

KANKAKEE COMMUNITY COLLEGE
District 520

January 11, 2010

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:03 p.m. in the Board Room on campus. Those in attendance were:

Mr. Hugh E. VanVoorst, Chairman
Mr. Richard Frey
Mr. Brad Hove
Mr. Patrick Martin
Mrs. Betty Meents
Kristin McCarty, Student Representative to the Board

Also attending:
Dr. John Avendano, President
Administrative Staff

Robert Bohlmann, Carson Durham and Steve Maze provided a presentation on the Advanced Technology Education Center (ATEC).

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the December 14, 2009, Board meeting for approval. Motion was made by Mr. Hove and seconded by Mrs. Meents to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Items)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Frey and seconded by Mr. Martin to approve the January 11, 2010, Consent Agenda Action Items 1 through 4 as follows:

*** APPROVAL OF 1A AND TRADE ADJUSTMENT ACT PROGRAM PARTICIPANTS**

The administration recommended three (3) participant additions to the programs.

*** APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve reimbursement payment to the two (2) staff members in compliance with the Board's Tuition/Course Reimbursement Policy.

*** APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve soliciting bids for printing of corporate education mailers (3 issues) and replacement of network switches.

*** APPROVAL TO ACCEPT FUNDS AND AWARD LIVINGSTON COUNTY SUBCONTRACT**

The administration recommended the Board accept the WIA-Livingston County grant of \$24,760 and approve the subcontract of \$11,000 for Livingston County Commission on Children and Youth as presented.

On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

APPROVAL OF CONTRACT AWARD(S) AND AUTHORIZATION TO PURCHASE

The administration recommended the Board approve awarding the bid for the greenhouse site work to Ruben E. Smith/R&R Inc., for \$24,534.00 as bid. Motion was made by Mr. Frey and seconded by Mrs. Meents to approve awarding the bid as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

APPROVAL TO PROCEED WITH CONSTRUCTION DOCUMENTS FOR THE ADVANCED TECHNOLOGY EDUCATION CENTER (ATEC)

The administration recommended the Board authorize contracting with RGB Architectural Group for development of the ATEC construction documents at a cost of \$160,621. Motion was made by Mr. Frey and seconded by Mrs. Meents to approve the development of the ATEC construction documents at a cost not to exceed \$160,621 as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative McCarty presented oral reports to the Board. Information Items were reviewed.

APPROVAL OF SHORT TERM INVESTMENTS

The administration presented short-term investments issued December 7, 2009. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the investments as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for November 30, 2009, and the Investment and Financial Summary report for December 31, 2009. Motion was made by Mr. Martin and seconded by Mrs. Meents to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$3,289,094.35, twelve (12) purchase order requisitions over \$5,000, and five (5) special bills totaling \$57,433.01 were presented for Board review. Motion was made by Mr. Hove and seconded by Mr. Frey to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, business and probable or pending litigation pursuant to Sections 2-c-1, 2-c-6, and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Frey and seconded by Mr. Hove. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

The Board went into closed session at 6:07 p.m. The Board returned at 6:26 p.m. Motion was made by Mr. Martin and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

* By consent motion, motion was made by Mr. Hove and seconded by Mr. Frey to approve matters of personnel – Items 1-6 as presented and recommended by the administration as enumerated below:

Matters of Personnel:

1. Approval of Corporate and Continuing Education Contracts
2. Approval of Part-Time Instructional Assignment List, Credit Division for Fall Semester, 2009
3. Approval of Part-Time Instructor List, Credit Division for Spring Semester, 2010
4. Approval of Student Employment Matters
5. Approval for Payroll and Payment Authorizations to Youth Participation in KCC's Youth Program Services
6. Approval of Employment Matters

On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:28 p.m. was made by Mr. Frey and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Secretary

Approved:

Chairman

Secretary