New this week

Its final week of summer schedules

This is the final week for the summer's schedule of Monday through Thursday hours.

Summer scheduling began the week of May 17 and included closure of the main campus and Illinois Employment and Training Center most Fridays and Saturdays from May 21 to July 31.

Beginning the week of Aug. 2, the college will return to the regular operation schedule which includes a five day work week for most employees and limited hours and services on Saturdays.

Employees are encouraged to provide feedback regarding the four-day summer schedule to David Cagle, director of human resources, at dcagle@kcc.edu.

This feedback will be taken into consideration as planning occurs for summer 2011.

Fitness Center offers extra workout time

KCC employees who register for the Fitness Center can begin workouts between semesters instead of waiting for the next semester to begin.

This applies to employees who enroll for the Fall 2010 Fitness Center, PHEC 2511 - Physical Fitness.

Other Fitness Center participants must be enrolled in consecutive semesters to work out during the interim.

For more information about Fitness Center enrollment and the benefits of participating, phone ext. 8610.
Employment news

Two employees have recently joined the KCC staff.
Mary Martin is the new Director of Financial Affairs in the Finance and Administration department.
In this position, Mary will develop and implement business and fiscal policies, as well as ensure good internal controls for the college and Foundation. She also will supervise and oversee operations of the Accounting Office and serve as liaison for external auditors.
Previously, Mary was the Chief Financial Officer for Aunt Martha's Youth Service Center based out of Olympia Fields.
She has a bachelor's degree in accounting from Governors State University in University Park, and is a Certified Public Accountant. Mary is currently working toward a master's degree in business, also at GSU. She has taken several KCC courses as well.
Mary's office is in Room L223 and her phone is ext. 8142.
John Tully is a new Technician II for the Physical Plant Department
In this position, John will be responsible for maintenance of heating, ventilation and air-conditioning systems across campus.
Previously, John worked as a stationary engineer for the Field Museum in Chicago.
He has a certificate in air conditioning and refrigeration from KCC and a certificate in low/high pressure boiler systems from NorthLand Community and Technical College, East Grand Forks, Minn.
His office is in Room SA02 and his phone is ext. 8185.

Farmers' Market is site of new cultural event

A Hispanic Arts & Heritage Day for Education will be held during the Farmers' Market in downtown Kankakee on Saturday, Aug. 7.
The event, from 7 a.m. - noon Aug. 7, will offer cultural food, live music, arts and crafts, and dance lessons. There is no charge to participate.
"This will be an opportunity to share Hispanic festive traditions by including live singers singing Latin Pop music, Ranchera folk music, teaching Latin dancing such as salsa, merengue, samba regaettón and offering buñuelos, similar to elephant ears and other types of Hispanic foods and art," said Deisy Davila, multicultural student services coordinator. "It will be fun for families, and kids will have a
chance to learn how to make piñatas and dance in the street too. There will be an opportunity to win cultural prizes and all proceeds from the raffle will go toward raising funds for educational scholarships.

"We hope to make this an on-going project because it allows cultures to come together and share art, music, Hispanic food, and locally grown food."

The Kankakee Farmers’ Market is at the corner of Merchant Street and Schuyler Avenue. It is held on Saturdays from late April through October.

The Hispanic Arts & Heritage Day for Education is co-sponsored by KCC, Kankakee County Hispanic Partnerships and the Kankakee Chamber of Commerce.

For more information about the event or other events planned for the Hispanic community, contact Lupita Sorich at 815-929-9158, or gsorich@kcc.edu.

WKCC will air Hispanic Arts & Heritage Day interview

On Thursday, Aug. 5, WKCC 91.1 FM will air an interview with Deisy Davila about the Hispanic Arts & Heritage Day for Education. Broadcast times are 6:30 a.m., 8:30 a.m. and 5:20 p.m.

Upcoming events

In-service and August ANGEL support: Visit Teaching and Learning web

The Teaching & Learning Center has schedules for ANGEL and in-service.

Please note: ANGEL support will be unavailable the week of Aug. 2, except for emergency situations. The week of Aug. 2, requests for ANGEL assistance should be sent to both ANGELhelp@kcc.edu and helpdesk@kcc.edu.

Here are links to ANGEL and in-service information:

-- ANGEL and in-service agendas
-- Angel support: ANGEL training sessions (August)
-- Week-long inservice agenda for all staff and faculty. Some sessions have limited seating. Reserve ahead with Donna Smith by phone or e-mail, ext. 8402 or dsmith@kcc.edu.
-- All-staff agenda with the all-staff breakfast, meetings, training sessions and social opportunities
-- Main page for all Teaching & Learning Center information
Also, fall ANGEL course shells are now available.

Computer training for all staff will be offered
During inservice

Corporate and Continuing Education will offer a series of computer workshops during faculty inservice week, Aug. 16 to 20, which will be open to staff.

For dates, times and more information, visit www.kcctrainingsolutions.org and click the "Employee Training" link, or go to the KCC Staff Training Schedule page directly.

