



**Kankakee Community College  
Board of Trustees  
March 20, 2017 – Agenda**

1. Call to Order/Roll Call.....Board Chair
2. Appoint a Secretary Pro Tem.....Board Chair
3. Public Comment.....Board Chair
4. Introduction of Guests/Recognition..... Board Chair
5. Amendments or Changes to Published Agenda.....Board Chair
6. Approval of Minutes.....Board Chair
  - February 13, 2017 – Board Meeting
7. Approval of Consent Agenda Action Item (**item preceded by asterisk**).....Board Chair
8. Approval of Action Items Remaining & Presentation of Information Items.....Board Chair
  - A. Action Items
    - \*(1) Approval of Request for Bids (A-1)
    - (2) Approval of On-the-Job Training (OJT) Contracts (A-3)
      - ◆ CSL Behring, Inc.
    - (3) Approval to Renew Learning Management System Agreement (A-5)
    - (4) Approval of Request to Purchase Computers from Dell Direct and Apple Computers (A-7)
  - B. Information Items
    - (1) President and Trustee Reports
    - (2) Kankakee Community College Foundation Update (I-1)
9. Approval of Finance Items.....Board Chair
  - A. Finance Items
    - (1) Approval of Financial Reports (subject to audit) (F-1)
      - ◆ Reconciled Cash By Fund – January 31, 2017
      - ◆ Investment and Financial Summary – February 28, 2017

- (2) Approval of Bill Summary and Travel Expenses (F-7)
  - ◆ Purchase Order Requisitions Over \$5,000
  - ◆ Special Bill(s)
  - ◆ AP Check Register

10. Convene to Closed Session

11. Reconvene to Open Session

12. Closed Session Action Items

A. Personnel Matters pursuant to 5 ILCS 120/2(c)(1)

- ◆ Employment Contract for Dr. Michael Boyd, Vice President for Instruction and Student Services

B. Probable or Pending Litigation pursuant to 5 ILCS 120/2(c)(11)

13. Adjournment.....Board Chair

## ADMINISTRATIVE CONTRACT

Kankakee Community College  
Kankakee, Illinois

The Board of Trustees of Community College District 520 of the Counties of Kankakee, Iroquois, Livingston, Grundy, Will and Ford, State of Illinois, hereby agrees to employ **MICHAEL BOYD as VICE PRESIDENT FOR INSTRUCTIONAL AND STUDENT SUCCESS** for the 2017-2018, 2018-2019 fiscal years. Each fiscal year shall begin on July 1 and end on June 30.

The administrator will be assigned duties which are consistent with his educational and experiential qualifications.

The administrator agrees to perform faithfully and to discharge all assigned duties to the satisfaction of the College, and to abide by all policies, rules, and regulations adopted by the Board of Trustees. The administrator further agrees to a reassignment or transfer at any time from this position to another position for which the administrator is qualified as determined by the college. In addition, the administrator's employment may be terminated, changed, or modified from time to time by the College in its sole discretion.

The annualized salary for the 2017-2018 fiscal year will be \$129,248. This salary shall not be reduced for the following fiscal year, while the administrator remains in the above-named position. In addition, the Board agrees to consider an increase of said salary for the following fiscal year based upon evaluation of performance.

On or before June 15, 2018, notification as to renewal of appointment will be given. Such renewal is neither automatic nor to be expected.

The administrator has ten days after the date of official board action as shown below to accept or reject this contract. If he fails to accept the offer within this time period, his position will be declared open.

\_\_\_\_\_  
March 20, 2017  
Date

\_\_\_\_\_  
President

\_\_\_\_\_  
Chairman, Board of Trustees

\_\_\_\_\_  
Secretary, Board of Trustees

I accept the contract as described above.

\_\_\_\_\_ Yes      \_\_\_\_\_ No

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator