

KANKAKEE COMMUNITY COLLEGE  
District 520

March 14, 2011

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those in attendance were:

Mr. Hugh E. VanVoorst, Chairman  
Mr. Jerald W. Hoekstra, Vice Chairman  
Mr. Brad Hove, Secretary  
Mr. Richard Frey  
Mrs. Betty Meents  
Mr. Todd Widholm  
Tyler Fuller, Student Representative to the Board

Absent: Mr. Patrick Martin

Also attending:

Dr. John Avendano, President  
Mr. Robert LaBeau, Legal Counsel  
Administrative Staff

**There were no public comment or changes to the posted agenda.**

**BOARD RECOGNITION**

The Board recognized and thanked the Baccalaureate Scholar students, Student Ambassadors and Kathy Mabus, a KCC student who studied abroad in the Illinois Consortium of International Studies and Programs, and the Teach and Learn in Korea program.

**APPROVAL OF MINUTES**

The minutes from the February 14, 2011, Board meeting were presented for approval. Motion was made by Mr. Hove and seconded by Mr. Hoekstra to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Meents, Widholm, VanVoorst

NAYS: None

ABSTAIN:

Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Items)**

The consent agenda items were presented for approval. By consent, motion was made by Mrs. Meents and seconded by Mr. Hoekstra to approve the March 14, 2011, Consent Agenda Action Items 1 through 3 as follows:

**\* APPROVAL OF 1A, 1DS AND TGAAA PROGRAM PARTICIPANTS**

The administration recommended three (6) participant additions to the programs.

**\* APPROVAL OF PERMIT APPLICATION**

The administration recommended the Board approve the permit application as presented.

**\* APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for the replacement of servers and network access control (phase 1) projects.

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

**APPROVAL OF CONTRACT AWARD**

The administration recommended the Board approve awarding the bid for the Heating, Ventilation and Air Conditioning Renovations, Phase II to Amber Mechanical Contractors for \$793,000 (construction only) as presented. Motion was made by Mr. Hoekstra and seconded by Mr. Frey to approve awarding the bid and authorizing purchases as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

**ADOPTION OF THE INVESTMENT POLICY**

The administration recommended the Board approve the changes to the 508.02 investment policy as presented. Motion was made by Mr. Hoekstra and seconded by Mr. Hove to approve the adoption of the investment policy as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

**APPROVAL TO PROCEED WITH CAPITAL PROJECT PLANNING –**

The administration recommended the Board approve the capital projects list and direction to seek donor support and architectural and/or engineering services as appropriate for the following projects: Front Courtyard, Drop Off/Turn-around Area, Outdoor Athletic Support Building, and Interior Concession Area. Motion was made by Mr. Hove and seconded by Mr. Hoekstra to approve Capital Project Planning with the addition of a charge to the administration to provide opportunities for additional in-district architects and engineers to participate in college projects. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

**APPROVAL OF MILLWRIGHT CERTIFICATE PROGRAM**

The administration recommended the Board approve the Millwright Certificate Program as presented. Motion was made by Mr. Hoekstra and seconded by Mrs. Meents to approve the Millwright Certificate Program as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative Fuller presented oral reports to the Board. Information Items were reviewed.

**APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the reconciled cash report for January 31, 2011, and the Investment and Financial Summary report for February 28, 2011. Motion was made by Mr. Hove and seconded by Mr. Frey to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

**APPROVAL OF BILL SUMMARY AND PAYMENTS**

Bills totaling \$4,678,647.85, ten (10) purchase order requisitions over \$5,000, and five (5) special bills totaling \$74,698.72 were presented for Board review. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

**BOARD MEETING TIME CHANGE**

Motion was made by Mr. Frey and seconded by Mr. Hoekstra to change the start time for the April 11, 2011 Board of Trustees Meeting from 5:00 p.m. to 4:00 p.m. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, collective negotiating, business and probable or pending litigation pursuant to Sections 2-c-1, 2-c-2, 2-c-6, and 2-c-11. Motion was made by Mr. Hoekstra and seconded by Mr. Hove. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

The Board went into closed session at 6:00 p.m. The Board returned at 6:21 p.m. Motion was made by Mr. Frey and seconded by Mr. Hove to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

**MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. By consent motion, motion

was made by Mr. Hove and seconded by Mr. Frey to approve matters of personnel – Items 1-7 as presented and recommended by the administration as enumerated below:

- (1) Approval of Continuing Education and Career Services Contracts
- (2) Approval of Student Employment Matters
- (3) Approval of Payment to Instructors, Credit Division, for Spring 2011
- (4) Approval of Revisions to Full-Time Credit Division Overload Summary for 2010-2011
- (5) Approval of Payment Authorization to Youth Participants in WIA Youth Program in Livingston County
- (6) Approval of Request to Hire
- (7) Approval of Employment Matters

On roll call, the vote was:

AYES: Frey, Hove, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

#### **ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:13 p.m. was made by Mr. Widholm and seconded by Mr. Hoekstra. On voice vote, the motion was unanimously approved.

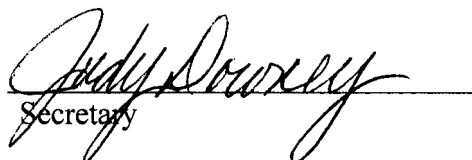
Approved:



Chairman

Respectfully submitted,

Judy Downey, Recording Secretary

  
Secretary