



KANKAKEE COMMUNITY COLLEGE
District 520

July 16, 2024

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Boicken at 5:03pm in the South Extension Center, Watseka. Those physically in attendance were:

Mrs. Catherine Boicken, Chair
Mr. William Orr, Vice Chair
Mr. Michael Proctor, Secretary
Mr. Brad Hove
Mr. Michael Kick
Mr. Patrick Martin
Mr. Todd Widholm

Also attending in person were:
Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

Dr. Boyd welcomed guests. There was no public comment. There were no amendments or changes to the published agenda.

APPROVAL OF MINUTES

The recording secretary presented the minutes from the June 18, 2024 Board meeting for approval. Motion was made by Mr. Widholm and seconded by Mr. Hove to approve the minutes as presented.
On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Orr, Widholm, Boicken
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Kick and seconded by Mr. Orr to approve the July 16, 2024 Consent Agenda Action Items 1-2 as follows:

***APPROVAL OF 1A and 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A and 1D program participants as presented.

***APPROVAL TO ACCEPT GRANT AWARD**

The administration recommended the Board approve acceptance of the Illinois Community College Board grant for the Pipeline for the Advancement of the Healthcare Workforce (PATH) in the amount of \$229,557.00.

On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF CONTRACT AWARDS

The administration recommended the Board approve awarding the bids for science supplies as follows: Carolina, \$1,704.36; Pasco Scientific, \$10,431.00; Mercedes Medical, \$48.00; \$VWR, \$10,299.58; Edvotek, \$2,510.50; Fisher, \$14,782.36; and Henry Schein, \$2,801.43. Motion was made by Mr. Hove and seconded by Mr. Widholm to approve the contract award as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL AND ADOPTION OF FISCAL YEAR 2025 BUDGET

The administration recommended the Board approve and adopt the fiscal year 2025 budget with the following resolution:

THEREFORE, BE IT RESOLVED that the Fiscal Year 2025 Budget for Kankakee Community College District #520, as received by the Board of Trustees on July 16, 2024, and made available for public inspection, be adopted and put into effect for the period July 1, 2024 through June 30, 2025.

Motion was made by Mr. Proctor and seconded by Mr. Hove to approve and adopt the fiscal year 2025 budget with resolution as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF RAMP SUBMISSION FY2025 FOR PRIORITY PROJECTS IN THE CAMPUS MASTER PLAN

The administration recommended the Board approve the following priority projects in the Campus Master Plan for FY25 submission to the Resource Allocation Master Plan (RAMP): 1) Activities Center Building Addition & Renovation; 2) renovation to the third floor L Building East; and 3) renovation to the third floor L Building West. Motion was made by Mr. Martin and seconded by Mr. Proctor to approve the FY25 RAMP submission of priority projects as presented, and the commitment to estimated local funding in the amount of \$8,483,300.00 On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF ILLINOIS NETWORK OF CHILD CARE RESOURCE AND REFERRAL AGENCIES (INCCRRA) – BIRTH TO FIVE LEASE AGREEMENT

The administration recommended the Board approve an agreement with the INCCRRA-Birth to Five for the period October 1, 2024 through September 30, 2026 at a rate of \$1,300 per month or \$31,200 for the two-year lease term. Motion was made by Mr. Orr and seconded by Mr. Kick to approve the lease agreement as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

INFORMATION

Dr. Boyd gave his report to the Board. The I-KAN Regional Office of Education has asked the college to serve as a school reunification site for K-12 in-district schools in the case of an emergency and the need to evacuate. Dr. Boyd expressed his thanks and congratulations to Dr. Lesley Cooper for successful completion of the college's Quality Improvement Project (QIP) for the Higher Learning Commission (HLC). He also expressed his thanks to the Academic Affairs team for providing a stellar experience for 40+ visitors from Gotion. Dr. Boyd shared communication received from the Joint Review Board re: TIF districts in Gilman and St. Anne. He extended an invitation to the trustees to attend the paramedic graduation.

Trustee Hove gave his ICCTA report to the board. The ICCTA continues to champion community college baccalaureate degrees in its legislative agenda and recently commissioned a research study on the subject. They released a preliminary report finding that community colleges provide more access to non-traditional students due to numerous modes of instruction. The ICCTA sent an Abbreviated 2025 Election Calendar which lists important dates for the consolidated election to be held on April 1, 2025.

Student Trustee Rogers gave his report to the board. The college was the host site for the City of Kankakee/KVSO annual Fourth of July event, and he managed a table of giveaways for attendees. SBOT Rogers noted that the KCC Foundation hosted a Scholarship Signing Day on campus today, and the college mascot greeted students and parents.

APPROVAL OF SHORT-TERM INVESTMENTS

The administration presented short-term investments with Iroquois Farmers in the amount of \$2,500,000.00. Motion was made by Mr. Hove and seconded by Mr. Orr to approve the investments as presented. On roll call, the vote was:

AYES: Hove, Kick, Orr, Proctor, Widholm, Boicken
ABSTAIN: Martin
Motion Carried

APPROVAL OF FINANCIAL REPORTS

The administration presented the Reconciled Cash Report for May 31, 2024 and the Investment and Financial Summary Report for June 30, 2024. Motion was made by Mr. Widholm and seconded by Mr. Proctor to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hove, Kick, Orr, Proctor, Widholm, Boicken
ABSTAIN: Martin
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$5,009,495.65, nineteen (19) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$2,720.00 were presented for Board review. Motion was made by Mr. Kick and seconded by Mr. Proctor to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

The Board went into closed session at 5:26 pm. The Board returned at 6:02 pm. Motion was made by Mr. Hove and seconded by Mr. Kick to reconvene the Board meeting. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Martin to approve Matters of Personnel Items 1-4 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Business Partnership Contracts
- (4) Approval of Payroll and Payment Authorizations to Youth Participant in WIOA Work Experience Program in Kankakee and Livingston Counties

On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

Trustee Martin thanked Dr. Boyd for the opportunity to hold the Board's July meeting at the South Extension Center in Watseka.

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board meeting at 6:04 pm was made by Mr. Orr and seconded by Mr. Martin. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:



Chair



Secretary