

KANKAKEE COMMUNITY COLLEGE
District 520

April 14, 2008

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:03 p.m. in the Board Room on campus. Those in attendance were:

Mr. Hugh E. VanVoorst, Chairman
Mr. J. Dennis Marek, Secretary
Mr. Richard Frey
Mr. Brad Hove
Mr. Patrick Martin

Also attending:
Dr. Girard W. Weber, President
Administrative Staff

APPROVAL OF MINUTES OF MARCH 10, 2008

The Board reviewed the minutes of March 10, 2008, meeting as presented. Motion was made by Mr. Frey and seconded by Mr. Martin to approve the Minutes from March 10, 2008, Board meeting as presented. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, VanVoorst
NAYS: None
Motion Carried

*** INDICATES APPROVAL OF THE APRIL 14, 2008, CONSENT AGENDA ITEMS**

*** APPROVAL OF APRIL 14, 2008, CONSENT AGENDA ITEMS**

The Board reviewed the April 14, 2008, Consent Agenda items. * By consent, motion was made by Mr. Marek and seconded by Mr. Hove to approve the April 14, 2008, Consent Agenda Action Items 1 through 8 as follows:

*** APPROVAL OF PARTICIPANT ADDITIONS TO TITLE 1D PROGRAM**

The administration recommended one (1) participant addition to the program.

***RECOMMENDATION FOR TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve reimbursement payment to the one (1) staff member in compliance with the Board's Tuition/Course Reimbursement Policy.

*** CHARGEBACKS**

The administration recommended two (2) student chargeback requests for out-of-district tuition support for the students to attend a recognized community college in Illinois for the academic year 2008-09.

*** APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve soliciting bids for grounds supplies, science instructional supplies and computer servers..

***RECOGNITION OF KANKAKEE COMMUNITY COLLEGE'S 2007-08 WOMEN'S BASKETBALL TEAM**

The administration recommended the Board of Trustees execute a Resolution commending the 2007-08 Women's Basketball Team.

***RECOGNITION OF RETIRING STAFF MEMBERS OF KANKAKEE COMMUNITY COLLEGE**

The administration recommended the Board of Trustees execute Resolutions honoring six (6) full-time staff members who are retiring.

***RESOLUTION HONORING STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES**

The administration recommended the Board approve and issue a resolution commending Rainie Themer for her service as student representative to the Board of Trustees

*** APPROVAL OF PERMIT APPLICATION**

The administration recommended the Board approve the permit application for the May 3, 2008, activity as presented.

On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, VanVoorst

NAYS: None

Motion Carried

AWARDING OF BIDS

The administration recommended the Board approve awarding the bids for hematology analyzer, training/teaching mannequin for radiology, radio transmitter, refinishing of gym floor, emergency notification system, and Health Careers Center furniture package as presented. Motion was made by Mr. Frey and seconded by Mr. Marek to approve awarding the bids as presented. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, VanVoorst

NAYS: None

Motion Carried

REQUEST FOR APPROVAL TO ACCEPT GRANT AWARD AND APPROVE BUDGET

The administration recommended the Board approve the acceptance of the United Way grant and approve its associated budget. Motion was made by Mr. Frey and seconded by Mr. Marek to approve the acceptance of the United Way grant and approve its associated budget as presented. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, VanVoorst

NAYS: None

Motion Carried

APPROVAL TO PURCHASE CLASS CLIMATE SURVEY SYSTEM

The administration recommends the Board approve the purchase of the Class Climate survey system from Scantron at a cost of \$29,959. Motion was made by Mr. Frey and seconded by Mr. Marek to approve the purchase of the Class Climate survey system as presented. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, VanVoorst

NAYS: None

Motion Carried

President Weber provided his oral report to the Board; and ICCTA Representative Frey presented his oral report to the Board. Information Items were reviewed.

PURCHASE ORDER REQUISITIONS OVER \$5,000

The administration presented eleven (11) purchase order requisitions over \$5,000 for Board approval. Motion was made by Mr. Marek and seconded by Mr. Hove to approve the eleven (11) purchase order requisitions over \$5,000 as presented. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, VanVoorst

NAYS: None

Motion Carried

SHORT TERM INVESTMENTS

The administration presented short-term investments issued March 7 and 26, 2008. Motion was made by Mr. Frey and seconded by Mr. Marek to approve the investments as presented. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, VanVoorst

NAYS: None

Motion Carried

RECONCILED CASH BY FUND & INVESTMENT & FINANCIAL SUMMARY

The administration presented the reconciled cash report for February 29, 2008, and the Investment and Financial Summary report for March 31, 2008. Motion was made by Mr. Frey and seconded by Mr. Martin to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

BILL APPROVAL

Bills totaling \$2,011,253.67 were presented for Board review. Motion was made by Mr. Marek and seconded by Mr. Martin to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, VanVoorst

NAYS: None

Motion Carried

The Board agenda scheduled to go into closed session for the purposes of the Board discussing matters of personnel and collective negotiations pursuant to Sections 2-c-1 and 2-c-2 of the Illinois Open Meetings Act. Motion was made by Mr. Frey and seconded by Mr. Marek. On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, VanVoorst

NAYS: None

Motion Carried

The Board went into closed session at 5:35 p.m. The Board returned at 6:12 p.m. Motion was made by Mr. Hove and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

* By consent motion, motion was made by Mr. Hove and seconded by Mr. Frey to approve matters of personnel – Items 1-7 as presented and recommended by the administration as enumerated below:

Matters of Personnel:

- (1) Approval of Student Employment
- (2) Approval of Corporate and Continuing Education Contracts
- (3) Approval of Part-Time Instructional Assignment List Revisions, Credit Division,
For Fall Semester, 2007
- (4) Approval of the Part-Time Instructional Assignment List, Credit Division,
For Spring Semester, 2008
- (5) Approval of Revisions to Full-Time Overload Payments for 2007-08
- (6) Approval of Position Description(s)
- (7) Employment Matters

On roll call, the vote was:

AYES: Frey, Hove, Marek, Martin, VanVoorst

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn Board Meeting at 6:14 p.m. was made by Mr. Marek and seconded by Mr. Martin. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Clerk

Approved:

Chairman

Secretary