

KANKAKEE COMMUNITY COLLEGE
District 520

April 12, 2010

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Iroquois Room on campus. Those in attendance were:

Mr. Hugh E. VanVoorst, Chairman
Mr. Jerald W. Hoekstra, Vice Chairman
Mr. J. Dennis Marek, Secretary
Mr. Richard Frey
Mr. Brad Hove
Mr. Patrick Martin
Mrs. Betty Meents
Kristin McCarty, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Administrative Staff

BOARD RECOGNITION

The Board recognized and thanked the Lady Cavaliers 2009-10 Basketball Team for their achievement of securing 4th place at the NJCAA Tournament. The Board also recognized and thanked the faculty members who were awarded tenure - JuTun Andrews-King, Charles Cooke, Kim DeYoung, Glenda Forneris, Kelli Jandura, and Sheri Sikma.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the March 8, 2010, Board meeting for approval. Motion was made by Mr. Hove and seconded by Mr. Marek to approve the minutes as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, VanVoorst

NAYS: None

ABSTAIN: Frey, Martin, Meents

Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Items)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Hove and seconded by Mr. Hoekstra to approve the April 12, 2010, Consent Agenda Action Items 1 through 5 as follows:

*** APPROVAL OF 1A AND 1DS PROGRAM PARTICIPANTS**

The administration recommended six (6) participant additions to the programs.

*** APPROVAL OF CHARGEBACK**

The administration recommended one (1) student chargeback request for out-of-district tuition support for the students to attend a recognized community college in Illinois for the academic year 2010-11.

*** APPROVAL OF PERMIT APPLICATIONS**

The administration recommended the Board approve the permit application for the May 11 and August 12, 2010, activities as presented.

*** APPROVAL OF REQUEST FOR PROPOSALS**

The administration recommended the Board approve the solicitation of proposals for the coffee cart operator.

*** APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board accept the Environmental Protection Agency Project Grant and the Local Foods Program Grant awards as presented.

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

APPROVAL OF CONTRACT AWARD(S) AND AUTHORIZATION TO PURCHASE

The administration recommended the Board approve awarding the bid for HVAC Renovations-Phase I to Precision Piping for \$652,500.00 and the bid for Asbestos Abatement Phase I building to AMW Environmental for \$48,500.00 as bid. Motion was made by Mr. Frey and seconded by Mr. Martin to approve awarding the bid as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

RESOLUTION HONORING 2009-10 WOMEN'S BASKETBALL TEAM ACHIEVEMENT

The administration recommended the Board approve the resolution honoring the 2009-10 Women's Basketball Team. Motion was made by Mr. Frey and seconded by Mrs. Meents to approve the Resolution as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

RESOLUTION HONORING STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES

The administration recommended the Board approve and issue a resolution commending Kristin McCarty for her service as student representative to the Board of Trustees. Motion was made by Mrs. Meents and seconded by Mr. Marek to approve the Resolution as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

RESOLUTIONS HONORING RETIRING FULL-TIME EMPLOYEES

The administration recommended the Board approve the Resolutions honoring Cyndy Clapp, Michael Mahoney, Nancy Shelley, James Wanner and Nick Watson, as presented. Motion was made by Mr. Frey and seconded by Mr. Marek to approve the Resolutions as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

APPROVAL OF THE REVISED 2010-2011 ACADEMIC CALENDAR

The administration recommended the Board approve the revised academic calendar for 2010-2011 as presented. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to approve the revised 2010-2011 Academic Calendar as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

APPROVAL OF AWARDING PROFESSOR EMERITUS TITLE

The administration recommended the Board approve the award of the title professor emeritus to Cynthia Clapp and Nick Watson beginning with the 2010-2011 academic year. Motion was made by Mr. Marek and seconded by Mr. Frey to approve awarding the title of Professor Emeritus to Cynthia Clapp and Nick Watson as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

APPROVAL OF AUDIT PROPOSAL FOR FISCAL YEARS 2010, 2011, 2012 AND 2013

The Board discussed the audit process of the District. Discussion of an audit firm was conducted by the Board members. Motion was made by Mr. Hoekstra and seconded by Mr. Hove to approve the proposal for audit services from Groskreutz, Schmidt, Abraham, Eshelman, and Gerretse for the Fiscal Years 2010, 2011, 2012, and 2013. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

APPROVAL TO PROCEED WITH PARKING LOT DESIGN AND BID

The administration recommended the Board approve the college engage Tyson Engineering, Inc. to design and bid an additional parking lot. Motion was made by Mr. Frey and seconded by Mr. Marek to approve the engagement of Tyson Engineering, Inc., as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

APPROVAL OF REQUEST TO BID – ADVANCED TECHNOLOGY EDUCATION CENTER

The administration recommended the Board approve and authorize proceeding with RGB Architectural Group, Incorporated for the bidding phase of the Advanced Technology Education Center at a cost of \$22,945. Motion was made by Mr. Marek and seconded by Mr. Martin to approve the use of RGB Architectural Group, Inc., at a cost not to exceed \$22,945.00 as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative McCarty presented oral reports to the Board. Information Items were reviewed.

APPROVAL OF SHORT TERM INVESTMENTS

The administration presented short-term investments issued March 12, March 15, and March 23, 2010. Motion was made by Mr. Hove and seconded by Mr. Marek to approve the investments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for February 28, 2010, and the Investment and Financial Summary report for March 31, 2010. Motion was made by Mr. Frey and seconded by Mr. Martin to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$2,406,993.79, twenty (20) purchase order requisitions over \$5,000, and one special bill totaling \$1,360.00 were presented for Board review. Motion was made by Mr. Frey and seconded by Mr. Hoekstra to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Marek, Martin, Meents, VanVoorst

NAYS: None

ABSTAIN: Hove

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, collective negotiating and probable or pending litigation pursuant to Sections 2-c-1, 2-c-2, and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Marek and seconded by Mr. Martin. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

The Board went into closed session at 5:48 p.m. The Board returned at 6:22 p.m. Motion was made by Mr. Frey and seconded by Mr. Martin to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

* By consent motion, motion was made by Mr. Hove and seconded by Mr. Martin to approve matters of personnel – Items 1-6 as presented and recommended by the administration as enumerated below:

Matters of Personnel:

- (1) Approval of Corporate and Continuing Education Contracts
- (2) Approval of Student Employment Matters
- (3) Approval of Revisions to Full-Time Credit Division Overload Summary for 2009-10
- (4) Approval of Payment to Instructors, Credit Division, for Spring, 2010
- (5) Approval of Addition to the Part-time Instructor List, Credit Division, for Spring, 2010
- (6) Approval of Employment Matters

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:23 p.m. was made by Mr. Martin and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Secretary

Approved:

Chairman

Secretary