



Kankakee Community College

UPDATE



Employee Newsletter

October 5, 2009

Please consider sustainability of our environment before deciding to print this newsletter.



Fire drills scheduled



Fire drills have been scheduled for 9:05 a.m. and 5:35 p.m. on Tuesday, Oct. 6.

Faculty will need to plan for the alarm in order that there are not tests scheduled for that time. All staff should review fire evacuation procedures before the drill.

In order that there is some degree of realism to the drill, faculty should not forewarn students. During the drill, everyone should cooperate to assist students in leaving the building and staying a reasonable distance from the buildings.

Be part of interoffice envelope roundup

The Physical Plant Department has requested that all employees check their supply of interoffice envelopes and turn in any extras.

"We are almost out of the stock supply for use throughout campus," said Physical Plant employee Vicky Dubie.

Everyone is encouraged to send as many interoffice envelopes as possible. It is expensive for the college to purchase new envelopes when usable ones are in circulation, but not being used.

United Way nearing \$10,000 mark

Submitted by David Cagle, co-chair of KCC's United Way campaign

We are well on the way to our goal.

After our internal KCC United Way campaign kicked off Sept. 23, we have had 75 employees pledge donations, amounting to \$9,159. Thanks to everyone who has pledged and to everyone who volunteered to work the kick-off. Thanks, also, to Penny Dickerson, for donating a lovely Longaberger basket. The basket raffle raised another \$98.

The grand total to date is \$9,407, or 62.7 percent of our \$15,000



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goal.

If you have yet to pledge, there is still time. Pledge forms are available in the human resources office.

Thanks again for "Giving a Little Bit."

[5K for United Way info](#)

You can go on a run, jog or walk along the Kankakee River to Give a Little Bit.

The KCC "Give a Little Bit" 5K for United Way will be Wednesday, Oct. 21 and will start and finish on KCC's campus.

Check-in is at 4 p.m. at the pavilion on the east side of main campus. The run/jog/walk begins at 4:30 p.m. So far, 12 people have committed to participate. That's a good start, but we are looking for a crowd to run, jog and walk on Oct. 21.

The minimum donation to participate is \$10 and everyone in the 5K will receive an event T-shirt.

Donations go to United Way of Kankakee County.

[The event registration form is attached.](#) Event registration forms also are available in the human resources office.

[Show poetry skills - applications now available](#)

[Halloween competition offered](#)

Planning (SPOC) update

Submitted by Vicki Magee, co-chair, Strategic Planning Oversight Committee

The Strategic Planning Oversight Committee met in September to continue its work on action plans. Dr. Avendano will attend SPOC meetings to assist in planning and monitoring the committee's achievements and to discuss recommendations for metrics associated with each of the college's six strategic goals.

Additionally, the committee welcomes Patrick Klette as our newest SPOC member, replacing Diane Berger as the AQIP advisor. Patrick will assist SPOC in selecting new AQIP Action Projects. The committee expresses its gratitude to Diane Berger for her years of work on the AQIP Leadership Team and SPOC, especially in producing the KCC Action Project Selection Handbook.

Recognition invitations are on the way

Within a week, invitations will be sent for the 2009 Recognition Program, to be held Nov. 7 at the Hilton Garden Inn in Kankakee.

Thirty-seven KCC staff members will be recognized at the dinner for marking their fifth, 10th, 15th, 20th, 25th, 30th and 35th anniversaries at KCC this year.

In addition to the recognition program, the evening will feature dinner and dessert for employees and their guests and entertainment



by the grooviest DJ service ever: "Music for the Masses."

So, watch for your invitation sometime this week.

The Hilton Garden Inn also is offering a special room rate of \$70 for the night of Nov. 7 to all KCC employees who are interested. Ask for the KCC rate when making a reservation.

Students complete assignment

Faculty of the Physical Therapist Assistant program would like to inform faculty and staff about upcoming assignments where students will take part in experiences around the main campus.

For the first such assignment, the 20 program students will utilize wheelchairs around campus for two hours at a time. During the assignment, students will use the elevators and maneuver around the library and bookstore.

"The PTA students have been instructed to NOT let this assignment, which is required for their PTA class, interfere with any other responsibility or class they have," said Jessica Corbus, director of the Physical Therapist Assistant program. "They may attend class in a wheelchair; however, it should not prevent them from participating fully."

The majority of students will complete this activity on Oct. 5 and 6, although the project will continue through Oct. 8.

Jessica said students will probably have similar assignments in the future which require other experiences around campus.

Please contact Jessica at jcorbus@kcc.edu with any questions.

ANGEL training and support details are here. . .

ANGEL training and support for faculty is available in the Teaching & Learning Center, Room L341.

Training descriptions and the most current schedules are at <http://www.kcc.edu/FacultyStaff/ktlc/Pages/TLCWorkshops.aspx> and other ANGEL training times are available by appointment.

To attend, please reserve at least two days prior by e-mailing angelhelp@kcc.edu. Sessions this month include. . .

