



Kankakee Community College
Board of Trustees
May 20, 2025 – Agenda
100 College Dr, Iroquois Room (D152), 5pm

1. Call to Order/Roll Call.....Board Chair
2. Public Comment.....Board Chair
3. Introduction of Guests/Recognition.....Board Chair
 - Phi Theta Kappa: Charli Palmateer, Co-President; Megan Minor, Co-President; Aaron Knupp, Vice President; Emma Palmer, Recording Secretary; Adele Mau-Bridges, Honors-in-Action Project Chair; Frances Hebert, PTK Advisor and Professor, Mathematics; Jaclyn Montemayer, PTK Advisor and Professor/Director Respiratory Therapist Program
4. Amendments or Changes to Published Agenda.....Board Chair
5. Approval of Minutes.....Board Chair
 - April 15, 2025 - Board Meeting
6. Approval of Consent Agenda Action Items (**items preceded by asterisk**).....Board Chair
 - A. Consent Agenda Action Items
 - *(1) Approval of 1A Program Participants (A-1)
 - *(2) Approval of Tuition/Course Reimbursement (A-3)
 - *(3) Approval of Request for Bids (A-5)
 - ◆ Science Supplies
 - ◆ VMWare Annual Renewal
7. Approval of Agenda Action Items.....Board Chair
 - A. Action Items
 - (4) Approval of Contract Award (A-7)
 - ◆ Smart Classroom AV Renovations
 - (5) Approval to Lease Kankakee Valley Park District Property (A-9)
 - (6) Approval to Purchase Catalog, Curriculum, and Syllabus Management Software (A-11)
 - (7) Approval of Resolution Honoring Student Trustee (A-13)

8. Presentation of Information Items.....Board Chair
 - A. Information Items
 - (1) President and Trustee Reports
9. Approval of Finance Items.....Board Chair
 - A. Finance Items
 - (1) Approval of Short-Term Investments – none
 - (2) Approval of Financial Reports (subject to audit) (F-1)
 - ◆ Reconciled Cash By Fund – March 31, 2025
 - ◆ Investment and Financial Summary – April 30, 2025
 - (3) Approval of Bill Summary and Travel Expenses (F-7)
 - ◆ Purchase Order Requisitions Over \$10,000
 - ◆ Special Bill(s)
 - ◆ AP Check Register
10. Convene to Closed Session.....Board Chair
11. Reconvene to Open Session.....Board Chair
12. Approval of Consent Agenda Items as Disclosed in Closed Session and Approval of Faculty Member Separation Agreement and Release.....Board Chair
 - A. Matters of Personnel (including new employment, retirement, voluntary resignation and non-tenure) pursuant to 5 ILCS 120/2(c)(1)
 - (1) Approval of Dr. Lesley Cooper’s employment contract for the position of vice president for strategy and institutional effectiveness for the 2025-2026 fiscal year. The annualized salary for the 2025-2026 fiscal year will be \$114,400.
 - (2) Approval of Dr. Quincy Rose Sewell’s employment contract for the position of vice president for academic affairs for the 2025-2026 and 2026-2027 fiscal years. The annualized salary for the 2025-2026 fiscal year will be \$138,320.
 - (3) Approval of Kari Nugent’s employment contract for the position of vice president for advancement, marketing and public relations for the 2025-2026, 2026-2027, and 2027-2028 fiscal years. The annualized salary for the 2025-2026 fiscal year will be \$135,200.
 - B. Approval of Former Faculty Member Separation Agreement and Release
 - C. Matters of Real Property pursuant to 5 ILCS 120/2(c)(5)
 - D. Probable or Pending Litigation pursuant to 5 ILCS 120/2(c)(11)
 - E. Semi-Annual Review of Closed Session Minutes pursuant to 5 ILCS 120/2(c)(21)
13. Adjournment.....Board Chair

ADMINISTRATIVE CONTRACT

Kankakee Community College
Kankakee, Illinois

The Board of Trustees of Community College District 520 of the Counties of Kankakee, Iroquois, Livingston, Grundy, Will and Ford, State of Illinois, hereby agrees to employ **LESLEY COOPER as VICE PRESIDENT FOR STRATEGY AND INSTITUTIONAL EFFECTIVENESS** for the 2025-2026 fiscal year. The fiscal year begins on July 1 and ends on June 30.

