

KANKAKEE COMMUNITY COLLEGE
District 520

December 10, 2007

The Public Hearing on Kankakee Community College's Intent to Sell Funding Bonds was conducted and held immediately prior to this Board meeting pursuant to the Notice as published and posted.

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:07 p.m. in the Board Room on campus. Those in attendance were:

Mr. Hugh E. VanVoorst, Chairman
Mr. Jerald W. Hoekstra, Vice Chairman
Mr. J. Dennis Marek, Secretary
Mr. Richard Frey
Mr. Brad Hove
Mr. Patrick Martin
Mrs. Betty Meents
Rainie Themer, Student Representative to the Board

Also attending:

Dr. Girard W. Weber, President
Administrative Staff

*** INDICATES APPROVAL OF MINUTES FROM THE NOVEMBER 12, 2007, BOARD MEETING AND THE DECEMBER 10, 2007, CONSENT AGENDA ITEMS**

* By consent, motion was made by Mr. Marek and seconded by Mr. Frey to approve the Minutes from November 12, 2007, Board meeting and the December 10, 2007, Consent Agenda Action Items 1 through 3 as follows:

*** APPROVAL OF PARTICIPANT ADDITIONS TO TITLE 1A, 1D AND 1S PROGRAMS**

The administration recommended the Board approve seven (7) participant additions to the programs as presented.

*** RECOMMENDATION FOR TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve reimbursement payments to the three (3) staff member in compliance with the Board's Tuition/Course Reimbursement Policy as presented.

*** APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve soliciting bids for printing of Corporate Education schedules (3 issues) as presented.

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

AWARDING OF BIDS

The administration recommended the Board approve awarding the bids for replacement of the computer room air conditioner and welding instructional equipment as presented. Motion was made by Mr. Hoekstra and seconded by Mrs. Meents to approve awarding the bids as presented.
On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

APPROVAL OF 2008 BOARD MEETING SCHEDULE

The administration recommended the Board approve the 2008 Board of Trustee Meeting Schedule. Motion was made by Mr. Frey and seconded by Mr. Marek to approve the 2008 Meeting Schedule as presented. On voice vote, the motion was unanimously approved.

FOUNDATION GOVERNANCE DOCUMENT - INVESTMENT POLICY

The administration recommended the Board approve the Investment Policy and authorize the Kankakee Community College Foundation to seek not-for-profit status. Motion was made by Mr. Marek and seconded by Mr. Frey to approve the Investment Policy as presented and authorize the Kankakee Community College Foundation to seek not-for-profit status. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

AWARDING OF BID FOR HEALTH CAREERS CENTER FOR EXCELLENCE

The administration recommended the Board approve awarding the bid for the Health Careers Center for Excellence to the lowest, responsible bidder, Heritage Development Corporation of Kankakee, Illinois for a cost of \$2,782,698.00 plus any change orders signed by the contractor and College not to exceed 5% of the total contracted cost. Motion was made by Mr. Hoekstra and seconded by Mr. Marek to approve awarding the bid for the Health Careers Center for Excellence to Heritage Development Corporation of Kankakee, Illinois, as presented and subject to compliance with all bid specifications. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

President Weber provided his oral report to the Board; and ICCTA Representative Frey presented his oral report to the Board. Information Items were reviewed.

PURCHASE ORDER REQUISITIONS OVER \$5,000

The administration presented fourteen (14) purchase order requisitions over \$5,000 for Board approval. Motion was made by Mr. Martin and seconded by Mr. Frey to approve the fourteen (14) purchase order requisitions over \$5,000 as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

RECONCILED CASH BY FUND & INVESTMENT & FINANCIAL SUMMARY

The administration presented the reconciled cash report for October 31, 2007, and the Investment and Financial Summary report for November 30, 2007. Motion was made by Mr. Hoekstra and seconded by Mrs. Meents to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

BILL APPROVAL

Bills totaling \$2,700,250.96 were presented for Board review. Motion was made by Mr. Marek and seconded by Mr. Frey to approve the bill approval and bill summary sheets as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

The Board agenda scheduled to go into closed session for the purposes of the Board discussing matters of personnel pursuant to Sections 2-c-1 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mr. Marek. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

The Board went into closed session at 5:44 p.m. The Board returned at 6:14 p.m. Motion was made by Mr. Hove and seconded by Mr. Marek to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

* By consent motion, motion was made by Mr. Hove and seconded by Mr. Martin to approve matters of personnel – Items 1-7 as presented and recommended by the administration as enumerated below:

Matters of Personnel:

- (1) Approval of Corporate and Continuing Education Contracts
- (2) Approval of Student Employment
- (3) Approval of Additions to the Part-Time Instructor List, Credit Division,
For Summer Term, 2007
- (4) Resignation(s) and Termination(s)
- (5) Approval of New Position Descriptions
- (6) Employment and Transfer of Staff
- (7) Request to Participate in the Early Retirement Program

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn Board Meeting at 6:14 p.m. was made by Mr. Frey and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Clerk

Approved:

Chairman

Secretary