

KANKAKEE COMMUNITY COLLEGE  
District 520

July 12, 2010

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:02 p.m. in the Board Room on campus. Those in attendance were:

Mr. Hugh E. VanVoorst, Chairman  
Mr. Jerald W. Hoekstra, Vice Chairman  
Mr. Brad Hove, Secretary  
Mr. Richard Frey  
Mr. Patrick Martin  
Mrs. Betty Meents  
Mr. Todd Widholm – joined Board after authoring his Oath of Office for remainder of meeting  
Mr. Tyler Fuller, Student Representative to the Board

Also attending:

Dr. John Avendano, President  
Administrative Staff

**There was no public comment or changes to the published agenda.**

The Board was scheduled to go into closed session for the purpose of discussing matters of public office and collective negotiating pursuant to Sections 2-c-3 and 2-c-2 of the Illinois Open Meetings Act. Motion was made by Mr. Frey and seconded by Mr. Hoekstra. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

The Board went into closed session at 5:03 p.m. The Board returned at 5:11 p.m. Motion was made by Mr. Martin and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

**MATTERS OF PUBLIC OFFICE**

The administration recommended the Board name and appoint Mr. Todd Widholm to fill the vacancy on the Board of Trustees of Kankakee Community College. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to name and appoint Mr. Todd Widholm to the Board of Trustees as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, VanVoorst

NAYS: None

Motion Carried

Oath of Office was presented and signed by Mr. Todd Widholm, and he was immediately seated to the Board of Trustees.

### **COLLECTIVE NEGOTIATING MATTERS**

The administration recommended the Board approve the 2011-2014 contract between Kankakee Community College and the Kankakee Community College Full-Time Faculty Association and authorize the Chair of the Board of Trustees to sign said contract on July 12, 2010, upon approval of same. Motion was made by Mr. Frey and seconded by Mr. Martin to approve 2011-2014 contract with the Full-Time Faculty Association as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

Full-Time Faculty Association Chair Bruce Myers and Board of Trustees Chair Hugh VanVoorst both signed the 2011-2014 Full-Time Faculty Association contract.

### **APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the June 14, 2010, Board meeting for approval. Motion was made by Mrs. Meents and seconded by Mr. Hoekstra to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, VanVoorst

NAYS: None

PRESENT: Widholm

Motion Carried

### **APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Items)**

The consent agenda items were presented for approval. By consent, motion was made by Mr. Hove and seconded by Mr. Frey to approve the July 12, 2010, Consent Agenda Action Items 1 through 4 as follows:

#### **\* APPROVAL OF 1A, 1D, IDS AND 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended thirteen (13) participant additions to the programs.

#### **\* APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve reimbursement payment to the one (1) staff member in compliance with the Board's Tuition/Course Reimbursement Policy.

#### **\* APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve soliciting bids for six (6) 1KW instructional wind towers and one (1) 50KW wind tower.

#### **\* APPROVAL TO ACCEPT FUNDS**

The administration recommended the Board accept the Thermal Efficiency for Public Facilities-ARRA and Student Success Grant awards as presented.

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

**APPROVAL OF CONTRACT AWARD(S) AND AUTHORIZATION TO PURCHASE**

The administration recommended the Board approve awarding the bid for Lighting Upgrade Project to Amp Electric, Inc. for \$50,270.00 and for Additional Parking Lot to Oakwood Enterprises for \$339,869.50 as bid. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve awarding the bids as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative Fuller presented oral reports to the Board. Information Items were reviewed.

**APPROVAL OF SHORT TERM INVESTMENTS**

The administration presented short-term investments issued June 7, 2010. Motion was made by Mr. Frey and seconded by Mr. Martin to approve the investments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

**APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the reconciled cash report for May 31, 2010, and the Investment and Financial Summary report for June 30, 2010. Motion was made by Mr. Frey and seconded by Mr. Hove to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

**APPROVAL OF BILL SUMMARY AND PAYMENTS**

Bills totaling \$2,102,709.73 and nineteen (19) purchase order requisitions over \$5,000 were presented for Board review. Motion was made by Mr. Hoekstra and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, real property, business and probable or pending litigation pursuant to Sections 2-c-1, 2-c-5, 2-c-6 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mr. Hoekstra. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

The Board went into closed session at 6:07 p.m. The Board returned at 6:35 p.m. Motion was made by Mr. Martin and seconded by Mr. Widholm to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

### **MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. By consent motion, motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve matters of personnel – Items 1-8 as presented and recommended by the administration as enumerated below:

- (1) Approval of Continuing Education and Career Services Contracts
- (2) Approval of Student Employment Matters
- (3) Approval of Payment to Instructors, Credit Division, for Spring Semester, 2010
- (4) Approval of Full-Time Credit, Faculty, Overload Summary, Summer, 2010
- (5) Approval of Additions to Part-Time Instructor List, Credit, Summer Term, 2010
- (6) Approval for Payroll and Payment Authorizations to Youth Participation in WIA  
Youth Programs in Kankakee and Livingston Counties
- (7) Approval of Employment Matters
- (8) Approval of Request to Hire Division Chair for Health Careers

On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

### **ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:37 p.m. was made by Mr. Hoekstra and seconded by Mr. Martin. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Secretary

Approved:

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Chairman

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Secretary