

KANKAKEE COMMUNITY COLLEGE
District 520

March 12, 2007

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:03 p.m. in the Board Room on campus. Those in attendance were:

Mr. Hugh E. VanVoorst, Chairman
Mr. J. Dennis Marek, Secretary
Mr. Richard Frey
Mr. Brad Hove
Mr. Patrick D. Martin
Mrs. Betty Meents

Also attending:

Dr. Girard W. Weber, President
Administrative Staff

*** INDICATES APPROVAL OF MINUTES FROM THE FEBRUARY 20, 2007, BOARD MEETING AND THE MARCH 12, 2007, CONSENT AGENDA ITEMS**

* By consent, motion was made by Mr. Frey and seconded by Mr. Marek to approve the Minutes from the February 20, 2007, Board meeting and the March 12, 2007, Consent Agenda Action Items 1 through 5. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

*** APPROVAL OF STUDENT EMPLOYMENT AND WAGES**

The administration presented a detailed list of student employees and wages to be paid. * By prior consent motion, Motion was made by Mr. Frey and seconded by Mr. Marek to approve the student employment and wages as presented. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

*** APPROVAL FOR PAYMENT AUTHORIZATIONS FOR WIA TRANSPORTATION**

The administration recommended approval for payment to the participant additions to the IA, ID and 1Y-OS/IS programs as presented * By prior consent motion, motion was made by Mr. Frey and seconded by Mr. Marek to approve the payments as presented. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

*** APPROVAL OF WIA SUPPORTIVE SERVICES - DAYCARE**

The administration recommended that payment no greater than \$1,500.00 be approved for supportive services provided by Kankakee Community College Child Development Center for eligible Student and Workforce Services/WIA participants in Program Year 2006 (07/01/06 to 07/30/07). * By prior consent motion, motion was made by Mr. Frey and seconded by Mr. Marek to approve payment no greater than \$1,500.00 as presented. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

*** APPROVAL TO ACCEPT FUNDS**

The administration recommended the acceptance of an award of \$2,000.00 for the ICCB Career and Technical Education Regional Collaboration Grant and approval of the budget as presented. * By prior consent motion, motion was made by Mr. Frey and seconded by Mr. Marek to approve the acceptance of the award of \$2,000.00 and approval of the proposed budget. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

*** APPROVAL TO REQUEST BIDS**

The administration recommends the Board of Trustees approve soliciting bids for ground supplies and vinyl wall covering and a proposal for food service. * By prior consent motion, motion was made by Mr. Frey and seconded by Mr. Marek to approve the request to bid ground supplies and vinyl wall covering and a proposal for food service as presented. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

REQUEST FOR AUTHORIZATION TO PROCEED WITH RADIO STATION PROJECT

The administration recommended approving the request to solicit and award bids for new radio station equipment not to exceed \$25,000, and to proceed with moving the radio station from its current location at Olivet Nazarene University to Kankakee Community College. Motion was made by Mr. Marek and seconded by Mrs. Meents to approve the request as presented at a cost not to exceed \$25,000 and to proceed with the project. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

PERMIT APPLICATION

The administration recommends the Board of Trustees approve the permit applications for the March 28 and April 19, 2007, activities as presented. Motion was made by Mr. Martin and seconded by Mrs. Meents to approve the two (2) permit applications for the event as presented.

AYES: Frey, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

RECOGNITION OF DENNIS CLARK

The administration recommends the Board of Trustees execute a Resolution honoring Coach Dennis Clark for his induction into the National Junior College Athletic Association Region IV Hall of Fame. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the execution of a Resolution honoring Coach Dennis Clark as presented. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

President Weber provided his oral report to the Board and ICCTA Representative Frey presented his oral report to the Board. Information Items were reviewed.

PURCHASE ORDER REQUISITIONS OVER \$5,000

The administration presented seven (7) purchase order requisitions over \$5,000 for Board approval. Motion was made by Mr. Marek and seconded by Mrs. Meents to approve the seven (7) purchase order requisitions over \$5,000 as presented. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

RECONCILED CASH FUND

The administration presented the reconciled cash report for January 31, 2007. Motion was made by Mr. Marek and seconded by Mr. Frey to accept the Reconciled Cash Report subject to audit. On voice vote, the motion was unanimously approved.

INVESTMENT & FINANCIAL SUMMARY

The administration presented the Investment and Financial Summary report for February 28, 2007. Motion was made by Mr. Frey and seconded by Mr. Martin to accept the Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

BILL APPROVAL

Bills totaling \$2,690,556.95 were presented for Board review. The total for the Operating Account was \$1,596,078.77, Payroll Account, \$1,090,816.78 and Imprest Account \$3,661.40. The total, by fund, were: Education Fund, \$1,025,939.40; Operations & Maintenance Fund, \$65,958.12; Auxiliary Fund, \$114,474.89, Restricted Fund, \$34,162.87, WIA Fund, \$45,336.10, Audit Fund, \$8,050.00; Liability Protection Settlement Fund, \$19,027.45; Imprest, \$3,661.40; and Payroll and Related Bills \$1,373,946.72. Motion was made by Mr. Marek and seconded by Mrs. Meents to approve the bill approval and bill summary sheets as presented. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

The Board agenda scheduled to go into closed session for the purpose of the Board discussing matters of personnel pursuant to Section 2-c-1 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mr. Frey. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

The Board went into closed session at 5:53 p.m. The Board returned at 6:32 p.m. Motion was made by Mr. Marek and seconded by Mr. Martin to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

* By consent motion, motion was made by Mr. Hove and seconded by Mr. Frey to approve the matters of personnel – Items 2-9 as presented and recommended by the administration as enumerated below:

Matters of Personnel:

- (2) Approval of Corporate and Continuing Education Contract(s)
- (3) Revisions to Part-time Instructor List, Credit Division, Spring Semester, 2007
- (4) Revisions to Part-time Instructor List, Credit Division, Summer Semester, 2006
- (5) Revisions to Full-time Instructor List, credit Division, Fall Semester, 2006
- (6) Revisions to Full-time Overload Summary 2006-2007
- (7) Approval of New Position Descriptions
- (8) Employment and Transfer of Staff
- (9) Resignation(s) and/or Termination(s)

On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn Board Meeting at 6:34 p.m. was made by Mrs. Meents and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Clerk

Approved:

Chairman

Secretary