



KANKAKEE COMMUNITY COLLEGE  
District 520

March 11, 2024

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Boicken at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mrs. Catherine Boicken, Chair  
Mr. William Orr, Vice Chair  
Mr. Michael Proctor, Secretary  
Mr. Jerald Hoekstra  
Mr. Brad Hove

Also attending in person were:  
Dr. Michael Boyd, President  
Ms. Claire Chaplinski, Attorney  
Administrative Staff

There was no public comment. There were no amendments or changes to the public agenda.

### **BOARD EDUCATION**

Beth Nunley, VP of Business Affairs, explained KCC's procurement process.

Rob Kenney, Director of Facilities, introduced Assistant Director of Facilities & Sustainability Todd Jenkins, who gave a report on the future positive impact of the solar array that was recently installed and is now fully functioning on the Riverfront campus.

### **APPROVAL OF MINUTES**

The recording secretary presented the minutes from the February 20, 2024 Decennial Committee meeting for approval. Motion was made by Mr. Orr and seconded by Mr. Proctor to approve the minutes as presented. On roll call, the vote was:

AYES: Hove, Orr, Proctor, Boicken  
ABSTAIN: Hoekstra  
Motion Carried

The recording secretary presented the minutes from the February 20, 2024 Board meeting for approval. Motion was made by Mr. Hove and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Hove, Orr, Proctor, Boicken  
ABSTAIN: Hoekstra  
Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Item)**

The consent agenda items were presented for approval. Motion was made by Mr. Hove and seconded by Mr. Proctor to approve the March 11, 2024 Consent Agenda Action Items 1-3 as follows:

**\*APPROVAL OF 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1D program participants as presented.

**\*APPROVAL OF REQUESTS TO BID**

The administration recommended the Board approve the solicitation of bids for a switch refresh and CrowdStrike renewal.

**\*APPROVAL OF REQUEST TO BID AND ACOUSTICAL ENGINEERING**

The administration recommended the Board approve the solicitation of bids for College Center and Auditorium renovations and approve acoustical engineering for same.

On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Boicken

Motion Carried

**APPROVAL OF ATHLETIC LETTERS OF INTENT AND ATHLETIC SCHOLARSHIP TUITION WAIVERS**

The administration recommended the Board approve the letters of intent and scholarship tuition waivers for women's volleyball, basketball, softball and soccer and men's basketball, baseball and soccer for the 2024-2025 academic year. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to approve the letters of intent and tuition waivers as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Boicken

Motion Carried

**APPROVAL OF RESOLUTION HONORING FULL-TIME RETIREE**

The administration recommended the Board approve and sign the resolution honoring KCC full-time retiree Michele Buikema. Motion was made by Mr. Orr and seconded by Mr. Proctor to approve the resolution as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Boicken

Motion Carried

**INFORMATION**

VP Kari Nugent gave a KCC Foundation update to the Board. She reported that The Martin Luther King, Jr. Memorial Scholarship was established, and a check presentation took place at the February 22 President's EDI Council meeting. The Alumni Association will hold a basketball reunion on campus on April 13, 2024. Blooming Ambition, the Foundation's annual fundraiser, will be held on April 18 at the Quality Inn, Bradley.

Dr. Boyd gave his report to the Board. He shared a thank you note from Mary Weber, widow of former president Dr. Girard Weber, for her campus visit and lunch with Trustee Emeritus Richard Frey and Dr. Boyd. Trustees were encouraged to stop in the KCC Veteran's Center and see the new Space Force Flag donated by the Marine Corps League. Dr. Boyd reported that a Spanish language

application is now on the college's website; he thanked the IT Department and Karla Duran, Coordinator Hispanic Engagement, for their assistance in making it possible. Computer Science curriculum has been approved by the Illinois Community College Board (ICCB) and awaits federal approval. Congratulations to the Medical Laboratory Technician program for passing the 5th year report in its 10-year accreditation cycle from the National Accrediting Agency for Clinical Laboratory Science (NAACLS).

VP Sheri Cagle shared that Clay Sterling was named KCC's outstanding full-time faculty, and Randy Gerdes was named KCC's outstanding part-time faculty. Jennifer Mulligan was named the Illinois Adult & Continuing Educators Association (IACEA) Teacher of the Year for 2024. Dr. Cari Stevenson received the Society of Psychological Study of Social Issues Two-Year Teaching and Mentoring Excellence Award.

Trustee Hove gave his ICCTA report to the board. He shared the positive experiences that he and Chair Boicken and Vice Chair Orr had at the ICCTA meetings held on KCC's campus on Friday, March 8. Of note was keynote speaker Dr. Arthur Levine and the discussion of his book *The Great Upheaval*, as well as the presentation on artificial intelligence by Craig Keigher, KCC's Director of Instructional Technology & Faculty Development. Trustee Hove thanked the college administration and staff for a successful event.

#### **APPROVAL OF SHORT-TERM INVESTMENTS**

The administration presented short-term investments with Iroquois Federal Bank totaling \$2,500,000.00. Motion was made by Mr. Proctor and seconded by Mr. Orr to approve the investments as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Boicken  
Motion Carried

#### **APPROVAL OF FINANCIAL REPORTS**

The administration presented the Reconciled Cash Report for January 31, 2024 and the Investment and Financial Summary Report for February 29, 2024. Motion was made by Mr. Hoekstra and seconded by Mr. Proctor to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Boicken  
Motion Carried

#### **APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$2,358,450.04, three (3) purchase order requisitions over \$10,000, and two (2) special bills totaling \$17,707.00 were presented for Board review. Motion was made by Mr. Orr and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Boicken  
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel, probable or pending litigation, and purposes of self-evaluation, pursuant to Sections 2-c-1, 2-c-11 and 2-c-16 of the Illinois Open Meetings Act. Motion was made by Mr. Hoekstra and

seconded by Mr. Hove to convene to closed session. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Boicken  
Motion Carried

The Board went into closed session at 5:45 pm. The Board returned at 6:19 pm. Motion was made by Mr. Orr and seconded by Mr. Hove to reconvene the Board meeting. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Boicken  
Motion Carried

### **MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Hove and seconded by Mr. Hoekstra to approve Matters of Personnel Items 1-6 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Business Partnership Contracts
- (4) Approval for Payroll and Payment Authorization to Adult Participant in WIOA Work Experience Program in Kankakee County
- (5) Revision of Full-Time Credit Division Overload Summary for Fall 2023
- (6) Approval of Full-Time Credit Division Overload Summary for Spring 2024

On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Boicken  
Motion Carried

### **ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board meeting at 6:20 pm was made by Mr. Hoekstra and seconded by Mr. Proctor. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Boicken  
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

  
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Chair

  
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Secretary