



Kankakee Community College

Office of Institutional Research
Survey Request Form

Requestor: _____ Phone: _____

Department: _____ Date: _____

Choose One:

- I would like the Office of Institutional Research to develop and administer the survey and report the results back to me.
I would like assistance or feedback on the survey content but I am comfortable developing and administering the survey in Survey Monkey.

What is the purpose of your Survey?

Four horizontal lines for text entry.

Who would you like to survey?

Be specific i.e. full time staff, adjunct faculty, full time students, students taking only online classes etc.

Three horizontal lines for text entry.

Please list the questions you would like included on the survey (or include on a separate document):

Eight horizontal lines for text entry.

Is there a specific timeline when you like to administer this survey or do you have a deadline for its completion?

Three horizontal lines for text entry.