

KANKAKEE COMMUNITY COLLEGE
District 520

May 10, 2010

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those in attendance were:

Mr. Hugh E. VanVoorst, Chairman
Mr. Jerald W. Hoekstra, Vice Chairman
Mr. J. Dennis Marek, Secretary
Mr. Richard Frey
Mr. Brad Hove
Mr. Patrick Martin
Mrs. Betty Meents
Kristin McCarty, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Administrative Staff

BOARD RECOGNITION

The Board recognized and thanked Professor Cyndy Clapp, Professor Michael Mahoney, and Professor Nick Watson for their service to the college and congratulated them for being awarded the title 'Professor Emeritus'.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the April 12, 2010, Special Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Frey to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, VanVoorst
NAYS: None
PRESENT: Marek
Motion Carried

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the April 12, 2010, Board meeting for approval. Motion was made by Mr. Frey and seconded by Mr. Marek to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Items)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Hove and seconded by Mr. Hoekstra to approve the May 10, 2010, Consent Agenda Action Items 1 through 5 as follows:

*** APPROVAL OF 1AS, 1DS AND 1DQS PROGRAM PARTICIPANTS**

The administration recommended four (4) participant additions to the programs.

*** APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve reimbursement payment to the three (3) staff members in compliance with the Board's Tuition/Course Reimbursement Policy.

*** APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve soliciting bids for Pathway and Asphalt Roadway Repairs.

*** APPROVAL TO SUBMIT CAPITAL PROJECT APPLICATION**

The administration recommended the Board approve and authorize the execution and submission of the capital project application for the Advanced Technology Education Center (ATEC) to the Illinois Community College Board (ICCB).

*** APPROVAL TO ACCEPT GRANT FUNDS**

The administration recommended the Board accept the Highway Construction Careers Training Program and the Illinois Rain Garden Initiative Grant for 2010 awards as presented.

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

APPROVAL OF AWARDING PROFESSOR EMERITUS TITLE

The administration recommended the Board approve the award of the title professor emeritus to Michael Mahoney beginning with the 2010-2011 academic year. Motion was made by Mr. Frey and seconded by Mr. Marek to approve the title award as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

ACCEPTANCE OF FIRST READING/ADOPTION OF THE RED FLAGS POLICY

The administration recommended the Board accept the Kankakee Community College Red Flags Policy as a first reading in preparation for a second reading for approval with an effective date of July 1, 2010. Motion was made by Mr. Hoekstra and seconded by Mr. Hove to accept the policy as a first reading as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

ACCEPTANCE OF FIRST READING/APPROVAL OF PERSONNEL POLICY REVISIONS

The administration recommended the Board accept the proposed revisions to personnel policies relating to Acceptable Use of Computing Resources, Electronic Mail, Driving on College Business, and Anti-Nepotism as a first reading in preparation for a second reading for approval, or approve said personnel policy revisions as presented with an effective date of July 1, 2010. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to accept the new and revised policies as a first reading as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

APPROVAL OF WORKING CASH BONDS AND FUNDING BONDS

The administration recommended the Board approve the issuance of \$2 million in working cash bonds and \$3.5 million in funding bonds as presented. Motion was made by Mr. Marek and seconded by Mr. Frey to approve the Working Cash Bonds issuance of \$2 million for seven (7) years as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

Motion was then made by Mr. Marek and seconded by Mr. Hove to proceed with letting the project out to bid, review the bid results at the June 14, 2010, Board of Trustees meeting, and defer further action on the \$3.5 million funding bond portion until said meeting. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative McCarty presented oral reports to the Board. Dr. Avendano noted that Ms. McCarty will join the Board for Commencement ceremonies, and in June, Mr. Tyler Fuller will be seated as the next Student Representative to the Board of Trustees.

SR McCarty thanked the Board for the opportunity to serve and to learn from them. Chair VanVoorst thanked SR McCarty for her service and wished her well from the Board. Information Items were reviewed.

APPROVAL OF SHORT TERM INVESTMENTS

The administration presented short-term investments issued April 1, 2010. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to approve the investments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for March 31, 2010, and the Investment and Financial Summary report for April 30, 2010. Motion was made by Mr. Marek and seconded by Mr. Hove to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$3,529,468.44 and thirteen (13) purchase order requisitions over \$5,000 were presented for Board review. Motion was made by Mr. Frey and seconded by Mr. Marek to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, collective negotiating, probable or pending litigation, and semi-annual review of closed session minutes pursuant to Sections 2-c-1, 2-c-2, 2-c-11, and 2-c-21 of the Illinois Open Meetings Act. Motion was made by Mr. Hove and seconded by Mr. Martin. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

The Board went into closed session at 5:56 p.m. The Board returned at 6:27 p.m. Motion was made by Mr. Hove and seconded by Mr. Martin to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

* By consent motion, motion was made by Mr. Hove and seconded by Mr. Hoekstra to approve matters of personnel – Items 1-6 as presented and recommended by the administration as enumerated below:

Matters of Personnel:

- (1) Approval of Corporate and Continuing Education Contracts
- (2) Approval of Student Employment
- (3) Approval of Revisions to Full-Time Credit Division Overload Summary for 2009-10
- (4) Approval for Payroll and Payment Authorizations to Youth Participation in KCC's WIA Youth Program in Kankakee County
- (5) Approval of Employment Matters
- (6) Approval of Appointment of Legal Counsel

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES

President Avendano provided a review of the closed session discussion minutes for the following meeting dates: November 9, 2009, December 14, 2009, January 11, 2010, February 5, 2010- Planning Meeting, February 16, 2010, March 8, 2010, April 12, 2010-Special meeting and April 12, 2010. Motion was made by Mr. Hove and seconded by Mr. Frey to approve the closed session minutes as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Marek, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

No minutes approved were approved for release due to the continued need for confidentiality as determined by the Board upon advice of legal counsel.

On behalf of the Board of Trustees, Chair Van Voorst was joined by President Avendano in thanking Dr. Judy Marwick, Executive Vice President of Kankakee Community College, for her dedication and service to the college and congratulated her on her new position with William Rainey Harper College as Provost which she will begin July 1, 2010. Chair VanVoorst noted that Dr. Marwick raised the college to a different level, and he and the Board members wished her well in her new position.

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:29 p.m. was made by Mr. Martin and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Secretary

Approved:

Chairman

Secretary