

Casual/Denim Day guidelines

- Participation is optional.
- Jeans may be worn if accompanied by a collared shirt with "Kankakee Community College" on it or if accompanied by a business casual shirt and a KCC name badge or staff ID. KCC shirts are sold at the Hammes Bookstore and a limited selection is available in marketing and public relations. Prices vary at both locations. Visit the bookstore or Katie Henry for more information.
- Staff are asked to use their good judgment in choosing appropriate jeans. Inappropriate jeans include those with patches, fraying, excessive length, low-rise cut and/or very faded.
- Those who choose not to wear jeans should wear their normal work attire; or they can choose to wear a KCC collared shirt along with their normal attire.
- All employee groups can participate.
- Please use good judgment in choosing whether to wear jeans. Depending on what is scheduled for a particular day, jeans may or may not be appropriate. Professional appearance is important, and all employees share the responsibility of representing the college.

Questions regarding casual days should be directed to the director of human resources.