

KANKAKEE COMMUNITY COLLEGE
District 520

January 14, 2008

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:04 p.m. in the Board Room on campus. Those in attendance were:

Mr. Hugh E. VanVoorst, Chairman
Mr. Jerald W. Hoekstra, Vice Chairman
Mr. J. Dennis Marek, Secretary
Mr. Richard Frey
Mr. Brad Hove
Mr. Patrick Martin
Mrs. Betty Meents

Also attending:
Dr. Girard W. Weber, President
Administrative Staff

*** INDICATES APPROVAL OF MINUTES FROM THE DECEMBER 10, 2007, PUBLIC HEARING ON PROPOSED BOND ISSUANCE AND MINUTES FROM THE DECEMBER 10, 2007, BOARD MEETING AND THE JANUARY 14, 2008, CONSENT AGENDA ITEMS**

* By consent, motion was made by Mr. Frey and seconded by Mr. Marek to approve the Minutes from the December 10, 2007, Public Hearing and the December 10, 2007, Board meeting and the January 14, 2008, Consent Agenda Action Items 1 through 5 as follows:

*** APPROVAL OF PARTICIPANT ADDITIONS TO TITLE 1D AND 1Y SUBCONTRACT PROGRAM PARTICIPANTS**

The administration recommended the Board approve two (2) participant additions to the programs as presented.

*** APPROVAL OF CONTRACT MODIFICATIONS AND BUDGETS FOR WORKFORCE INVESTMENT ACT PROGRAM**

The administration recommended the Board approve the Workforce Board contract modifications for the FY08 WIA Program and approve the proposed FY08 budgets as presented.

*** RECOMMENDATION FOR TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve reimbursement payments to the three (3) staff member in compliance with the Board's Tuition/Course Reimbursement Policy as presented.

*** APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve soliciting bids for oscilloscopes and a skid steer loader.

*** ACCEPTANCE AS FIRST READING**

- 1. Purchasing Policy for Energy Efficient Products**
- 2. Kankakee Community College Foundation Support**

The administration recommended the Board accept the policies for First Reading as presented and that after suitable review, a second reading will be presented for final action by the Board of Trustees.

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

AWARDING OF BIDS

The administration recommended the Board approve awarding the bid for printing of the Corporate and Continuing Education schedules (3) to Warner Offset, Inc., South Elgin, Illinois, for \$23,454.00 (base), plus options as bid. Motion was made by Mr. Marek and seconded by Mr. Hoekstra to approve awarding the bid as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

CONSIDERATION AND ACTION ON A RESOLUTION PROVIDING FOR THE ISSUANCE OF TAXABLE GENERAL OBLIGATION COMMUNITY COLLEGE BONDS, SERIES 2008A AND GENERAL OBLIGATION COMMUNITY COLLEGE BONDS, SERIES 2008B FOR THE COLLEGE

The administration recommended the Board adopt the Funding Bond Resolution providing for the issue of \$600,000 Taxable General Obligation Community College Bonds, Series 2008A, and \$6,200,000 General Obligation Community College Bonds, Series 2008B, for Kankakee Community College District No. 520, Counties of Kankakee, Will, Grundy, Livingston, Ford and Iroquois and State of Illinois, and the levy of a direct annual tax sufficient to pay the principal and interest on said bonds. Motion was made by Mr. Martin and seconded by Mr. Frey to adopt the Funding Bond Resolution providing for the issue of \$600,000 Taxable General Obligation Community College Bonds, Series 2008A, and \$6,200,000 General Obligation Community College Bonds, Series 2008B, for Kankakee Community College District No. 520, Counties of Kankakee, Will, Grundy, Livingston, Ford and Iroquois and State of Illinois, and the levy of a direct annual tax sufficient to pay the principal and interest on said bonds. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

AWARDING OF BID FOR THE ACTIVITIES BUILDING HVAC IMPROVEMENTS

The administration recommended the Board approve awarding the bid for the Activities Building HVAC Improvements to the lowest, responsible bidder, Johnson-Downs Construction Company, Inc. of Kankakee, Illinois for a cost of \$223,657 plus any change orders signed by the contractor and College not to exceed the established contingency of \$12,000. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to approve awarding the bid for the Activities Building HVAC Improvements to the lowest, responsible bidder, Johnson-Downs Construction Company, Inc. of Kankakee, Illinois for a cost of \$223,657 plus any change orders signed by the contractor and College not to exceed the established contingency of \$12,000, as presented and subject to compliance with all bid specifications. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

President Weber provided his oral report to the Board. Information Items were reviewed.

PURCHASE ORDER REQUISITIONS OVER \$5,000

The administration presented seven (7) purchase order requisitions over \$5,000 for Board approval. Motion was made by Mr. Frey and seconded by Mr. Marek to approve the seven (7) purchase order requisitions over \$5,000 as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

SHORT TERM INVESTMENTS

The administration presented short-term investments issued December 7 and 11, 2007. Motion was made by Mr. Hove and seconded by Mr. Hoekstra to approve the investments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

RECONCILED CASH BY FUND & INVESTMENT & FINANCIAL SUMMARY

The administration presented the reconciled cash report for November 30, 2007, and the Investment and Financial Summary report for December 31, 2007. Motion was made by Mr. Frey and seconded by Mr. Marek to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

BILL APPROVAL

Bills totaling \$2,376,299.00 were presented for Board review. Motion was made by Mr. Marek and seconded by Mr. Martin to approve the bill approval and bill summary sheets as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

The Board agenda scheduled to go into closed session for the purposes of the Board discussing matters of personnel and collective negotiating pursuant to Sections 2-c-1 and 2-c-2 of the Illinois Open Meetings Act. Motion was made by Mr. Marek and seconded by Mr. Frey. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

The Board went into closed session at 5:31 p.m. The Board returned at 6:25 p.m. Motion was made by Mr. Hove and seconded by Mr. Marek to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

* By consent motion, motion was made by Mr. Hove and seconded by Mr. Hoekstra to approve matters of personnel – Items 1-7 and collective negotiating matters – Item 1 as presented and recommended by the administration as enumerated below:

Matters of Personnel:

- (1) Approval of Corporate and Continuing Education Contracts
- (2) Approval of Adult Education Contracts
- (3) Approval of Student Employment
- (4) Approval of Additions to the Part-Time Instructor List, Credit Division, for Spring Semester, 2008
- (5) Approval of Part-time Instructional Assignment List, Credit Division, for Fall Semester, 2007
- (6) Resignation(s) and Termination(s)
- (7) Employment and Transfer of Staff - Revised

B. Collective Negotiating Matters:

- (1) Status of Adjunct Faculty Union Negotiations

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn Board Meeting at 6:26 p.m. was made by Mr. Frey and seconded by Mr. Hoekstra. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Clerk

Approved:

Chairman

Secretary