ANGEL I (two hours): Oct. 7, 1-2:15 p.m.

ANGEL II (two hours): Oct. 14, 1-2:15 p.m.

ANGEL III (three hours): Oct. 19 and 21, 1-2:15 p.m.

ANGEL Wildcard Workshop: Oct. 28, 1-2:15 p.m.

The general weekly schedule for open lab--when there isn't a training course in session: Monday, 3:15-4:15 p.m.; Tuesday, noon - 2 p.m.; Wednesday, 8-9 p.m.; and Thursday noon - 2 p.m.

October anniversaries being celebrated by 28

Full-time employees celebrating October anniversaries are:

Beth Kohn, Adult and Community Education, 10/3/89

Barb Loudy, Learning Resource Center, 10/3/77

Tim Parker, Physical Plant Department, 10/5/82

Kristi Hendershott, Accounting, 10/6/08

Heather Dillander, Accounting, 10/10/06

Janet Fager, Business Affairs and Human Resources, 10/10/01

Sherry Kinzler, Learning Services, 10/12/04

Glenda Forneris, Health Careers, 10/15/07

Herman Martinez, Physical Plant Department, 10/18/04

Stephen Dockemeyer, Media Services, 10/22/84

Donna Smith, Learning Services, 10/23/00

Robert Gifford, Information Technology Services, 10/25/99

Roger Ehmpke, Marketing and Public Information, 10/26/05

Other staff who also are celebrating October anniversaries are:

Lorrie Simington, Adult and Community Education, 10/1/07

Karen Kujawa, Learning Resource Center, 10/2/00

Barb Pepin, Math, Science and Engineering and Humanities and Social Sciences divisions, 10/2/90

David Harris, Adult and Community Education, 10/5/92

James Grimes, Student Services, 10/6/07

Sharon Miller, Student Services, 10/12/04

Plas Thomas, Various, 10/19/98

Beth Veit, Various, 10/27/08

Jill Ulman, Various, 10/27/08

Karen Grams, Student Services, 10/27/08

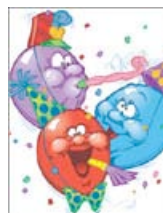
Maria Castro, Various, 10/27/08

Linda Earlywine, Adult and Community Education, 10/27/08

Marlana Hunter, Student Services and Learning Resource Center, 10/27/08

Stephan Burse Sr., Athletics, 10/28/08

Jack Walsh, Athletics, 10/30/08



Weight Watchers at KCC accepting sign-ups

Open house is Oct. 6

The next Weight Watchers series begins Oct 13, and everyone contemplating joining is welcome at an open house on Tuesday, Oct. 6 from 12:15 to 12:45 p.m. in Room L279.

It is a chance to preview a meeting at no charge, plus learn the basics and see/feel the support participants receive.

"To date, I've lost 27.6 lbs," said Mari Schaefer, a KCC participant. "I'm two full dress sizes smaller. I'm still losing, I feel great, I get to eat real food, and I'm not starving ... or living on salad or exercising myself to death. I love Weight Watchers!"

Weight Watchers also is offering 17 weeks for the price of 16, plus 19 weeks of free eTools.

"A minimum of 20 members is required for this promotion," said David Cagle, a Weight Watchers participant, and concierge service coordinator. "We currently have 12 members, and need another eight. Imagine yourself losing 10-20 pounds before Christmas or the New Year! It's possible."

KCC will continue to subsidize a portion of the program, paying \$45 of the \$175 cost. Employees can pay \$130 to Weight Watchers directly, or have payroll deduction in the amount of \$18.57 for seven pay periods.

If this is of interest to you, please contact David at ext. 8128, dcagle@kcc.edu or attend the open house on Tuesday.

Event for veterans is coming

KCC and the Illinois Department of Employment Security will sponsor the second annual Veterans Job Fair and Resource Network event from 10 a.m. to 2:30 p.m. Thursday, Oct. 29.



The event is open to the public. Admission is free.

This event is a good opportunity for veterans to learn more about current job opportunities and local resources, said Tina Talmadge, coordinator of Career Services. Participants are encouraged to dress for success and to enjoy the experience of meeting employers and agencies from throughout the area.

Preregistration is required to attend some portions of the event.

For more event information, contact Tina Talmadge at ttalmadge@kcc.edu.

Show poetry skills - applications now available

Those who enjoy writing poetry are invited to submit entries for the KCC Invited Guest Poetry Reading.



Chosen poets will read their poems in an open setting from 7 to 9 p.m. on Monday, Oct. 26 at KCC. Entries will be accepted from all community residents. Submission deadline is Oct. 8, and selected poets will be contacted the week of Oct. 12.

The event also will feature award-winning poets Kimberly Johnson and Jay Hopley reading selected works.

For more details about the event, or to receive an electronic copy of the submission form, e-mail Penelope Stickney, KCC writing professor, at psstickney@kcc.edu. Event information also is at www.kcc.edu.

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