

KANKAKEE COMMUNITY COLLEGE
District 520

November 10, 2014

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair
Mr. Brad Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mr. Todd Widholm
Mrs. Betty Meents
Shavez Rosenthal, Representative to the Board

Also attending:

Dr. John Avendano, President
Ms. Claire Chaplinski, Legal Counsel
Administrative Staff

There was no public comment or changes to the published agenda.

The Board welcomed and recognized new full time faculty and administrators.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the October 14, 2014, Board meeting for approval. Motion was made by Mr. Hove and seconded by Mr. Martin to approve the minutes as presented. On roll call, the vote was:

AYES: Hove, Martin, Meents, Widholm, Hoekstra
NAYS: None
ABSTAIN: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Items)

The consent agenda items were presented for approval. By consent, motion was made by Mrs. Meents and seconded by Mr. Widholm to approve the November 10, 2014, Consent Agenda Action Items 1 through 3 as follows:

*** APPROVAL OF 1D PROGRAM PARTICIPANT**

The administration recommended one (1) participant addition to the program as presented.

*** APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve solicitation of bids for replacement of servers and carpet replacement.

*** APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board accept the grant awards as presented.

On roll call, the vote was:

AYES: Hove, Martin, Meents, Widholm, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF CONTRACT AWARD(S) AND AUTHORIZATION TO PURCHASE

The administration recommended the Board approve awarding the bid and authorize the purchase of the Pediatric Radiography Trainer Equipment to Supertech Inc. for \$28,251.00. Motion was made by Mr. Hove and seconded by Mr. Martin to approve awarding the bid and authorizing the purchase as presented. On roll call, the vote was:

AYES: Hove, Martin, Meents, Widholm, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF RECOMMENDED 2015-16 ACADEMIC CALENDAR

The administration recommended the Board approve the academic calendar for 2015-16 as presented. Motion was made by Mr. Widholm and seconded by Mr. Hove to approve the 2015-16 Academic Calendar as presented. On roll call, the vote was:

AYES: Hove, Martin, Meents, Widholm, Hoekstra
NAYS: None
Motion Carried

ACCEPTANCE OF FIRST READING OF PERSONNEL POLICY REVISIONS

The administration recommended the Board review the policy revision as presented for the addition of Auditory Reimbursement to the Dental, Optical Care Program as presented and accept the proposed addition/revision as a first reading in preparation for a second reading for approval. Motion was made by Mr. Martin and seconded by Mr. Hove to accept as a first reading. On roll call, the vote was:

AYES: Hove, Martin, Meents, Widholm, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF REQUEST TO BID

The administration recommended the Board authorize proceeding with BLDD Architects, Inc. for the bidding phase of the Advanced Technology Education Center. Motion was made by Mrs. Meents and seconded by Mr. Hove to accept the request to bid. On roll call, the vote was:

AYES: Hove, Martin, Meents, Widholm, Hoekstra
NAYS: None
Motion Carried

President Avendano provided his oral report to the Board, and Student Representative Rosenthal presented his oral report to the Board.

NO SHORT TERM INVESTMENTS

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for September 30, 2014, and the Investment and Financial Summary report for October 31, 2014. Motion was made by Mr. Hove and seconded by Mr. Widholm to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$5,806,116.43, twenty-four (24) purchase order requisitions over \$5,000, and two (2) special bills totaling \$4,710.60 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hove, Martin, Meents, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, semi-annual review of Closed Session Minutes, and probable or pending litigation pursuant to Sections 2-c-1, 2-c-21, and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Widholm and seconded by Mrs. Meents to convene to closed session. On roll call, the vote was:

AYES: Hove, Martin, Meents, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 5:26 p.m. The Board returned at 5:46 p.m. Motion was made by Mr. Martin and seconded by Mr. Hove to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hove to approve matters of personnel – Items 1-5 as presented and recommended by the administration as enumerated below:

- (1) Approval of Student Employment Matters
- (2) Approval of Full-Time Credit Division, Overload Summary, Fall Semester, 2014
- (3) Approval for Payroll and Payment Authorization for Youth Participants in KCC's Youth Program Services
- (4) Approval of Employment Matters
- (5) Approval of Continuing Education and Career Services Contracts

On roll call, the vote was:

AYES: Hove, Martin, Meents, Widholm, Hoekstra
NAYS: None
Motion Carried

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES

President Avendano provided a review of the closed session discussion minutes for the following meeting dates: May 12, 2014, June 9, 2014, July 14, 2014, August 11, 2014, September 8, 2014 and October 14, 2014. Motion was made by Mr. Martin and seconded by Mrs. Meents to approve the closed session minutes as presented. On roll call, the vote was:

AYES: Hove, Martin, Meents, Widholm, Hoekstra
NAYS: None
Motion Carried

No minutes approved were approved for release due to the continued need for confidentiality as determined by the Board upon advice of legal counsel.

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:49 p.m. was made by Mr. Widholm and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Judy Downey, Recording Secretary

Approved:

Chairman

Secretary