



KANKAKEE COMMUNITY COLLEGE
District 520

February 13, 2023

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Hove at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mr. Brad Hove, Chair
Mrs. Cathy Boicken, Secretary
Mr. Jerald Hoekstra
Mr. Patrick Martin
Mr. Bill Orr
Mr. Michael Proctor

Also attending in person were:
Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

Dr. Boyd welcomed guests. There was no public comment. There were no amendments or changes to the published agenda.

APPROVAL OF MINUTES

The recording secretary presented the minutes from the January 9, 2023 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Proctor to approve the minutes as presented.
On roll call, the vote was:

AYES: Hoekstra, Martin, Proctor, Hove
ABSTAIN: Boicken, Orr
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mrs. Boicken and seconded by Mr. Orr to approve the February 13, 2023 Consent Agenda Action Items 1-3 as follows:

***APPROVAL OF 1A, 1N-DWG, and 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A, 1N-DWG, and 1Y-OS program participants as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the tuition/course reimbursements as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the request for bids for the MITC parking lot/dock, switch replacement and upgrades, and R Building repairs.

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Hove
Motion Carried

APPROVAL OF CONTRACT AWARD

The administration recommended the Board approve awarding the bid for the Technology Building roof replacement to Langlois Roofing in the amount of \$451,200. Motion was made by Mr. Hoekstra and seconded by Mr. Proctor approve the contract award as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Hove
Motion Carried

APPROVAL OF RECOMMENDED ADDITIONS AND REVISIONS TO THE COURSE FEES LIST

The administration recommended the Board approve the additions and revisions to the course fees effective Summer 2023. Motion was made by Mr. Hoekstra and seconded by Mrs. Boicken to approve the list of course fees as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Hove
Motion Carried

INFORMATION

The Board had the opportunity to review the Spring 2023 Census Day Enrollment Report. Trustee Boicken congratulated the administration on the increase in head count and credit hours. Dr. Boyd gave his report to the Board. He shared that Nothing Bundt Cakes fundraisers have been successful; money goes to the Foundation for students' needs. The Diesel Tech program will have a soft start this summer. The Economic Alliance executive committee meetings are being held on campus. The college's Strategic Plan sunsets this year; a recommendation to recommit to the plan will be brought to the Board at the March meeting. The college looks forward to work beginning on the North Patio and work finishing up on the bookstore relocation. A public hearing on the solar array will be held February 14 in Kankakee. Prospective students can learn about the college at upcoming Explore KCC Days. The federal and state disaster proclamations will end May 11. The college is working with the Kankakee Chamber to hold a series of DEI workshops on campus; the first one will be held on February 22, followed by the President's EDI Council meeting. The Kankakee High School Booster Club will present the Foundation with a check for scholarships on February 23.

Trustee Orr gave his report to the Board. The ICCTA will meet March 10 in Lombard, and he encouraged the trustees to attend with him. Tocarra Eldridge-Robinson has been named the college's Distinguished Alum. She will be nominated for the ICCTA award of the same name and alum Lydia Selgado will be nominated for the ICCTA Pacesetter Award. Award winners will be announced at the ICCTA annual banquet in June.

Dr. Boyd gave a report on behalf of student trustee Fischer. Student Life offered students the opportunity to attend a Chicago Bulls basketball game. A Black History Month Lunch and Learn will take place this week. Applications are being accepted for the 2023-2024 student trustee.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for December 31, 2022 and the Investment and Financial Summary Report for January 31, 2023. Motion was made by Mr. Orr and seconded by Mr. Proctor to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Hoekstra, Orr, Proctor, Hove

ABSTAIN: Martin

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$3,782,240.90, ten (10) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$6,479.00 were presented for Board review. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Hove

Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel, probable or pending litigation, and collective negotiating matters pursuant to Sections 2-c-1, 2-c-11 and 2-c-2 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Martin to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Hove

Motion Carried

The Board went into closed session at 5:45 pm. The Board returned at 7:20 pm. Motion was made by Mrs. Boicken and seconded by Mr. Martin to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Hove

Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mrs. Boicken and seconded by Mr. Orr to approve Matters of Personnel Items 1-6 as presented and recommended by the administration and enumerated below:

- (1) Approval of Job Descriptions
- (2) Approval of Employment Matters
- (3) Approval of Student Employment Matters
- (4) Approval of Continuing Education and Career Services Contracts
- (5) Approval for Payroll and Payment Authorizations to Youth Participants in WIOA Work Experience Programs in Livingston and Kankakee Counties
- (6) Approval of Tenure Awards and Re-employment of Non-Tenured Faculty

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Hove
Motion Carried

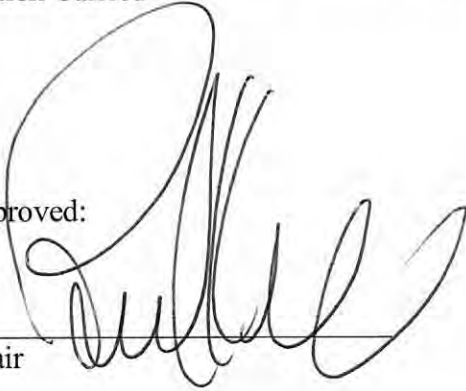
ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 7:21 pm was made by Mr. Hoekstra and seconded by Mr. Martin. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Hove
Motion Carried

Approved:

Chair



Respectfully submitted,

Karen Slager, Recording Secretary

Secretary

