

## Tutoring

(815) 802-8474

### Academic Tutor Lab

Room L335

- Free one-on-one academic tutoring
- Hard copy resources
- Electronic resources
- Research help
- Friendly and knowledgeable tutors
- Open door/drop-in tutoring

### Computer Tutor Lab

Room L329

- Accessible computers and Kurzweil capability
- Free one-on-one tutoring
- Tutors skilled in all Microsoft Office applications
- Computers for TRiO Student Support Services students
- Electronic and hard copy resources including Quick Start for ANGEL
- Software for COMPASS testing and general academic refreshers

### More information

**Web:** [www.kcc.edu/tutoring](http://www.kcc.edu/tutoring)

Other Learning Services  
programs/opportunities

### Global/International Programming and Coordination

- Faculty exchange opportunities
- Curricular development and evaluation
- Cultural awareness programming

### Retention Services

- Early Alert programming
- Placement test analysis
- Skill development workshops

### High school to college transitional services

- Placement progress
- Schedule development
- Faculty support
- COMPASS testing

### More information

**Web:** [www.kcc.edu/students/people/divisions/learning/pages/default.aspx](http://www.kcc.edu/students/people/divisions/learning/pages/default.aspx)

### Learning Services

Julia Waskosky • Dean • (815) 802-8452

**Kankakee Community College**

100 College Drive, Kankakee, IL 60901  
[www.kcc.edu](http://www.kcc.edu) • 815.802.8100

# Staff Guide to Learning Services

The logo for Kankakee Community College (KCC) features the letters 'KCC' in a bold, white, sans-serif font. The letters are slightly stylized, with the 'K' and 'C' having a slight curve. Below the letters is a white, wavy line that suggests motion or a stylized 'S' shape. The logo is set against a dark background.

Learning Resource Center  
Office of Disability Services  
Teaching & Learning Center  
Testing Center  
TRiO Student Support Services  
Tutoring  
Global/International  
Programming & Coordination

**Department of Learning Services ...**

**“empowering learners”**

**Kankakee Community College**

**Mission:** The Department of Learning Services at Kankakee Community College is dedicated to providing a high standard of academic instruction and outstanding support services designed to assist and empower all learners to be successful in their academic and personal development.

## Learning Resource Center/Library

Entrance on first floor, near main receptionist desk • (815) 802-8400.

Open Monday through Saturday when classes are in session.



### Services

- On and off-campus access to electronic article databases
- KCC/Library photo ID
- 60+ student and public computers
- 43,000 books, plus 200 serials
- Wireless Internet access
- Interlibrary loan
- Gordan Graves Environmental and Natural History Collection
- KCC Sustainability Center
- Quiet computer lab & study room
- Group computer lab
- Copyright assistance
- Reference assistance
- Tours and orientations
- Information literacy support

### Special equipment and software

- ZoomText Magnifier (also available in Room L329)
- Large screen monitor (also available in Room L329)
- Test preparation materials: COMPASS, GED, nursing, TOEFL (Test of English as a Foreign Language), Civil Service and many others
- TRiO Student Support Services equipment

### More information

**Web:** [www.kcc.edu/library](http://www.kcc.edu/library)

## Office of Disability Services

Room L326 • (815) 802-8632

The Office of Disability Services provides reasonable accommodations to students and faculty who have a documented disability. If you know of a student who may benefit from any of the following accommodations, please refer him/her to the Office of Disability Services.

### Services/accomodations

- For students with visual disabilities: magnification software, tools and equipment; large screen monitors.
- For students with visual disabilities or reading comprehension deficiencies: Screen readers, electronic textbooks, enlarged textbooks.
- For students with hearing impairments: Sign language interpreting services, FM amplification system.
- Other classroom accommodations: Modified keyboard, wheelchair accessible work tables, cassette recorders and note taker carbonless notebooks.
- Testing accommodations: extended testing time and test readers.
- Outside psychological testing and counseling referrals, among other services.

### More information

**Web:** [www.kcc.edu/disabilityservices](http://www.kcc.edu/disabilityservices)

## Teaching & Learning Center

Room L341 • (815) 802-8372

### Services

- Faculty development
- Faculty library
- Faculty-led workshops
- Online faculty support
- In-service coordination
- ANGEL workshops
- ANGEL online course development and management
- Color printer and scanner
- Equipment checkout: laptops, travel bags, headphones
- Online tutorials

### Alternative instruction delivery

- Fast Track scheduling
- Online course development
- Learning communities

### More information

**Web:** [www.kcc.edu/facultystaff/ktlc/pages/default.aspx](http://www.kcc.edu/facultystaff/ktlc/pages/default.aspx)

## Testing Center

Room D218 • (815) 802-8531

### Tests and services

- COMPASS test
- Make-up tests
- Online tests
- Correspondence tests
- Proficiency tests
- GED – high school equivalency
- Extended time tests for disabled students
- Career Assessment Inventory/CAI
- Myers-Briggs Type Indicator
- NATCEP

Note: A photo ID is required for all testing

### More information

**Web:** [www.kcc.edu](http://www.kcc.edu) – click on Testing

**Procedures and forms:** [O:/Share/KCC/Testing Center](#)

## TRiO Student Support Services

Room L317 • (815) 802-8472

### Services

- Individualized academic support (advising)
- Educational planning
- Transfer assistance (including campus visits)
- Financial aid and scholarship applications
- Academic workshops
- Cultural activities
- Equipment and textbook loans/program
- Financial assistance for eligible participants

### More information

**Web:** [www.kcc.edu/trio](http://www.kcc.edu/trio)

