

KANKAKEE COMMUNITY COLLEGE
District 520

January 12, 2015

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair
Mr. Brad Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mrs. Cathy Boicken
Mr. Richard Frey
Mr. Bill Orr
Shavez Rosenthal, Representative to the Board

Also attending:
Dr. John Avendano, President
Ms. Claire Chaplinski, Legal Counsel
Administrative Staff

There were no public comments or changes to the published agenda.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the December 8, 2014 Board meeting and the Minutes from the December 19, 2014 Committee of the Whole Planning Meeting for approval. Motion was made by Mr. Hove and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Items)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Hove and seconded by Mr. Orr to approve the January 12, 2015 Consent Agenda Action Items 1 through 2 as follows:

*** APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the reimbursement payments as presented.

*** APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for a 3D laser engraver.

On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Hoekstra

NAYS: None
Motion Carried

APPROVAL OF APPOINTMENT TO FILL A PUBLIC OFFICE VACANCY

The administration recommended the Board approve the appointment of Mrs. Cathy Boicken to the Board of Trustees of Kankakee Community College effective January 12, 2015. Motion was made by Mr. Hove and seconded by Mr. Frey to approve the appointment of Mrs. Cathy Boicken. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Hoekstra
NAYS: None
Motion Carried

APPROVAL TO PROCEED WITH A SOLAR PHOTOVOLTAIC ARRAY

The administration recommended the Board approve proceeding with the solar photovoltaic project as described. Motion was made by Mr. Frey and seconded by Mr. Martin to approve awarding the bids and authorizing the purchases as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Hoekstra
NAYS: None
Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative Rosenthal presented oral reports to the Board. Information Items were reviewed.

NO SHORT TERM INVESTMENTS

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for November 30, 2014, and the Investment and Financial Summary report for December 31, 2014. Motion was made by Mr. Hove and seconded by Mr. Frey to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$2,662,602.90, nine (9) purchase order requisitions over \$5,000, and one (1) special bill totaling \$252 were presented for Board review. Motion was made by Mr. Frey and seconded by Mr. Orr to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Hoekstra
NAYS: None
Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, probable or pending litigation, real property, and selection to fill a public office pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 5:24 p.m. The Board returned at 5:32 p.m. Motion was made by Mrs. Boicken and seconded by Mr. Hove to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Hove and seconded by Mr. Frey to approve matters of personnel – Items 1-4 as presented and recommended by the administration as enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Continuing Education and Career Services Contracts
- (3) Approval of Student Employment Matters
- (4) Approval for Payroll and Payment Authorization for Youth Participants in KCC's Youth Program Services

On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Hoekstra

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:34 p.m. was made by Mrs. Boicken and seconded by Mr. Orr. On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Hoekstra

NAYS: None

Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary