

KANKAKEE COMMUNITY COLLEGE  
District 520

July 14, 2008

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those in attendance were:

Mr. Hugh E. VanVoorst, Chairman  
Mr. Jerald W. Hoekstra, Vice Chairman  
Mr. J. Dennis Marek, Secretary  
Mr. Richard Frey  
Mr. Brad Hove  
Mr. Patrick Martin  
Mrs. Betty Meents

Also attending:  
Dr. Girard W. Weber, President  
Administrative Staff

**\* INDICATES APPROVAL OF MINUTES FROM THE JUNE 9, 2008, BOARD MEETING, MINUTES FROM THE JUNE 30, 2008, PLANNING COMMITTEE MEETING, AND THE JULY 14, 2008, CONSENT AGENDA ITEMS**

\* By consent, motion was made by Mr. Frey and seconded by Mr. Hove to approve the Minutes from June 9, 2008, Board meeting, the June 30, 2008, Planning Committee Meeting, and the July 14, 2008, Consent Agenda Action Items 1 through 6 as follows:

**\* APPROVAL OF PARTICIPANT ADDITIONS TO TITLE 1A, 1D AND 1Y-OS PROGRAMS**

The administration recommended six (6) participant additions to the programs.

**\* APPROVAL FOR PAYROLL AUTHORIZATIONS TO YOUTH PARTICIPANTS IN KCC'S WIA YOUTH PROGRAM**

The administration recommended the Board approve the payroll authorizations for participant wages at the rate of \$7.75 per hour, \$7.00 per hour and stipends, payable up to a maximum of \$200 per individual, through August 30, 2008, as presented.

**\* CHARGEBACKS**

The administration recommended one (1) student chargeback request for out-of-district tuition support for the student to attend a recognized community college in Illinois for the academic year 2008-09.

**\* RECOMMENDATION FOR TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve reimbursement payment to the one (1) staff member in compliance with the Board's Tuition/Course Reimbursement Policy.

**\* APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve soliciting bids for athletic supplies and printing supplies.

**\* AUTHORIZATION TO ACCEPT GRANT FUNDS AND APPROVE BUDGETS**

The administration recommended the Board accept the grant funds and approve the budgets as presented.

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

**AWARDING OF BIDS**

The administration recommended the Board approve awarding the bids for the Governors Room (D300) remodeling project, welding lab rewiring project, and the bleacher renovation project as presented. Motion was made by Mr. Hoekstra and seconded by Mr. Frey to approve awarding the bids as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

**APPROVAL OF CONTRIBUTION TO THE RIVERFRONT TRAIL INITIATIVE**

The administration recommended the Board approve the contribution of Ten Thousand Dollars (\$10,000.00) to the Riverfront Trail Initiative as presented. Motion was made by Mr. Marek and seconded by Mr. Hoekstra to approve the contribution request of \$10,000.00 as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

President Weber provided his oral report to the Board; and ICCTA Representative Frey presented his oral report to the Board. Information Items were reviewed.

**PURCHASE ORDER REQUISITIONS OVER \$5,000**

The administration presented twenty-three (23) purchase order requisitions over \$5,000 for Board approval. Motion was made by Mr. Frey and seconded by Mr. Martin to approve the twenty-three (23) purchase order requisitions over \$5,000 as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

**SHORT TERM INVESTMENTS**

The administration presented short-term investments issued June 4, 6, 11, 19, and 23, 2008. Motion was made by Mr. Marek and seconded by Mrs. Meents to approve the investments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

### **RECONCILED CASH BY FUND & INVESTMENT & FINANCIAL SUMMARY**

The administration presented the reconciled cash report for May 31, 2008, and the Investment and Financial Summary report for June 30, 2007. Motion was made by Mr. Frey and seconded by Mr. Marek to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

### **BILL APPROVAL**

Bills totaling \$2,634,399.42 were presented for Board review. Motion was made by Mr. Frey and seconded by Mr. Martin to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

The Board agenda scheduled to go into closed session for the purposes of the Board discussing matters of personnel, collective negotiations and real property pursuant to Sections 2-c-1, 2-c-2, and 2-c-5 of the Illinois Open Meetings Act. Motion was made by Mrs. Meents and seconded by Mr. Frey. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

The Board went into closed session at 5:45 p.m. The Board returned at 6:37 p.m. Motion was made by Mr. Hove and seconded by Mr. Martin to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

\* By consent motion, motion was made by Mr. Hove and seconded by Mr. Marek to approve matters of personnel – Items 1-9 as presented and recommended by the administration as enumerated below:

#### Matters of Personnel:

- (1) Approval of Student Employment
- (2) Approval of Corporate and Continuing Education Contracts
- (3) Approval of Position Descriptions
- (4) Employment Matters
- (5) Approval of Payments to Instructors, Credit Division, for Spring Semester, 2008
- (6) Approval of Part-Time Instructor List, Credit Division, for Summer Term, 2008
- (7) Approval of Revisions for Full-Time, Overload Payment for 2007-2008
- (8) Approval to Hire Assistant Professor/Director of Physical Therapist Assistant Program
- (9) Organizational Review – President's and Vice-Presidents Contracts – Option 1

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn Board Meeting at 6:39 p.m. was made by Mr. Hoekstra and seconded by Mr. Frey. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Secretary

Approved:

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Chairman

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Secretary