



KANKAKEE COMMUNITY COLLEGE  
District 520

August 14, 2023

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Boicken at 5:09 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mrs. Cathy Boicken, Chair  
 Mr. Bill Orr, Vice Chair  
 Mr. Michael Proctor, Secretary  
 Mr. Jerald Hoekstra  
 Mr. Brad Hove  
 Mr. Patrick Martin  
 Mr. Todd Widholm  
 Ms. Jennifer Bustos, Student Trustee

Also attending in person were:  
 Dr. Michael Boyd, President  
 Ms. Claire Chaplinski, Attorney  
 Administrative Staff

Dr. Boyd welcomed guests. There was no public comment.

### **BOARD EDUCATION**

Dr. Boyd and Dr. Lesley Cooper, Director of Institutional Effectiveness & Assessment, gave a presentation on Strategic Planning at KCC.

There were no amendments or changes to the published agenda.

### **APPROVAL OF MINUTES**

The recording secretary presented the minutes from the July 10, 2023 Board meeting for approval. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken  
 Motion Carried

### **APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Item)**

The consent agenda items were presented for approval. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the August 14, 2023 Consent Agenda Action Items 1-2 as follows:

#### **\*APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the request for bids for MITC Diesel Mechanic Program building improvement.

**\*APPROVAL OF EVENTS PURSUANT TO THE BOARD OF TRUSTEES DRUG & ALCOHOL USE POLICY**

The administration recommended the Board approve the serving and use of alcoholic beverages, pursuant to the Board of Trustees Drug & Alcohol Use Policy 804.00, at the events as presented.

On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

**APPROVAL OF 2024 BOARD OF TRUSTEES PUBLIC MEETING NOTICE**

The administration recommended the Board approve the 2024 Board of Trustee Public Meeting Schedule Notice, pursuant to 5 ILCS 120/2.03. The 2024 Board meeting dates - the second Monday of every month except as noted - are as follows: January 8, February 12, March 11, April 8, May 13, June 10, July 8, August 12, September 9, Tuesday, October 15, Tuesday, November 12 and Tuesday, December 10. The notice will be posted on the college's website and in the Miner Memorial Library. Motion was made by Mr. Hove and seconded by Mr. Widholm to approve the 2024 Board meeting schedule as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

**APPROVAL OF ACTIONS FOR RECOMMENDED FISCAL YEAR 2024 BUDGET**

The administration recommended the Board of Trustees receive the tentative budget for fiscal year 2024 and establish the public hearing to be held at 5:00 pm on Monday, September 11, 2024 in the Board Room L241 on campus. Dr. Boyd thanked VP Nunley and her team for their work on the FY24 budget. The budget will be on public display for 30 days. Motion was made by Mr. Widholm and seconded by Mr. Proctor. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

**APPROVAL OF RESOLUTION IN SUPPORT OF INTERGOVERNMENTAL AGREEMENT BETWEEN CERTAIN KANKAKEE COUNTY TAXING DISTRICTS AND OFFICIALS REGARDING THE ABATEMENT OF PROPERTY TAXES**

The administration recommended the Board approve an intergovernmental agreement in support of a property tax abatement for two parcels of real property located in Manteno IL. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the agreement as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

**APPROVAL OF ILLINOIS NETWORK OF CHILD CARE RESOURCE AND REFERRAL AGENCIES (INCCRRA) – BIRTH TO FIVE LEASE AGREEMENT**

The administration recommended the Board approve an agreement with the INCCRRA-Birth to Five for the period 10.1.23 through 9.30.24 at a rate of \$1,250 per month or \$15,000 for the one-year lease term. Motion was made by Mr. Proctor and seconded by Mr. Orr to approve the lease agreement as

presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

**RESOLUTION CALLING FOR A PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF TRUSTEES OF THE COMMUNITY COLLEGE DISTRICT TO SELL \$5,500,000 GENERAL OBLIGATION FUNDING BONDS**

The administration recommended the Board approve the resolution calling for a public hearing concerning the intent of the Board to sell \$5,500,000 in general obligation bonds. Motion was made by Mr. Martin and seconded by Mr. Proctor. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

**RESOLUTION SETTING FORTH AND DESCRIBING IN DETAIL CLAIMS HERETOFORE AUTHORIZED AND ALLOWED FOR PROPER COMMUNITY COLLEGE PURPOSES WHICH ARE PRESENTLY OUTSTANDING AND UNPAID, DECLARING THE INTENTION TO AVAIL OF THE PROVISIONS OF ARTICLE 3A OF THE PUBLIC COMMUNITY COLLEGE ACT OF THE STATE OF ILLINOIS, AND TO ISSUE BONDS IN A PRINCIPAL AMOUNT NOT TO EXCEED \$5,500,000 FOR THE PURPOSE OF FUNDING AND PAYING CLAIMS AGAINST THE COMMUNITY COLLEGE DISTRICT AND DIRECTING THAT NOTICE OF SUCH INTENTION BE PUBLISHED AS PROVIDED BY LAW**

The administration recommended the Board approve the resolution of intent to issue bonds and approve direction to proceed with the public notice requirements. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to approve the resolution as presented and approve direction to proceed with public notice requirements. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

**INFORMATION**

Dr. Boyd noted that fall classes begin August 21 and shared dates of upcoming events. He thanked VP Purcell and VP Cagle, as well as the Student Affairs and Academic Affairs teams, for hosting the Zeta Scholarship Program event on Saturday, August 12. Dr. Boyd shared that Senator Patrick Joyce was instrumental in procuring a library grant and a FY24 appropriations grant for the college. He noted that the Kankakee Valley Park District will be celebrating 100 years, and the planning team has reached out to the college for partnership in the year-long festivities.

Trustee Hove gave his ICCTA report to the Board. He encouraged trustee attendance at the ICCTA's fall meeting on Friday, September 8, 2023 in Springfield. He shared that the college plans to host the state-wide ICCCP/ICCTA meetings in March 2024 and again encouraged the trustees to attend on March 8. Mr. Hove noted that trustees have been notified if they must complete mandatory training this year.

Student Trustee Bustos gave her report to the Board. Welcome Week activities kick off August 21, followed by Student Involvement Week on August 28 with 14 clubs and organizations on hand to meet students. A President's Ice Cream Social will be held on August 29. Planning is underway for Hispanic Heritage Month in September.

**APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the Reconciled Cash Report for June 30, 2023 and the Investment and Financial Summary Report for July 31, 2023. Motion was made by Mr. Hove and seconded by Mr. Proctor to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken

ABSTAIN: Martin

Motion Carried

**APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$3,659,789.85 twelve (12) purchase order requisitions over \$10,000, and three (3) special bills totaling \$14,155.05 were presented for Board review. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mr. Proctor to convene to closed session. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

The Board went into closed session at 5:40 pm. The Board returned at 5:53 pm. Motion was made by Mr. Hove and seconded by Mr. Orr to reconvene the Board meeting. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

**MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Proctor to approve Matters of Personnel Items 1-4 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Business Partnership Contracts

(4) Approval for Payroll and Payment Authorizations to Youth Participant  
in WIOA Work Experience Program in Kankakee County

On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

Trustee Hoekstra congratulated Dr. Boyd on his article in *The Daily Journal* entitled "The Doors are Open at KCC" in response to the recent Supreme Court decision to ban the use of race and ethnicity in college admissions.

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board meeting at 5:55 pm was made by Mr. Hoekstra and seconded by Mr. Martin. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:



Chair



Secretary