

KANKAKEE COMMUNITY COLLEGE  
District 520

August 8, 2011

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those in attendance were:

Mr. Hugh E. VanVoorst, Chairman  
Mr. Brad Hove, Secretary  
Mr. Richard Frey  
Mr. Patrick Martin  
Mrs. Betty Meents  
Mr. Todd Widholm  
Michael Nemeth, Student Representative to the Board

Also attending:

Dr. John Avendano, President  
Mr. Robert LaBeau, Legal Counsel  
Administrative Staff

**There was no public comment or changes to the published agenda.**

The Board was scheduled to go into closed session for the purpose of discussing matters of collective negotiating pursuant to Sections 2-c-2 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mr. Frey. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, VanVoorst  
NAYS: None  
Motion Carried

The Board went into closed session at 5:01 p.m. The Board returned at 5:05 p.m. Motion was made by Mr. Martin and seconded by Mr. Hove to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

**APPROVAL OF ADDENDUM TO FULL-TIME FACULTY CONTRACT**

The administration recommended the Board approve the addendum to the full-time faculty contract prepared and ratified by the full-time faculty on August 3, 2011. Motion was made by Mr. Frey and seconded by Mr. Martin to approve the Addendum as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, VanVoorst  
NAYS: None  
Motion Carried

Addendum To Full-Time Faculty Contract presented for signatures by Board of Trustees Chair Hugh Van Voorst and Full-Time Faculty Chair Bruce Myers. Addendum documents signed and dated.

**APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the July 11, 2011, Board meeting for approval. Motion was made by Mr. Widholm and seconded by Mrs. Meents to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Items)**

The consent agenda items were presented for approval. By consent, motion was made by Mr. Frey and seconded by Mr. Martin to approve the August 8, 2011, Consent Agenda Action Items 1 through 6 as follows:

**\* APPROVAL OF 1A and 1D PROGRAM PARTICIPANTS**

The administration recommended three (3) participant additions to the programs.

**\* APPROVAL OF CHARGEBACK REQUESTS**

The administration recommended two (2) student chargeback requests for out-of-district tuition support for the students to attend a recognized community college in Illinois for the academic year 2011-2012.

**\* APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve reimbursement payment to the one (1) staff member in compliance with the Board's Tuition/Course Reimbursement Policy.

**\* APPROVAL OF PERMIT APPLICATIONS**

The administration recommended the Board approve the permit applications for the named activities when presented.

**\* APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve soliciting bids for the disk de-duplication project and phase I roof replacement project.

**\* APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board accept the awards as presented.

- Implementation and Sustainability of a Local Foods consortium at KCC -\$8,000
- Trade Adjustment Act - \$90,937
- Trade Adjustment Act - \$21,906
- High Speed Internet Services – Kankakee County - \$2,352
- High Speed Internet Services-Livingston county-\$960

On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

**APPROVAL OF CONTRACT AWARD(S) AND AUTHORIZATION TO PURCHASE**

The administration recommended the Board approve awarding the bid for the Storage Area Network to SWC Technology Partners for \$75,168.00 and the bids for the Enhanced Security Project – in parts – as follows: Ruder Electric – Base bids 1-3 including alternates for \$160,146.00, and Outsen Electric – Base bids 4-5 excluding alternate for \$68,200.00. The administration also recommended a purchase of equipment for the project from Sentinel Technologies for \$29,622.00. Motion was made by Mr. Martin and seconded by Mr. Frey to approve awarding the bids as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

**APPROVAL OF ACTIONS FOR RECOMMENDED FISCAL YEAR 2012 BUDGET**

The administration recommended the Board approve the tentative budget for Fiscal Year 2012 for public display and inspection beginning August 9, 2011, and schedule the public hearing to be held at 5:00 p.m., Monday, September 12, 2011, in the Board Room. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the tentative budget for Fiscal Year 2012, for public display and inspection and schedule a public hearing to be held as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative Nemeth presented oral reports to the Board. Information Items were reviewed.

**APPROVAL OF SHORT TERM INVESTMENTS**

The administration presented short-term investments issued July 13, 2011. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the investments as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

**APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the reconciled cash report for June 30,, 2011, and the Investment and Financial Summary report for July 31, 2011. Motion was made by Mr. Martin and seconded by Mr. Hove to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

**APPROVAL OF BILL SUMMARY AND PAYMENTS**

Bills totaling \$4,466,510.69, thirty (30) purchase order requisitions over \$5,000, and two (2) special bills totaling \$255,112.00 were presented for Board review. Motion was made by Mr. Hove and seconded by Mr. Frey to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, real property, business and probable or pending litigation pursuant to Sections 2-c-1, 2-c-5, 2-c-6, and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Widholm and seconded by Mr. Martin. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

The Board went into closed session at 5:47 p.m. The Board returned at 6:00 p.m. Motion was made by Mr. Martin and seconded by Mr. Hove to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

**MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. By consent motion, motion was made by Mr. Widholm and seconded by Mr. Hove to approve matters of personnel – Items 1-9 as presented and recommended by the administration as enumerated below:

- (1) Approval of Continuing Education and Career Services Contracts
- (2) Approval of Student Employment
- (3) Approval of Revisions to Full-Time Credit Division Overload Summary for 2010-11
- (4) Approval of 10- and 11-month Faculty Appointments, Summer Term, 2011
- (5) Approval of Full-Time Faculty Appointments, Summer Term, 2011
- (6) Approval of Adjunct Instructor List, Credit Division, for Summer Term, 2011
- (7) Approval of Adjunct Instructor List, Credit Division, for Fall Semester, 2011
- (8) Approval for Payroll and Payment Authorizations to Youth Participation in WIA  
Youth Programs in Kankakee and Livingston Counties
- (9) Approval of Employment Matters

On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None  
Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:08 p.m. was made by Mr. Hove and seconded by Mr. Frey. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Secretary

Approved:

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Chairman

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Secretary