

KANKAKEE COMMUNITY COLLEGE  
District 520

February 9, 2015

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair  
Mr. Brad Hove, Vice Chair  
Mr. Patrick Martin, Secretary  
Mr. Richard Frey  
Mr. Bill Orr  
Mr. Todd Widholm  
Shavez Rosenthal, Representative to the Board

Also attending:

Dr. John Avendano, President  
Ms. Claire Chaplinski, Legal Counsel  
Administrative Staff

**There were no public comments or changes to the published agenda.**

**BOARD EDUCATION**

The Board thanked Dr. Purva DeVol for her presentation on the economic impact study of Kankakee Community College fulfilling its mission.

**APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the January 12, 2015 Board meeting for approval. Motion was made by Mr. Frey and seconded by Mr. Martin to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

ABSTAIN: Widholm

Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Items)**

The consent agenda items were presented for approval. By consent, motion was made by Mr. Martin and seconded by Mr. Orr to approve the February 9, 2015 Consent Agenda Action Items 1 through 3 as follows:

**\* APPROVAL OF 1A AND 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A and 1D programs as presented.

**\* APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for replacement of

telephones, the building shell for the Harold & Jean Miner Memorial Library, and property, casualty and liability insurance.

**\* APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the reimbursement payments as presented.

On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

**APPROVAL OF BID AWARD FOR THE ADVANCED TECHNOLOGY EDUCATION CENTER (ATEC)**

The administration recommended the Board approve awarding the bid for the Advanced Technology Education Center (ATEC) to Piggush Simoneau, Inc. of Kankakee IL for \$6,176,385, approve a contingency up to \$308,819 for the project, approve the proposal from BLDD Architects for contract administration in the amount of \$123,000 and approve a transfer in the amount of \$1,485,204 from the Operations & Maintenance Fund to the Operations & Maintenance Restricted Fund for expenses associated with the ATEC. Representatives from BLDD Architects addressed escalation of costs of the ATEC facility. Motion was made by Mr. Martin and seconded by Mr. Hove to approve awarding the bid, approve the contingency and approve the transfer as presented.

On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

**APPROVAL OF CONTRACT AWARDS AND AUTHORIZATION TO PURCHASE**

The administration recommended the Board approve awarding the bids and authorizing the purchases as described. Motion was made by Mr. Orr and seconded by Mr. Frey to approve awarding bids and authorizing the purchases as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

**APPROVAL OF TUITION INCREASE**

The administration recommended the Board approve an increase of \$10 in the current tuition rate resulting in a total tuition and fee rate of \$135, before course fees, effective Summer Term, 2015. Motion was made by Mr. Widholm and seconded by Mr. Frey to approve the tuition increase as described. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

**APPROVAL OF RECOMMENDED ADDITIONS AND REVISIONS TO THE COURSE FEES LIST**

The administration recommends the Board approve the additions and revisions to the course fees as presented effective Summer 2015. Motion was made by Mr. Martin and seconded by Mr. Orr to approve the additions and revisions to the course fees list as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative Rosenthal presented oral reports to the Board. Information items were reviewed.

**NO SHORT TERM INVESTMENTS**

**APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the reconciled cash report for December 31, 2014, and the Investment and Financial Summary report for January 31, 2015. Motion was made by Mr. Widholm and seconded by Mr. Hove to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

**APPROVAL OF BILL SUMMARY AND PAYMENTS**

Bills totaling \$2,499,567.14, eleven (11) purchase order requisitions over \$5,000, and two (2) special bills totaling \$11,159.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Orr to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Hove and seconded by Mr. Widholm to convene to closed session. On roll call, the vote was:

AYES: Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 6:25 p.m. The Board returned at 6:36 p.m. Motion was made by Mr. Hove and seconded by Mr. Martin to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

**MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Martin to approve matters of Personnel – Items 1-7 as presented and recommended by the administration as enumerated below:

- (1) Approval of Continuing Education and Career Services Contracts
- (2) Approval of Full-Time Faculty Tenure Awards
- (3) Approval for Payroll and Payment Authorization for Youth Participants in KCC’s Youth Program Services
- (4) Approval of Employment Matters
- (5) Approval of Student Employment Matters
- (6) Approval of Full-Time Credit Division Overload Summary for 2014-2015
- (7) Approval of Adjunct Instructor List, Credit Division, for Spring Semester 2015

On roll call, the vote was:

AYES: Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:38 p.m. was made by Mr. Orr and seconded by Mr. Widholm. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

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Chairman

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Secretary Pro Tem