

KANKAKEE COMMUNITY COLLEGE
District 520

May 9, 2011

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those in attendance were:

Mr. Hugh E. VanVoorst, Chairman
Mr. Jerald W. Hoekstra, Vice Chairman
Mr. Brad Hove, Secretary
Mr. Richard Frey
Mr. Patrick Martin
Mrs. Betty Meents
Mr. Todd Widholm
Tyler Fuller, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Mr. Robert LaBeau, Legal Counsel
Administrative Staff

There were no public comments or changes to the published agenda..

APPROVAL OF MINUTES

The minutes from the April 11, 2011, and April 25, 2011, Board meetings were presented for approval. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEM (* indicates Consent Agenda Item)

The consent agenda item was presented for approval. By consent, motion was made by Mr. Hoekstra and seconded by Mrs. Meents to approve the May 9, 2011, Consent Agenda Action Item 1 as follows:

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for the parking lot improvements and the smart classroom equipment.

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst
NAYS: None
Motion Carried

APPROVAL OF CONTRACT AWARD

The administration recommended the Board approve awarding the bids for the replacement switches to Pyramid Technology Services for \$33,995 and the sculpture project to Einfeldt Construction for \$19,734 (construction only) and authorizing purchases as presented. Motion was made by Mr. Martin and seconded by Mr. Frey to approve awarding the bids and authorizing purchases as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst
NAYS: None
Motion Carried

APPROVAL OF FIRST READING OF BOARD AND PERSONNEL POLICY ADDITION AND REVISIONS

The administration recommended the Board review the additions/revisions in the Tobacco Free Campus and Degree Completion policies as presented and accepts the proposed revisions as a first reading in preparation for a second reading for approval. Motion was made by Mr. Hove and seconded by Mr. Martin to approve accepting the first readings as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst
NAYS: None
Motion Carried

APPROVAL OF THE COLLEGE COMPLETION CHALLENGE

The administration recommended the Board approve accepting the College Completion Challenge as presented. Motion was made by Mr. Widholm and seconded by Mrs. Meents to approve accepting the challenge as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst
NAYS: None
Motion Carried

APPROVAL OF A RESOLUTION HONORING J. DENNIS MAREK

The administration recommended the Board approve the resolution honoring J. Dennis Marek for 17 years of service on the Board of Trustees. Motion was made by Mr. Hoekstra and seconded by Mrs. Meents to approve the resolution as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst
NAYS: None
Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative Fuller presented oral reports to the Board. Information Items were reviewed. The college is planning to apply for a grant from the Department of Commerce and Economic Opportunity.

APPROVAL OF SHORT TERM INVESTMENTS

The administration presented short-term investments issued April 12, 2011. Motion was made by Mr. Hove and seconded by Mr. Frey to approve the investments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for March 31, 2011, and the Investment and Financial Summary report for April 30, 2011. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$5,332,104.03, fifteen (15) purchase order requisitions over \$5,000, and one (1) special bill totaling \$28,552.00 were presented for Board review. Motion was made by Mrs. Meents and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, collective negotiating, salary schedules, real property, business, probable or pending litigation and semi-annual review of closed session minutes pursuant to Sections 2-c-1, 2-c-2, 2-c-5, 2-c-6, 2-c-11, and 2-c-21. Motion was made by Mr. Hove and seconded by Mr. Martin. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

The Board went into closed session at 5:32 p.m. The Board returned at 6:15 p.m. Motion was made by Mr. Frey and seconded by Mr. Hove to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent motion, motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve matters of personnel – Items 1-7 as presented and recommended by the administration as enumerated below:

- (1) Approval of Continuing Education and Career Services Contracts
- (2) Approval of Student Employment
- (3) Approval of Revisions to Full-Time Credit Division Overload Summary for 2010-2011
- (4) Approval for Payment to Instructors, Credit Division, for Spring Semester, 2011
- (5) Approval of Employment Matters
- (6) Approval of Appointment of Legal Counsel
- (7) Approval of Request to Hire Academic Advisor

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst
NAYS: None
Motion Carried

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES

President Avendano provided a review of the closed session discussion minutes for the following meeting dates: November 4, November 15, and December 13, 2010, and January 10, February 14, March 14, April 11, and April 25, 2011.

Motion was made by Mr. Hove and seconded by Mr. Frey to approve the closed session minutes as presented. On roll call, the vote was:

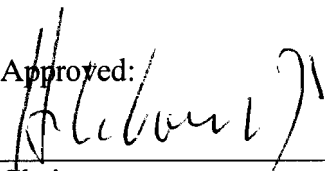
AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst
NAYS: None
Motion Carried

Upon recommendation of legal counsel, no approved minutes were approved for release due to the continued need for confidentiality.

ADJOURNMENT

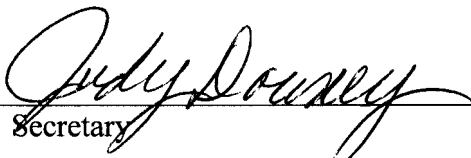
There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:17 p.m. was made by Mr. Frey and seconded by Mr. Martin. On voice vote, the motion was unanimously approved.

Approved:



Chairman

Respectfully submitted,
Judy Downey, Recording Secretary



Secretary