



KANKAKEE COMMUNITY COLLEGE
District 520

April 10, 2023

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Hove at 5:00 pm in the Iroquois Room (D152) of the Riverfront campus. Those physically in attendance were:

Mrs. Cathy Boicken
Mr. Jerald Hoekstra
Mr. Brad Hove
Mr. Patrick Martin
Mr. Bill Orr
Mr. Michael Proctor

Also attending in person were:
Dr. Michael Boyd, President
Administrative Staff

APPROVAL OF RESOLUTION DECLARING RESULTS OF THE APRIL 4, 2023 CONSOLIDATED ELECTION

The administration recommended the Board approve and issue a resolution declaring the results of the April 4, 2023 consolidated election: Todd Widholm, Patrick D. Martin and Bradley W. Hove were elected to serve full six-year terms, and Michael Proctor was elected to serve an unexpired two-year term on the Board of Trustees of Kankakee Community College District 520. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to approve and issue the resolution as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Hove
Motion Carried

Chair Hove appointed Dr. Michael Boyd as Temporary Election Chair. Dr. Boyd stated that the Board addressed itself for reorganization.

APPROVAL OF TERM OF OFFICE

Motion was made by Mr. Martin and seconded by Mr. Hoekstra to approve the term of the Board Chair, Vice Chair and Secretary at two (2) years. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Hove
Motion Carried

ELECTION OF OFFICERS

Motion was made by Mr. Hove and seconded by Mr. Martin to elect Cathy Boicken as Board Chair, Bill Orr as Vice Chair, and Michael Proctor as Secretary. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Hove
Motion Carried

Mr. Hove passed the gavel and turned the meeting over to Mrs. Boicken, who thanked him for his leadership as Board Chair for the past two years. She presented Mr. Hove with a wooden plaque and gavel to commemorate his service.

APPROVAL OF BOARD MEETING SCHEDULE

Motion was made by Mr. Hove and seconded by Mr. Proctor to re-affirm the previously approved 2023 Board Meeting schedule. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Boicken
Motion Carried

Chair Boicken appointed Mr. Hove as ICCTA representative and Mr. Widholm as alternate with all voting rights and privileges.

There were no public comments. The name of a recognized guest was added to the published agenda, and a typographical error was corrected.

Dr. Boyd welcomed guests.

BOARD RECOGNITION

Sheri Cagle, VP Academic Affairs introduced, and the Board recognized, the college's newly tenured faculty member Kristine Salmons, who was also recognized as the Outstanding Full-Time Faculty Award recipient. Craig Keigher, Director of Instructional Technology & Faculty Development, introduced, and the Board recognized, Dana Corlett-Bryant, recipient of the Outstanding Adjunct Faculty Award. Meredith Purcell, VP Student Affairs, introduced the Board to Jennifer Bustos, the 2023-2024 Student Representative to the Board. David Cagle, Senior Director of Human Resources introduced members of the Leadership Development Program (LDP) cohort. Two members, Dawn Graveline and Ernesto Vargas, shared their LDP experiences.

APPROVAL OF MINUTES

The recording secretary presented the minutes from the March 13, 2023 Board meeting for approval. Motion was made by Mr. Proctor and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Boicken
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Hoekstra and seconded by Mr. Hove to approve the April 10, 2023 Consent Agenda Action Items 2-5 as follows:

***APPROVAL OF 1A PROGRAM PARTICIPANT**

The administration recommended the Board approve the 1A program participant as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the tuition/course reimbursement payments as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the request for bids for the following: diesel truck, Hammes Café entrance remodel, security incident and event management tool, Crowdstrike (NextGen Audio Visual) and smart room upgrades in the Workforce Development Center.

***APPROVAL TO ACCEPT GRANT AWARD**

The administration recommended the Board accept the Adult Education State Performance Additional Monies grant award from the Illinois Community College Board in the amount of \$14,000.00 and the Highway Construction Careers Training Program grant award from the Illinois Department of Transportation in the amount of \$382,420.00.

On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Boicken
Motion Carried

APPROVAL OF CONTRACT AWARD

The administration recommended the Board approve awarding the bid for R Building repairs to Piggush Simoneau Inc. in the amount of \$997,888. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to approve the contract award as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Boicken
Motion Carried

INFORMATION

Dr. Boyd gave his report to the Board. He invited the trustees to attend the Economic Alliance/IMEC “Leading Your Workforce” event to be held on campus on April 27, 7:30-9:30am. The trustees received a brochure from the Kankakee Riverfront Society. Dr. Boyd thanked the Academic Affairs team for their hard work in hosting the high school art show which was well-attended. Registration for summer and fall classes is open now. A job fair will take place on campus on April 13, and the KCC Foundation’s annual fundraising dinner “Magic of Giving” will also take place on April 13.

Trustee Hove gave his report to the Board. The Illinois community college caucus will hold its inaugural legislative reception on May 2 in Springfield. The annual ICCTA seminar and awards banquet will be held on Friday, June 2 in Normal.

APPROVAL OF SHORT-TERM INVESTMENTS AND FINANCIAL REPORTS (subject to audit)

The administration presented the short-term investments, Reconciled Cash Report for February 28, 2023 and the Investment and Financial Summary Report for March 31, 2023. Motion was made by Mr. Proctor and seconded by Mr. Hove to approve the short-term investments and accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Boicken
ABSTAIN: Martin
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$6,415,084.48, seven (7) purchase order requisitions over \$10,000, and two (2) special bills totaling \$1,134.00 were presented for Board review. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Boicken
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Hove and seconded by Mr. Hoekstra to convene to closed session. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Boicken
Motion Carried

The Board went into closed session at 5:36 pm. The Board returned at 5:45 pm. Motion was made by Mr. Martin and seconded by Mr. Proctor to reconvene the Board meeting. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Boicken
Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Proctor and seconded by Mr. Hove to approve Matters of Personnel Items 1-6 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Adult and Youth Participants in WIOA Work Experience Program in Kankakee County
- (5) Revision of Full-Time Credit Division Overload Summary for Spring 2023
- (6) Appointment of Legal Counsel

On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Boicken
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board meeting at 5:46 pm was made by Mr. Hoekstra and seconded by Mr. Proctor. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Boicken
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:


Chair


Secretary