

KANKAKEE COMMUNITY COLLEGE
District 520

April 14, 2014

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair
Mr. Bradley W. Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mr. Richard Frey
Mrs. Betty Meents
Mr. William Orr
Mr. Todd Widholm
Sydney Hartman, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Mr. Robert LaBeau, Legal Counsel
Administrative Staff

There was no public comment or changes to the published agenda.

BOARD RECOGNITION

The Board recognized and thanked new full-time faculty and newly tenured faculty to Kankakee Community College.

APPROVAL OF RESOLUTION HONORING BOARD SERVICE OF HUGH E. VanVOORST

The Board adopted and approved a Resolution honoring Hugh E. VanVoorst for his 34 years of service, the last 19 serving as Board Chairman. Mr. VanVoorst was recognized as the first Kankakee Community College Board of Trustees member to be awarded the title of Trustee Emeritus. Motion was made by Mr. Frey and seconded by Mrs. Meents to adopt and approve the Resolution as read by Chair Hoekstra. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the March 17, 2014, Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Frey to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

ABSTAIN: Meents, Widholm

Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Items)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Martin and seconded by Mr. Hove to approve the April 14, 2014, Consent Agenda Action Items 2 through 6 as follows:

*** APPROVAL OF 1D PROGRAM PARTICIPANTS**

The administration recommended four (4) participant additions to the programs.

*** APPROVAL OF ON-THE-JOB TRAINING (OJT) CONTRACT**

The administration recommended the Board approve the OJT Contract as presented.

*** APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve reimbursement payment to the one (1) employee in compliance with the Board's Tuition/Course Reimbursement Policy.

*** APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve soliciting bids for carpet replacement and parking lot renovations at the MITC.

*** RESOLUTION HONORING STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES**

The administration recommended the Board approve and issue a resolution commending Ms. Sydney Hartman for service as the student representative to the Board of Trustees.

On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

ACCEPTANCE/APPROVAL OF COLLEGE/FOUNDATION AGREEMENT

The administration recommended the Board accept the revised governance document as a first reading in preparation for a second reading as an action item; or, in the alternative, approve the document in its entirety without further readings. Motion was made by Mr. Hove and seconded by Mr. Frey to accept the revised governance document as a first reading in preparation for a second reading as an action item. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative Hartman presented oral reports to the Board. Information Items were reviewed.

NO SHORT TERM INVESTMENTS

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for February 28, 2014, and the Investment and Financial Summary report for March 31, 2014. Motion was made by Mr. Frey and seconded by Mr. Hove to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$4,132,869.31, eight (8) purchase order requisitions over \$5,000, and one special bill totaling \$1,037.00 were presented for Board review. Motion was made by Mr. Widholm and seconded by Mr. Orr to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, collective negotiating, and probable or pending litigation pursuant to Sections 2-c-1, 2-c-2, and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Frey and seconded by Mrs. Meents to convene to closed session. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

The Board went into closed session at 5:52 p.m. The Board returned at 6:35 p.m. Motion was made by Mr. Frey and seconded by Mr. Martin to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hove to approve matters of personnel – Items 1-5 as presented and recommended by the administration as enumerated below:

- (1) Approval of Continuing Education and Career Services Contracts
- (2) Approval of Student Employment
- (3) Approval for Payroll and Payment Authorizations to Youth Participation in KCC's Youth Program Services
- (4) Approval of Employment Matters
- (5) Approval of Appointment of Legal Counsel

On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:37 p.m. was made by Mrs. Meents and seconded by Mr. Frey. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Secretary

Approved:

Chair

Secretary