

KANKAKEE COMMUNITY COLLEGE
District 520

March 17, 2014

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair
Mr. Bradley W. Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mr. Richard Frey
Mr. William Orr
Sydney Hartman, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Mr. Robert LaBeau, Legal Counsel
Administrative Staff

There was no public comment or changes to the published agenda.

BOARD RECOGNITION

The Board recognized and thanked the Systems Appraisal Steering Committee members – Vice President Dennis Sorensen, Dr. Vicki Magee, Dr. Mark Lanting and Judy Downey.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the February 10, 2014, Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Hove, Martin, Orr, Hoekstra

NAYS: None

ABSTAIN: Frey

Motion Carried

APPROVAL OF CONSENT AGENDA ITEM (* indicates Consent Agenda Item)

The consent agenda item was presented for approval. By consent, motion was made by Mr. Frey and seconded by Mr. Martin to approve the March 17, 2014, Consent Agenda Action Item 1 as follows:

*** APPROVAL OF 1A, 1D AND 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended six (6) participant additions to the programs.

On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF CONTRACT AWARDS AND AUTHORIZATION TO PURCHASE

The administration recommended the Board approve awarding the bid for third floor classroom furniture to Lowery McDonnell Company for \$46,401.60, and the bid for HVAC Phase V system demolition and construction work to Precision Piping, Inc., for \$255,950.00 as bid. Motion was made by Mr. Hove and seconded by Mr. Frey to approve awarding the bids as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Hoekstra
NAYS: None
Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative Hartman presented oral reports to the Board. Information Item was reviewed.

APPROVAL OF SHORT TERM INVESTMENTS

The administration presented short-term investments issued February 7 and February 21, 2014, with Peoples Bank. Motion was made by Mr. Martin and seconded by Mr. Frey to approve the investments as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for January 31, 2014, and the Investment and Financial Summary report for February 28, 2014. Motion was made by Mr. Orr and seconded by Mr. Hove to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$3,970,971.04, eleven (11) purchase order requisitions over \$5,000, and one special bill totaling \$11,959.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Frey to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Hoekstra
NAYS: None
Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, collective negotiating, business and probable or pending litigation pursuant to Sections 2-c-1, 2-c-2, 2-c-6, and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Hove and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Hoekstra
NAYS: None
Motion Carried

The Board went into closed session at 5:48 p.m. The Board returned at 6:32 p.m. Motion was made by Mr. Martin and seconded by Mr. Hove to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Martin and seconded by Mr. Hove to approve matters of personnel – Items 1-4 as recommended by the administration as enumerated below:

- (1) Approval of Continuing Education and Career Services Contracts
- (2) Approval of Revisions to Full-Time Credit Division Overload Summary for Spring 2014
- (3) Approval of Student Employment
- (4) Approval of Employment Matters

On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:33 p.m. was made by Mr. Frey and seconded by Mr. Martin. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Secretary

Approved:

Chair

Secretary