

KANKAKEE COMMUNITY COLLEGE
District 520

July 13, 2015

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair
Mr. Brad Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mrs. Cathy Boicken
Mr. Richard Frey
Mr. Bill Orr
Mr. Todd Widholm

Also attending:

Dr. John Avendano, President
Ms. Claire Chaplinski, Legal Counsel
Administrative Staff

PUBLIC COMMENT

Public comment was made by Robert Snipes, Pat Gilmore, and Mark Wakat. On behalf of the Board of Trustees, President Avendano thanked the guests for their comments, and stated he would respond where appropriate.

BOARD EDUCATION

The Board thanked Vice President Vicki Gardner for her presentation on KCC Funding Bonds.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the June 8, 2015 Board meeting for approval. Motion was made by Mr. Frey and seconded by Mr. Widholm to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra

NAYS: None

ABSTAIN: Orr

Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Items)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Martin and seconded by Mr. Hove to approve the July 13, 2015 Consent Agenda Action Items 1-3 as follows:

*** APPROVAL OF 1A AND 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A and 1D programs as presented.

*** APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the reimbursement payment as presented.

***APPROVAL OF CHARGEBACK(S)**

The administration recommended the Board approve the chargeback request as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF CONTRACT AWARD(S)

The administration recommended the Board approve awarding the bid for restroom renovations to Heritage Development Construction in the amount of \$63,805. Motion was made by Mr. Widholm and seconded by Mr. Orr to approve awarding the bid as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF MODIFICATION TO ON-THE-JOB (OJT) CONTRACT

The administration recommended the Board approve the modification to the OJT contract with A.N. Webber, Inc. by adding one new participant. Motion was made by Mr. Frey and seconded by Mrs. Boicken to approve the modification as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL TO LICENSE DROPOUT DETECTIVE WEB SERVICES

The administration recommended the Board approve the license of Dropout Detective from AspirEDU Inc. at the annual subscription cost of \$5,850.00. This web service will allow educators to organize and analyze student performance data for the purpose of improving retention and graduation rates. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the license as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

RECOMMENDATION TO ACCEPT PROPOSAL FOR ATEC SITE WORK

The administration recommended the Board approve proceeding with the ATEC site proposal as presented and authorize the administration to expend additional funds if needed for the removal and replacement of unsuitable soil. The ATEC project is on hold until the State of Illinois approves a budget. General contractors Piggush-Simoneau, Inc. propose putting the project on “pause” by completing building footings and foundation walls and rough grading the site. Motion was made

by Mr. Martin and seconded by Mr. Frey to approve the site work proposal as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board which included, but is not limited to, the impact of the Illinois budget situation on college programs, the inclusion of ATEC funding in the state's budget, the future of public radio in Kankakee, and enrollment. In addition, ICCTA Representative Frey presented his oral report to the Board and noted there is a push for trustee education.

THERE WERE NO SHORT TERM INVESTMENTS.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for May 31, 2015, and the Investment and Financial Summary report for June 30, 2015. Motion was made by Mr. Hove and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$3,311,439.85, twenty-one (21) purchase order requisitions over \$5,000, and one (1) special bill totaling \$4,709.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Frey to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 6:06 p.m. The Board returned at 6:28 p.m. Motion was made by Mr. Martin and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hove to approve matters of Personnel Items 1-6 as presented and recommended by the administration as enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Request to Hire Assistant Professor, Economics & Mathematics
- (4) Approval of revisions to the Full-Time Faculty Appointments, Summer Term, 2015
- (5) Approval of Continuing Education and Career Services Contracts
- (6) Approval for Payroll and Payment Authorization to Youth Participants in WIOA Youth Program in Kankakee and Livingston Counties

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:30 p.m. was made by Mrs. Boicken and seconded by Mr. Martin. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary