Please consider sustainability of our environment before printing this newsletter

New this week

Materials and follow-up from president's information session

College President John Avendano recently hosted two sessions with information on a variety of topics from A to Z ... 'a'sessment to 'z'ones where air handling units need replacement.

All employees were invited to attend. The event also was a forum for employees to ask questions on any topic.

As follow-up, Avendano invites all employees to contact him with answers to any or all of the following questions:

1. Was the presentation format comfortable for input and feedback?
2. Did you find the content helpful?
3. Would you like to see quarterly presentations of similar topics and informational updates?
4. What other topics would you like included in similar presentations?
5. Do you have feedback regarding changes to the organizational chart?

To provide feedback, please complete an electronic candid comment form.

In the presentation, Dr. Avendano covered budgets, employee satisfaction survey results, organization structure, enrollment, assessment initiatives and other topics. Rich Soderquist, director of facilities, provided a status report and future plans regarding replacement of heating, ventilation and air-conditioning units at KCC.

Slides and notes, including changes to the organizational chart, are at O:\share\kcc\President's presentation information.
Board notes

The following items are highlighted from the Board of Trustees agenda, June 14, 2010.

**J. Dennis Marek resigns**

The board accepted the resignation of J. Dennis Marek. Marek was a member of the board from 1993 until 2010, and during his tenure served as secretary to the board. As prescribed by statute, the board will appoint his replacement within the next 60 days. The board appointed Brad Hove as secretary; Hugh Van Voorst and Jerry Hoekstra remain as chairman and vice chairman, respectively.

**Dennis Sorensen named interim vice president**

The board approved Dennis Sorensen as interim vice president for instructional and student success. He replaces Judy Marwick, who resigned earlier this semester. A national search will be conducted in the coming months to replace the position. In this role, Dennis is responsible for administering and developing the college’s instructional programs, Learning Services and Corporate and Continuing Education.

**Budget process**

The board approved the college's recommendation to operate within the budget draft as the FY2011 budget is finalized in coming months. Staff are able to continue the operation of the college by making those expenditures required for normal operations, which includes salaries, approved contracts, utilities, maintenance, and supplies for the period of July 1, 2010 through budget adoption.

**Resolution honoring the women's softball team**

The board honored the women's softball players, coaches and trainer with a resolution for their accomplishments throughout the 2009-10 season. The team advanced to the Division II NJCAA National Championship Tournament for the 15th time in the past 17 years, and placed second in the nation.

**Red Flags Policy adopted**

The board approved the new policy that outlines KCC's identity theft prevention program. The initiative is a Federal Trade Commission requirement. The policy outlines what secure data is handled, how it is managed, and what actions occur if identity theft happens. To review a copy, or to receive one, contact Michael O'Connor, director of the Information Technology Services Department.

**Personnel policy revisions**
The board approved the personnel policy revisions. Four policies have been revised or added, including the acceptable use of computing resources, e-mail, driving on college business, and anti-nepotism. The policy is available for review at O:\Share \KCC\Human Resources\Personnel Handbook. The file is "Revisions to Personnel Policies 6 14 10."

Grant Awards, reimbursements and purchases

The board approved a recommendation to accept the following awards:

-- Continuation and Expansion of the Illinois Community College Sustainability Network, $65,034, Illinois Department of Commerce and Economic Opportunity/Southwestern Illinois College. The funds will be used to expand the Illinois Community College Sustainability Network.

-- Career and Technical Educational Program Perkins Postsecondary Grant, additional $4,755, Illinois Community College Board. The funds will be used to purchase equipment for career technical education programs.

The board also approved the recommendations for staff tuition/course reimbursements and the request to purchase software for the foundation, complete pathway and asphalt roadway repairs and renew coffee cart operations.

Heating and air project information to date

Submitted by Rich Soderquist, director of facilities and campus safety

The HVAC renovation to replace the air handling units for the Phase I portion of the L building is progressing according to schedule.

There are four portions to the overall project: first is the removal of asbestos containing material; second is the demolition and removal of the old air handlers, mechanical equipment, and connected piping; third is the placement of the two new units and all the associated piping, mechanical equipment, and controls; and fourth is the start up, test and balance of the units and commissioning of the equipment and controls.

The first phase of the project is complete. The second phase is substantially complete with some minor associated piping still to clean up.

The third phase is underway. The two new units arrived on time and have been placed on the roof in the pent houses. The work to install all the associated piping and equipment is progressing. The plan is to complete the work in phase three and attempt initial start up the second week of July, with everything in phase four being finished by the first of August.
Reports on the project and schedule will be shared in Update until
the project is completed. If there are any questions or if any
assistance is needed, please contact me, Rich Soderquist, at ext.
8173.

For training schedules and agendas: Visit
Teaching and Learning web

The Teaching & Learning Center has schedules for ANGEL,
in-service and summer drop-in hours.
  -- **ANGEL and in-service agendas**
  -- **Angel support**: Angel Drop-in hours (June & July) / ANGEL
    training sessions (August)
  -- **Week-long inservice agenda** for all staff and faculty
    Some sessions have limited seating. Reserve ahead with Donna
    Smith by phone or e-mail, ext. 8402 or dsmith@kcc.edu.
  -- **All-staff agenda** with the all-staff breakfast, meetings, training
    sessions and social opportunities
  -- Main page for all Teaching & Learning Center information

July anniversaries

The following full-time employees celebrate
employment anniversaries in July:
  **Deb Hoyer-Denson**, Corporate and Continuing
  Education, 7/1/98
  **Oshunda Carpenter Williams**, Student
  Services, 7/1/07
  **John Avendano**, President's Office, 7/1/09
  **Rebecca Wilder**, Institutional Advancement,
  7/2/07
  **Kari Sargeant**, Marketing and Public Information, 7/6/99
  **Allyson Eckhoff**, Workforce Investment Act, 7/6/09
  **Robert LeMaire**, Math, Science, & Engineering, 7/13/90
  **Novalla Coleman**, Workforce Investment Act, 7/15/08
  **Bert Jacobson**, Sustainability, 7/15/08
  **Judy Spence**, Student Services, 7/18/94
  **Kimberly Pollok**, Health Careers, 7/21/08
  **Debra Emling**, Admissions and Registration, 7/23/90
  **David Cagle**, Business Affairs and Human Resources, 7/23/07
  **Virginia Makepeace**, Math, Science, and Engineering, 7/24/07
  **Bernadette Bosley**, Learning Services, 7/30/07
  **Paul Carlson**, Business & Technology, 7/31/00

Other staff who are also celebrating July anniversaries are:
  **Perry Pitchlyn**, Adult and Community Education, 7/1/04
  **Michele Walsh**, Learning Services, 7/1/09
Employment news

One employee, John Willard, has begun employment as coordinator, IDOT Grant, Office of Corporate & Continuing Education. In the coming weeks, there will be a longer introduction of him.
Three employees have recently retired.
Cyndy Clapp, nursing professor, health Careers Division, resignation for retirement effective May 31.
Nancy Shelley, specialist I, Bookstore, resignation for retirement effective May 31.
Nick Watson, mathematics professor; Math, Science and Engineering Division; resignation for retirement effective May 31.

Nursing pinning

All staff members are invited to the Practical Nursing program Pinning Ceremony on Tuesday, July 13 at 7 p.m. in the Auditorium.

Iroquois Satellite Center has new hours

Still offering classes and many services

The Iroquois County Satellite Center offers registration, academic advisement, financial aid information, placement testing, KCC class schedules and catalogs.
Summer office hours, until July 30, are 9 a.m. - 6 p.m.
Wednesdays. Fall hours, beginning Aug. 4, are Wednesdays, 9 a.m. - 2 p.m. and Saturdays, 8 a.m. - noon.
The Iroquois County Satellite Center is at 1001 E. Grant Street in Watseka, in the County Administrative Center.
This fall, four credit courses as well as free GED preparation will be offered at the center. Another course, Basic Algebra, will be held at Watseka Community High School, 138 S. Belmont Ave., Watseka.
The four courses at the satellite center will be Fundamentals of Writing, English I, Introductory Speech and Phlebotomy Techniques.
Latest local reports now on-demand on wkccradio.org

The Bourbonnais Friendship Festival was the focus of the most recent Local Report, aired recently on WKCC 91.1 FM.

The fest, which was June 23 to 27, had a theme of "Jingle Bells in June." Organizers said the theme emphasizes "giving back to the community," which has been an underlying goal of the festival for 35 years.

Another recent Local Report focuses on how local colleges and universities are dealing with record demand for financial aid. Issues report how more students than ever are seeking financial aid, and how colleges and universities are working to help them find funds to pay tuition.

Both of these stories feature reporting by WKCC correspondent Heather Claborn. Find these and other Local Reports at www.wkccradio.org, and choose the local news tab.

Student receives 1 of 3 national scholarships

For the fourth year in a row, a KCC student has won a national scholarship.

Blythe Black of Bourbonnais is a recipient of the Lambda Epsilon Chi national scholarship. Black is a sophomore in the KCC Paralegal/Legal Assistant Studies program.

"I feel extremely fortunate to have received such an award," said Black. "I am humbled knowing the pool of applicants were well-qualified students including a number of my own classmates. Overall, I am truly grateful for the support and encouragement of the PLAS program administration. When we are busy with life, working and going to school, we are not always looking for opportunities to put ourselves out there."

Applicants must write a 300 word essay, and carry a 3.0 grade point average. Recipients must use the scholarships specifically for paralegal education. Three $500 scholarships were awarded nationally. Previous KCC recipients include: Jahan Berns of St. Anne, Dawn Richmond of Manteno, and Karen Marsh of Kankakee.

Lambda Epsilon Chi Honor Society is a nationally-based honor society in paralegal studies that is administered by the American Association for Paralegal Education. There are only nine other Lambda Epsilon Chi chapters in Illinois.

Two Paralegal/Legal Assistant Studies degrees are offered at
KCC, a two-year associate degree program for those who plan to immediately enter the workforce or to transfer into a four-year baccalaureate degree program and a one-year certificate for those already holding a bachelor's degree.

For more information on the Paralegal/Legal Assistant Studies program at KCC, phone Kris Condon at ext. 8216 or e-mail kcondon@kcc.edu.

Thanks for help with GED ceremony success

Margaret Cooper would like to express her gratitude to all those who contributed to the successful GED completion ceremony held on campus June 17.

This year's graduating class was one of the largest ever, with a total of 179 graduates. Fifty-seven students participated in the promotion ceremony.

Events this week

Information session: 6/29

KCC will offer an information session from 9 a.m. - 1 p.m. Tuesday, June 29 at 1,2,3 Jump, 44 Meadowview Center in Kankakee.

"The location gives parents a chance to let their kids play while they learn about KCC programs and options," said Nicole Ford, KCC coordinator of recruitment services. "Information about KCC student services, student activities and financial aid also will be available."

For more information, phone Nicole at ext. 8508 or e-mail nford@kcc.edu.

Bookstore/supply center temp closing: 6/28-7/1

The Bookstore and Central Supplies, its subsidiary, will be closed June 28 through July 1 for inventory.

Honor society induction: 6/30

An induction ceremony for the KCC chapter of Lambda Epsilon Chi—the national honor society in Paralegal/Legal Assistant Studies—will be June 30 at 4 p.m. at the Kankakee County Courthouse, courtroom 300.

Three graduates of the KCC paralegal/legal assistant studies program will be inducted:
Victoria Anderson of Chatsworth, Mary Fontaine of Kankakee, and Katie Price of Onarga.

Among requirements for membership in the society, each student member must have completed at least two-thirds of the program requirements, have an overall grade point average of 3.5 or higher at KCC, as well as a grade point average of 3.75 or higher in paralegal/legal assistant studies classes. In addition, applicants must submit a legal writing sample and participate in a personal interview and a timed writing activity, all of which are reviewed by the LEX Selection Subcommittee.

“The Lambda Epsilon Chi membership status pertains only to students who exemplify exceptional performance,” said Kris Condon, the program's coordinator. "The paralegal program faculty are honored to confer this distinctive membership."

Dr. John Avendano, KCC president, will address the induction class during the ceremony and the Honorable Thomas L. Kilbride, Justice of the Supreme Court of Illinois, will preside.

Dr. Avendano will be awarded honorary membership in the society for his support of the program.

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**Symphony concert and fireworks: 7/4**

The great family tradition of music and fireworks will once again fill the air on July 4 at KCC.

Gates will open at 3 p.m., and the Kankakee Valley Youth Symphony will play at 5:30 p.m. Opening ceremonies to honor veterans will follow the first concert. After the formal opening, the Kankakee Valley Symphony Orchestra will play. The evening will end with a spectacular fireworks show. In the case of inclement weather, the concerts will be indoors. Food concessions will be available starting at 4 p.m. Games and activities for kids will be from 3 to 6:30 p.m.

