480.94 and Imprest Account \$2,067.03. The total, by fund, were: Education Fund, \$432,318.89; Operations & Maintenance Fund, \$87,366.54; Operations & Maintenance Fund – Restricted, \$585,000; Auxiliary Fund, \$182,399.41, Restricted Fund, \$15,207.67, WIA Fund, \$161,215.20, Audit Fund, \$2,500.00; Liability Protection Settlement Fund, \$39,007.29; Imprest, \$2,067.03; and Payroll and Related Bills \$1,152,600.04. Motion was made by Mr. Marek and seconded by Mr. Hoekstra to approve the bill approval and bill summary sheets as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

The Board agenda scheduled to go into closed session for the purposes of the Board discussing matters of personnel and a review of closed session minutes, pursuant to Sections 2-c-1 and 2-c-21 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mr. Hoekstra. On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

The Board went into closed session at 5:43 p.m. The Board returned at 6:03 p.m. Motion was made by Mr. Marek and seconded by Mr. Martin to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

* By consent motion, motion was made by Mr. Hove and seconded by Mr. Hoekstra to approve the matters of personnel – Items 1-6 as presented and recommended by the administration as enumerated hereinbelow:

Matters of Personnel:

- (1) Approval of Corporate and Continuing Education Contracts
- (2) Revisions to Part-time Instructor List, Credit Division, Fall Semester, 2005
- (3) Revisions to Part-time Instructor List, Credit Division, Spring Semester, 2007

- (4) Approval of New Position Descriptions
- (5) Employment and Transfer of Staff
- (6) Staff Resignation(s)

On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

Motion was made by Mr. Marek and seconded by Mr. Hove to approve the closed session minutes and their release from the following meeting dates: October 10, 2005; November 14, 2005; January 17, 2006, February 13, 2006, April 10, 2006; June 12, 2006; July 12, 2006; August 14, 2006; September 11, 2006; October 9, 2006; November 13, 2006; and December 11, 2006. On voice vote, the motion was unanimously approved.

Motion was made by Mr. Marek and seconded by Mr. Hoekstra to authorize the preparation and execution of a resolution to honor the Charltons. On voice vote, the motion was unanimously approved.

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn Board Meeting at 6:5 p.m. was made by Mr. Hove and seconded by Mr. Hoekstra. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Clerk

Approved:

Chairman

Secretary