



KANKAKEE COMMUNITY COLLEGE
District 520

September 11, 2023

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Boicken at 5:14 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mrs. Catherine Boicken, Chair
Mr. William Orr, Vice Chair
Mr. Michael Proctor, Secretary
Mr. Jerald Hoekstra
Mr. Brad Hove
Mr. Todd Widholm
Ms. Jennifer Bustos, Student Trustee

Also attending in person were:
Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

Dr. Boyd welcomed guests. There was no public comment. There were no amendments or changes to the public agenda.

APPROVAL OF MINUTES

The recording secretary presented the minutes from the August 14, 2023 Board meeting for approval. Motion was made by Mr. Proctor and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Hoekstra and seconded by Mr. Hove to approve the September 11, 2023 Consent Agenda Action Items 1-3 as follows:

***APPROVAL OF 1A, 1D and 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A, 1D and 1Y-OS program participants as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the request for bids for two 14-passenger buses.

***APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board approve acceptance of the Illinois Community College Board grant for the Pipeline for the Advancement of the Healthcare Workforce (PATH) in the amount of \$365,181.00.

On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF BID AWARD

The administration recommended the Board approve awarding the bid for the MITC Diesel Mechanic Program Building Improvement Project to Holohan Heating & Sheet Metal in the amount of \$41,990. Motion was made by Mr. Hoekstra and seconded by Mr. Hove to approve the contract award as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL AND ADOPTION OF FISCAL YEAR 2024 BUDGET

The administration recommended the Board approve and adopt the fiscal year 2024 budget with the following resolution:

THEREFORE, BE IT RESOLVED that the Fiscal Year 2024 Budget for Kankakee Community College District #520, as received by the Board of Trustees on September 11, 2023, and made available for public inspection, be adopted and put into effect for the period July 1, 2023 through June 30, 2024.

Motion was made by Mr. Widholm and seconded by Mr. Proctor to approve and adopt the fiscal year 2024 budget with resolution as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

INFORMATION

Dr. Boyd gave a KCC Foundation update to the board. He highlighted the gift from the Bradley Police Department for the "I Got Your Six" Scholarship honoring Sgt. Marlene Ritmannic and Sgt. Tyler Bailey. He reported that the college received a \$250,000 legislative appropriation from Senator Patrick Joyce. He encouraged the trustees to attend the upcoming fundraising event, scholarship breakfast, and alumni baseball game.

Dr. Lesley Cooper, Director of Institutional Effectiveness and Assessment, gave a Fall 2023 Census Day enrollment report.

Dr. Boyd gave his report to the board. He thanked KCC Foundation Board member John Keigher for the Top Fox snacks. He encouraged the trustees to attend the Economic Alliance/IMEC event at the MITC on September 21. Dr. Boyd shared that the college continues to celebrate the life of founding board member Merlin Karlock.

Trustee Hove gave his ICCTA report to the Board. He shared the questions brought by state-wide colleagues to the September 8 roundtable meeting in Springfield.

Student Trustee Bustos gave her report to the Board. The Student Engagement Week was a success, and an increased interest was seen in Student Government. Hispanic Heritage Month Kickoff activities begin September 13.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for July 31, 2023 and the Investment and Financial Summary Report for August 31, 2023. Motion was made by Mr. Orr and seconded by Mr. Proctor to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$2,530,552.77, nine (9) purchase order requisitions over \$10,000, and two (2) special bills totaling \$1,793.00 were presented for Board review. Motion was made by Mr. Proctor and seconded by Mr. Widholm to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Orr and seconded by Mr. Proctor to convene to closed session. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

The Board went into closed session at 5:30 pm. The Board returned at 5:35 pm. Motion was made by Mr. Hove and seconded by Mr. Orr to reconvene the Board meeting. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board meeting at 5:36 pm was made by Mr. Widholm and seconded by Mr. Proctor. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:



Chair



Secretary