

KANKAKEE COMMUNITY COLLEGE
District 520

July 11, 2011

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Iroquois Room on campus. Those in attendance were:

Mr. Hugh E. VanVoorst, Chairman
Mr. Jerald W. Hoekstra, Vice Chairman
Mr. Brad Hove, Secretary
Mr. Richard Frey
Mr. Patrick Martin
Mrs. Betty Meents
Mr. Todd Widholm
Michael Nemeth, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Mr. Robert LaBeau, Legal Counsel
Administrative Staff

There was no public comment or changes to the published agenda.

BOARD RECOGNITION

The Board recognized and thanked PFC Alan Whitcomb and his wife, Jennifer, for the gift of the United States flag presented to the Board of Trustees for college use. PFC Whitcomb noted that the flag had flown in Afghanistan on July 4, 2009.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the June 13, 2011, Board meeting for approval. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Items)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Hove and seconded by Mrs. Meents to approve the July 11, 2011, Consent Agenda Action Items 1 through 4 as follows:

*** APPROVAL OF CHARGEBACKS**

The administration recommended the consideration of a student chargeback request for out-of-district tuition support for the student to attend a recognized community college in Illinois for the academic year 2011-2012.

*** APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve reimbursement payment to the staff member in compliance with the Board's Tuition/Course Reimbursement Policy.

*** APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve soliciting bids for the storage area network.

*** APPROVAL TO ACCEPT GRANT FUNDS**

The administration recommended the Board accept the Trade Globalization Adjustment Assistance Act award as presented.

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

APPROVAL FOR PROFESSIONAL ARCHITECTURAL SERVICES

The administration recommended the Board approve the solicitation of a proposal from JH2B Architects, Inc. for architectural services for the renovation of the North Extension Center. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the proposal solicitation as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative Nemeth presented oral reports to the Board. Information Items were reviewed. Dr. Avendano asked the Board members to submit to him any feedback relative to the Trustee Recognition.

APPROVAL OF SHORT TERM INVESTMENTS

The administration presented the short-term investment issued June 11, 2011. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the investment as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for May 31, 2011, and the Investment and Financial Summary report for June 30, 2011. Motion was made by Mr. Martin and seconded by Mr. Frey to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$3,910,522.01, twenty-one (21) purchase order requisitions over \$5,000, and two (2) special bills totaling \$604,519.00 were presented for Board review. Motion was made by Mr. Widholm and seconded by Mr. Martin to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, collective negotiating, real property, business and probable or pending litigation pursuant to Sections 2-c-1, 2-c-2, 2-c-5, 2-c-6, and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Hove and seconded by Mr. Frey. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

The Board went into closed session at 5:34 p.m. The Board returned at 5:58 p.m. Motion was made by Mr. Frey and seconded by Mr. Martin to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL and COLLECTIVE NEGOTIATING

The Board reviewed matters of personnel and collective negotiating presented in closed session. By consent motion, motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve matters of personnel – Items 1-6 and the matter of collective negotiating as presented and recommended by the administration as enumerated below:

A. Matters of Personnel

- (1) Approval of Continuing Education and Career Services Contracts
- (2) Approval of Student Employment
- (3) Approval of Full-Time Credit, Credit Division, Administrators Overload, Summer, 2011
- (4) Approval for Payroll and Payment Authorization to Youth Participation in KCC's Youth Program Services and WIA Youth Programs
- (5) Approval of Employment Matters
- (6) Approval of Salary and Fringe Benefit Program for Fiscal Year 2012

B. Matters of Collective Negotiating

- (1) Approval of Language for Memorandum of Understanding for Reopener Negotiations

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:00 p.m. was made by Mr. Widholm and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Secretary

Approved:

Chairman

Secretary