The administrator will be assigned duties which are consistent with her educational and experiential qualifications.

The administrator agrees to perform faithfully and to discharge all assigned duties to the satisfaction of the College, and to abide by all policies, rules, and regulations adopted by the Board of Trustees. The administrator further agrees to a reassignment or transfer at any time from this position to another position for which the administrator is qualified as determined by the college. In addition, the administrator's employment may be terminated, changed, or modified from time to time by the College in its sole discretion.

The annualized salary for the 2025-2026 fiscal year will be \$114,400.

On or before June 15, 2026, notification as to renewal of appointment will be given. Such renewal is neither automatic nor to be expected.

The administrator has ten days after the date of official board action as shown below to accept or reject this contract. If she fails to accept the offer within this time period, this position will be declared open.

Date

President

Chair, Board of Trustees

Secretary, Board of Trustees

I accept the contract as described above.

_____ Yes _____ No

Date

Administrator

ADMINISTRATIVE CONTRACT

Kankakee Community College
Kankakee, Illinois

The Board of Trustees of Community College District 520 of the Counties of Kankakee, Iroquois, Livingston, Grundy, Will and Ford, State of Illinois, hereby agrees to employ **DR. QUINCY ROSE-SEWELL as VICE PRESIDENT FOR ACADEMIC AFFAIRS** for the 2025-2026, and 2026-2027 fiscal years. The fiscal year begins on July 1 and ends on June 30.

The administrator will be assigned duties which are consistent with her educational and experiential qualifications.

The administrator agrees to perform faithfully and to discharge all assigned duties to the satisfaction of the College, and to abide by all policies, rules, and regulations adopted by the Board of Trustees. The administrator further agrees to a reassignment or transfer at any time from this position to another position for which the administrator is qualified as determined by the college. In addition, the administrator's employment may be terminated, changed, or modified from time to time by the College in its sole discretion.

The annualized salary for the 2025-2026 fiscal year will be \$138,320. This salary shall not be reduced for the following year while the administrator remains in the above-named position. In addition, the Board agrees to consider an increase of said salary for the following fiscal year based upon a satisfactory evaluation of performance.

On or before June 15, 2027, notification as to renewal of appointment will be given. Such renewal is neither automatic nor to be expected.

The administrator has ten days after the date of official board action as shown below to accept or reject this contract. If she fails to accept the offer within this time period, this position will be declared open.

Date

President

Chairman, Board of Trustees

Secretary, Board of Trustees

I accept the contract as described above.

_____ Yes _____ No

Date

Administrator

ADMINISTRATIVE CONTRACT

Kankakee Community College
Kankakee, Illinois

The Board of Trustees of Community College District 520 of the Counties of Kankakee, Iroquois, Livingston, Grundy, Will and Ford, State of Illinois, hereby agrees to employ **KARI NUGENT as VICE PRESIDENT FOR ADVANCEMENT, MARKETING, AND PUBLIC RELATIONS** for the 2025-2026, 2026-2027, and 2027-2028 fiscal years. The fiscal year begins on July 1 and ends on June 30.

The administrator will be assigned duties which are consistent with her educational and experiential qualifications.

The administrator agrees to perform faithfully and to discharge all assigned duties to the satisfaction of the College, and to abide by all policies, rules, and regulations adopted by the Board of Trustees. The administrator further agrees to a reassignment or transfer at any time from this position to another position for which the administrator is qualified as determined by the college. In addition, the administrator's employment may be terminated, changed, or modified from time to time by the College in its sole discretion.

The annualized salary for the 2025-2026 fiscal year will be \$135,200. This salary shall not be reduced for the following years while the administrator remains in the above-named position. In addition, the Board agrees to consider an increase of said salary for the following fiscal years based upon a satisfactory evaluation of performance.

On or before June 15, 2028, notification as to renewal of appointment will be given. Such renewal is neither automatic nor to be expected.

The administrator has ten days after the date of official board action as shown below to accept or reject this contract. If she fails to accept the offer within this time period, this position will be declared open.

Date

President

Chair, Board of Trustees

Secretary, Board of Trustees

I accept the contract as described above.

_____ Yes _____ No

Date

Administrator