Topics for inservice include:
- PowerPoint Baker's Dozen Tips and Tricks
- Saving Microsoft Office 2007 Documents as PDF Files
- Using Camtasia to Record Simple Video Productions
- Microsoft Office Certification: What's In It for You?

Sign up by contacting Juli Gereg at ext. 8206 or jgereg@kcc.edu.

Courses offered through December also are listed on the website.

The schedule includes:
- Microsoft Office Certification Series (in both Word and Excel)
- Microsoft Excel Formulas and Functions
- Microsoft Excel Charts and Graphs
- Creating and Formatting Tables in Microsoft Word
- Business Writing for Today
- Mail Merge Using Microsoft Word

Other classes may be added, so check the site periodically.

As with the other training courses, sign up by contacting Juli Gereg at ext. 8206 or jgereg@kcc.edu.

Cav Club outing offers car as hole-in-one prize

A hole-in-one could win a Cavalier Club Golf Outing participant a new car on Aug. 12.

The 26th annual outing will be Thursday, Aug. 12, 2010 at the Kankakee Elks Country Club in St. Anne.

Hove Buick Nissan of Bradley will give away a new car to the first golfer at the event who hits a hole-in-one at a par 3 hole pre-selected by the course pro.

Registrations for the outing are now being accepted. The scramble-style golf event begins with lunch at 11 a.m., followed by a shotgun start at noon. It will conclude with dinner and an auction.

The cost is $100 per golfer and includes lunch, dinner, drinks, cart and greens fees. For dinner only, the cost is $30. Sponsorship opportunities are also available.

The Cavalier Club promotes and supports KCC athletic programs and encourages community involvement. The outing will raise funds to support all KCC athletic programs.
Kankakee Elks Country Club is located at 2283 Bittersweet Drive in St. Anne.

For more information, to register, or to learn about sponsorship opportunities, phone the Athletics office at ext. 8600 or visit 
http://www.kcc.edu/athletics/cavclub/Pages/golfouting.aspx.

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**News and information**

**Thanks-a-Gram**

The Employee Morale Committee is encouraging employees to use a longstanding device to take part in a new way of recognizing each other.

Thanks-a-Grams are available at [http://www.kcc.edu/FacultyStaff/resources/Pages/default.aspx](http://www.kcc.edu/FacultyStaff/resources/Pages/default.aspx) and in print in marketing and public relations.

**Recent 'Thanks-a-Gram':**

To: Liz Becvar, Bev Benge, Sarah McIntosh-Zirkle, JoEllen Vasquez, Laurel Soper, Nancy Schunke, Sharon Hoogstraat, Barb Bills, Nicole Ford, and Lauri Zumwalt

From: Cathy Robinson and Michelle Driscoll

We would like to acknowledge the above individuals for going the extra mile to represent KCC at the Iroquois County Fair last week. As you know, it was extremely hot conditions and everyone rallied to the cause and greeted fair attendees with a KCC smile! We would like to extend sincere appreciation to them and ask that their names be placed on the You Rock Wall of Fame!

Also, special thanks to Lauri Zumwalt for setting up and hosting our booth and acting as our liaison for the fair.

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**Green flash sustainability message**

Submitted by Rich Schultz, coordinator of Sustainability Center, sustainability & planning

Here's information about the impact on the environment of vacation and travel, as well as ways to reduce these effects, from *The Green Book: An Everyday Guide to Saving the Planet* by E. Roger and T. Kostigen (2007).

Tourism is the third largest retail business (after auto dealers and food stores) in the United States. People spend $3.4 billion a day on travel-related goods and services. Daily, 2.6 million hotel rooms are rented and 30,000 air flights are taken. These activities use a lot of energy and water. The tourism industry accounts for 93.9 billion
gallons of water per year, 4 percent of U.S. consumption. An average hotel room uses 209 gallons of water per day. Activities like hiking, boating, camping, site seeing, etc. also result in energy use and have other impacts on the environment.

Take these simple steps to minimize the impacts of our leisure pursuits on the planet:

Before leaving home: Set timers for lights and adjust your thermostat, 50 degrees during winter and 80 degrees in summer. This will save energy and money.

When travelling: Pack lightly and travel in groups. Each 10 pounds carried by a traveler requires an additional 350 million gallons of jet fuel per year, enough to keep a 747 flying continuously for 10 years! Another way to reduce fuel consumption is to hire a taxi or take the bus.

At the Hotel: Re-use towels and linens. Washing sheets, towels and linens accounts for 40 percent of water use at hotels. Bring your own toiletries. A 300-room Las Vegas hotel uses more than 150,000 plastic shampoo bottles each year. Their estimate, therefore, has close to 1.5 shampoo bottles per room per day. That's high. Turn off the lights when you leave the room. Seventy-five percent of energy used in hotel rooms is from bathroom lights left on when the room is unoccupied.

Thanks for using these tips to enjoy your vacation in an eco-friendly way!

Questions? Comments? Contact me at ext. 8243 or Bert Jacobson, ext. 8242.