Admission is $15 a carload.
KCC's grounds are handicapped accessible and picnicking is permitted. Concertgoers should bring chairs and blankets; no seating is provided. Ample indoor restrooms are available. There will be designated areas for small tents and mini grills. Personal fireworks, including sparklers, are not permitted.

Proceeds from concessions and admissions will benefit the symphony and youth symphony. This year's concerts are underwritten by Riverside Medical Center. The fireworks show is sponsored by the city of Kankakee.

For more information, contact Sarah Zirkle at ext. 8628 or e-mail smcintosh-zirkle@kcc.edu.

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**News and information**

**Food Service summer hours**

Food service hours until the start of fall classes on Aug. 23 will be as follows:

- Now through July 30: 7:30 a.m. - 6:30 p.m., Monday - Thursday.
- Aug. 2 - Aug. 20: 7:30 a.m. - 6:30 p.m., Monday - Thursday; 7:30 a.m. - 1:30 p.m., Fridays.

**Note regarding paychecks**

The human resources office would like to remind supervisors with part-time employees that if an annual evaluation is not turned in by July 5, the employee will not receive a raise beginning with the July 16 paycheck.

To ensure that your part-time support staff employees receive timely raises on their July 16 paycheck, their annual evaluation must be turned in to the human resources office and must show a recommended salary increase.

Part-time employees who do not see an increase on their July 16 paycheck should consult with their supervisor to complete and turn in the evaluation.

This reminder is for supervisors of part-time employees because all full-time employee evaluations have already been turned in.

**Thanks-a-Grams**

The Employee Morale Committee is encouraging employees to use a longstanding device to take part in a new way of recognizing each other.

Thanks-a-Grams are available at  http://www.kcc.edu
Recent ‘Thanks-a-Grams’:

To: Stephen Dockemeyer and his staff  
From: Vicki Magee  
I wanted to give a big thank you to Stephen Dockemeyer for going above and beyond the call of duty to complete a big printing job that was a bit last minute on my part! I gave Stephen only three hours notice, and Stephen's office completed and delivered the print job within an hour. I promise to work hard not to be so "last minute" in the future. In this case, I really appreciate the lengths Stephen and his staff went to to meet my deadline on such short notice.

To: Physical Plant  
From: Bernadette Bosley and tutors  
We would like to thank the physical plant for regulating the temperature in Room L335 where it had previously been too uncomfortable to work. The room is now comfortable and we are able to be productive with helping students be successful.

To: Judy Spence, Roger Ehmpke, Rose Mitchell, Gary Sein, Mildred Keel, Carol Hubert, James Lee, Charles Cruz, Cordiero Moore, Edward Williams Wilkens, Sean Skidmore  
From: Rich Soderquist, Eric Springer  
As the Director of Security and the Manager of Public Safety, we would like to recognize all of you on outstanding performance in your response to the tornado alarm and shelter procedure during last night's (6/23) severe weather at the college. All of you did a tremendous job in coming together and working as a well practiced team to ensure the safety of students and staff who were on campus at the time. It was a text book example of how to manage a potentially dangerous emergency situation. We are very proud to work with all of you in support of safety at KCC. Thank you.

Green flash sustainability message

Submitted by Rich Schultz, coordinator of Sustainability Center, sustainability & planning

When water and energy collide

The oil spill in the Gulf of Mexico is an object lesson in what can happen when the relationship between energy and water goes wrong. It is estimated that 7 percent of the world's energy supply is required to collect, treat, and distribute potable water. It takes almost a half-gallon of water to produce each kilowatt of energy from fossil fuels. Biofuels require about four gallons of water per gallon of
biofuel produced. Producing a gallon of ethanol can take as much as 2,500 gallons of water!

Water is required at every level of energy production--crude oil pumping, pollutant removal from power plant exhaust, steam for turbines, fossil fuel residue flushing, and power plant cooling.

So, water is an essential element in energy production, treatment, and distribution.

This puts water resources in a vulnerable situation. Extraction of oil from tar sands, natural gas fractionation, and--as we know all too well--deep sea drilling, all have the potential to pollute surface and groundwater resources.

What's the solution? Increased efficiency in the water and energy sectors will help as well as a commitment to move away from "extreme energy sources" (oil, coal, etc.) toward those with less potential to endanger or consume our water resources (wind and solar).