

KANKAKEE COMMUNITY COLLEGE
District 520

April 23, 2015

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Iroquois Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair
Mr. Brad Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mrs. Cathy Boicken
Mr. Richard Frey
Mr. Bill Orr
Mr. Todd Widholm
Shavez Rosenthal, Representative to the Board

Also attending:

Dr. John Avendano, President
Ms. Claire Chaplinski, Legal Counsel
Administrative Staff

There were no public comments. There was a change in the order of the published agenda.

TEMPORARY ELECTION CHAIR

Motion was made by Mr. Martin and seconded by Mr. Frey to appoint President Avendano as Temporary Election Chair. On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Widholm Hoekstra

NAYS: None

Motion Carried

The Board addressed itself to reorganization.

OFFICER TERMS ESTABLISHED

Motion was made by Mr. Frey and seconded by Mrs. Boicken that the terms of the Board Chair, Vice Chair and Secretary are established at two (2) years. On voice vote, the motion was unanimously approved.

OFFICER SELECTION

Motion was made by Mr. Widholm and seconded by Mr. Frey that Mr. Hoekstra be elected as Chair of the Board, Mr. Hove be elected as Vice Chair of the Board and Mr. Martin be elected as Secretary of the Board. On voice vote, the motion was unanimously approved.

Meeting returned to Chair Hoekstra.

BOARD MEETING SCHEDULE CONFIRMED

Motion was made by Mr. Orr and seconded by Mr. Martin to confirm the approval of the Board Meeting Notice for 2015 for meetings regularly to be held on the 2nd Monday of each month at 5:00 p.m. in the Board Room (unless otherwise noted on the schedule) at Kankakee Community College. On voice vote, the motion was unanimously approved.

APPOINTMENT OF ICCTA REPRESENTATIVE AND ALTERNATE

Motion was made by Mrs. Boicken and seconded by Mr. Orr to appoint Mr. Frey to serve as ICCTA representative and Mr. Widholm as the alternate with all voting privileges and rights. On voice vote, the motion was unanimously approved.

APPROVAL OF A RESOLUTION HONORING BOARD SERVICE

The administration recommended the Board approve the resolution honoring Mrs. Betty Meents for her 39 years of service on the Kankakee Community College Board of Trustees and to award her the status of Trustee Emeritus of Kankakee Community College. Dr. Avendano read the resolution and presented it to Mrs. Meents. A tribute video was shown. Motion was made by Mr. Frey and seconded by Mr. Widholm to approve the resolution as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

BOARD RECOGNITION

The Board recognized and thanked newly tenured Kankakee Community College faculty. The Board also recognized and congratulated KCC Outstanding Full-Time Faculty Award Winner Mary Steichen, KCC Outstanding Part-Time Faculty Award Winner Ron Shank and KCC Outstanding Alum Award Winner Jordan Areseneau. The Board was introduced to Alphania (Alphie) Ambrose, the new Student Representative who will be seated in June.

BOARD EDUCATION

The Board thanked Vice President Vicki Gardner for her presentation on Kankakee Community College's purchasing and bill payment processes. The Board asked that a copy of the presentation be forwarded to them.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the March 9, 2015 Board meeting for approval. Motion was made by Mrs. Boicken and seconded by Mr. Hove to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hove, Boicken, Orr, Widholm, Hoekstra

NAYS: None

ABSTAIN: Martin

Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Items)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Frey and seconded by Mr. Martin to approve the April 23, 2015 Consent Agenda Action Items 2-4 as follows:

*** APPROVAL OF 1A, 1D AND TAA PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A, 1D and TAA programs as presented.

*** APPROVAL OF CHARGEBACK REQUEST**

The administration recommended the Board approve the chargeback request as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for virtual desktop infrastructure.

On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF A RESOLUTION HONORING STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES

The administration recommended the Board approve and issue a resolution commending Shavez Rosenthal for his service as Student Representative to the Board. Dr. Avendano read the resolution and presented it to Shavez Rosenthal. Motion was made by Mr. Widholm and seconded by Mr. Orr to approve the resolution as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL TO PROCEED WITH ARCHITECTURAL SERVICES FOR THE STUDENT SUCCESS CENTER

The administration recommended the Board approve seeking a proposal from Dominick Kemper Architects for architectural services for the Student Success Center project. Motion was made by Mr. Frey and seconded by Mrs. Boicken to seek a proposal as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL TO PURCHASE THROUGH THE ILLINOIS PUBLIC HIGHER EDUCATION COOPERATIVE

The administration recommended the Board approve the replacement furniture project through the Illinois Public Higher Education Cooperative at an estimated cost of \$75,000. Motion was made by Mr. Martin and seconded by Mr. Frey to approve the replacement furniture project as described.

On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF CONTRACT AWARD(S) AND AUTHORIZATION TO PURCHASE

The administration recommended the Board approve awarding the bids and authorizing the purchases of a Storage Area Network in the amount of \$61,903 and the building shell for the L building in the amount of \$138,774. Vice President Gardner noted that Evans-Mason is a union company. Motion was made by Mr. Frey and seconded by Mr. Hove to approve awarding the bids and authorizing the purchases as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF REVISIONS TO THE COURSE FEES LIST

The administration recommended the Board approve the revisions to the course fees as presented, effective Summer 2015. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve the course fee revisions as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF A RESOLUTION DECLARING RESULTS OF THE APRIL 7, 2015 CONSOLIDATED ELECTION

The administration recommended the Board approve and issue a resolution declaring the results of the April 7, 2015 Consolidated Election to be that Jerald Hoekstra and William Orr are both elected to serve six-year terms on the Board of Trustees of Kankakee Community College. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the resolution as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

Information items were reviewed. President Avendano provided his oral report to the Board. ICCTA Representative Frey and Student Representative Rosenthal presented their oral reports to the Board.

THERE WERE NO SHORT TERM INVESTMENTS.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for February 28, 2015, and the Investment and Financial Summary report for March 31, 2015. Motion was made by Mr. Hove and seconded by Mr. Widholm to accept the Reconciled Cash Report and Investment and Financial Summary

Report subject to audit. On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$3,809,117.38, fourteen (14) purchase order requisitions over \$5,000, and one (1) special bill totaling \$1,253.00 were presented for Board review. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Orr and seconded by Mrs. Boicken to convene to closed session. On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 6:15 p.m. The Board returned at 6:35 p.m. Motion was made by Mr. Martin and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve matters of Personnel – Items 1-5 as presented and recommended by the administration as enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval of Revision to the Full-Time Credit Division Overload Summary for Spring 2015
- (5) Approval of Appointment of Legal Counsel

On roll call, the vote was:

AYES: Frey, Hove, Martin, Boicken, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:38 p.m. was made by Mr. Hove and seconded by Mr. Widholm. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary