



KANKAKEE COMMUNITY COLLEGE  
District 520

November 19, 2024

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Boicken at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mrs. Catherine Boicken, Chair  
Mr. William Orr, Vice Chair  
Mr. Michael Proctor, Secretary  
Mr. Brad Hove  
Mr. Michael Kick  
Mr. Patrick Martin

Also attending in person were:  
Dr. Michael Boyd, President  
Ms. Claire Chaplinski, Attorney  
Administrative Staff

There was no public comment. There was no change or amendment to the published agenda. Dr. Boyd welcomed guest Mr. Ross Bruni, Executive Director, Kankakee Valley Park District.

**APPROVAL OF MINUTES**

The recording secretary presented the minutes from the October 15, 2024 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Boicken  
ABSTAIN: Orr  
Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Item)**

The consent agenda items were presented for approval. Motion was made by Mr. Hove and seconded by Mr. Proctor to approve the November 19, 2024 Consent Agenda Action Items 1-2 as follows:

**\*APPROVAL OF 1A and 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A and 1D program participants as presented.

**\*RENEWAL OF THE PROPERTY, CASUALTY, LIABILITY INSURANCE PROGRAMS**

The administration recommended the Board approve renewal of the property, casualty and liability insurance programs with Mesirow Insurance Services, in conjunction with George Ryan Jr. Insurance Group, effective December 1, 2024.

On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Boicken

Motion Carried

**APPROVAL OF CONTRACT AWARD**

The administration recommended the Board approve awarding the bid for Phase II of Manufacturing Training Academy renovations to LoDestro Construction in the amount of \$2,412.00. Motion was made by Mr. Martin and seconded by Mr. Proctor to approve the bid award as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Boicken

Motion Carried

**APPROVAL OF FARM LEASE AGREEMENT**

The administration recommended the Board approve a farm lease agreement with Daniel Dandurand for the period March 1, 2025 through February 28, 2026 at a rate of \$235 per acre or annual cash rent totaling \$11,750 per year. Motion was made by Mr. Orr and seconded by Mr. Hove to approve the farm lease agreement as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Boicken

Motion Carried

**INFORMATION**

Dr. Boyd gave his report to the Board. The college received a Job Training and Economic Development (JTED) grant for students in manufacturing and computer science. Dr. Sewell held an inaugural Academic Affairs Town Hall meeting.

Student Trustee Rogers gave his report to the board. Upcoming activities include a roller-skating party, Pizza w/the [SAC] President, and a Night Against Procrastination prior to finals week. SBOT Rogers participated in an ICCB SAC meeting at Daly College where the topic was the Mental Health Act. He also participated in the Higher Learning Commission's lunch meeting with students as part of the college's comprehensive evaluation.

Trustee Hove gave his ICCTA report to the Board. He shared highlights of the ICCTA's November 15-16 meeting as well as 2025 state legislative initiatives. The annual National Legislative Summit in Washington, D.C. will be held in February 2025 for those trustees interested in attending it.

Chair Boicken thanked the KCC administrative team for their tremendous efforts in writing the college's Assurance Argument, preparing employees and trustees for the accreditation visit, and hosting the Higher Learning Commission peer reviewer team. Dr. Boyd thanked Rob Kenney and team for the immaculate campus appearance and Mike O'Connor and team for the availability and ease of stellar technology.

### **APPROVAL OF FINANCIAL REPORTS**

The administration presented the Reconciled Cash Report for September 30, 2024 and the Investment and Financial Summary Report for October 31, 2024. Motion was made by Mr. Hove and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hove, Kick, Orr, Proctor, Boicken

ABSTAIN: Martin

Motion Carried

### **APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$4,910,173.34, thirteen (13) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$1,775.00 were presented for Board review. Motion was made by Mr. Proctor and seconded by Mr. Orr to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Boicken

Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel, probable or pending litigation, and semi-annual review of closed session minutes, pursuant to Sections 2-c-1, 2-c-11, and 2-c-21 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mr. Proctor to convene to closed session. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Boicken

Motion Carried

The Board went into closed session at 5:25 pm. The Board returned at 5:50 pm. Motion was made by Mr. Orr and seconded by Mr. Proctor to reconvene the Board meeting. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Boicken

Motion Carried

### **APPROVAL OF CONSENT AGENDA ITEMS AS DISCUSSED IN CLOSED SESSION**

The consent agenda items as discussed in closed sessions were presented for approval. Motion was made by Mr. Hove and seconded by Mr. Kick to approve the November 19, 2024 Consent Agenda Action Items 1-5 as follows:

- (1) Approval of Employment Matters, including separation of employment, resignation for retirement, new employment, and changes/miscellaneous employment items
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Business Partnership Contracts
- (4) Approval for Payroll and Payment Authorizations to Adult Participant in WIOA Work Experience Program in Kankakee and Livingston Counties
- (5) Approval of Full-Time Credit Division Overload Summary for Fall 2024

On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Boicken

Motion Carried

**APPROVAL OF SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES**

Dr. Boyd provided a review of the closed session minutes for the following meeting dates: May 21, June 18, July 16, August 20, September 17, and October 15, 2024. He recommended the Board approve the closed session minutes without release due to the continued need for confidentiality. Motion was made by Mr. Martin and seconded by Mr. Orr to approve the closed session minutes without release. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Boicken  
Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board meeting at 5:53 pm was made by Mr. Kick and seconded by Mr. Hove. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Boicken  
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:



Chair

  
Secretary