

KANKAKEE COMMUNITY COLLEGE
District 520

October 13, 2015

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair
Mr. Brad Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mrs. Cathy Boicken
Mr. Richard Frey
Mr. Todd Widholm
Alphania Ambrose, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Ms. Claire Chaplinski, Legal Counsel
Administrative Staff

There were no public comments or changes to the published agenda.

BOARD RECOGNITION

The Board recognized and thanked David Cagle, Director of Human Resources, and HR staff members Jane Clark, Chenille Evans and Janet Fager. Appreciation was shown for their commitment to KCC faculty and staff.

BOARD EDUCATION

Dale Gerretse and Rebecca Schatz of Groskreutz, Abraham, Eshleman & Gerretse LLC gave an audit presentation as of June 30, 2015. The Board thanked them for their work, and Mr. Gerretse stated that the firm appreciated the opportunity to serve the college.

David Cagle and Dr. Purva DeVol, Director of Institutional Research and Grants Development, presented College Employee Satisfaction Survey (CESS) Results and Analysis. The Board thanked them for the information.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the September 14, 2015 Public Hearing and the September 14, 2015 Board meeting for approval. Motion was made by Mrs. Boicken and seconded by Mr. Frey to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Hove and seconded by Mr. Widholm to approve the October 13, 2015 Consent Agenda Action Items 1-3 as follows:

*** APPROVAL OF 1A PROGRAM PARTICIPANT**

The administration recommended the Board approve the participant addition to the 1A program as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve reimbursement payment to Jessica Reardanz-Friedericks.

***APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board accept the Making Connections grant award in the amount of \$21,000 for the period of October 2015 through August 2016.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF CONTRACT AWARD

The administration recommended the Board approve awarding the bid for the replacement of the roof over the lower section of the Activities building to Langlois Roofing in the amount of \$98,927. Motion was made by Mr. Frey and seconded by Mrs. Boicken to approve awarding the bid as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF RECOMMENDED 2016-17 ACADEMIC CALENDAR

The administration recommended the Board approve the 2016-17 academic calendar, which provides 15 paid holidays for administrators and supportive staff and extra instructional days scheduled beyond the number required by state law. Motion was made by Mr. Martin and seconded by Mr. Widholm to approve the 2016-17 academic calendar as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra

NAYS: None

Motion Carried

FISCAL YEAR 2015 FINANCIAL AUDIT

The administration recommended the Board accept the fiscal year 2015 financial audit prepared by the independent auditing firm of Groskreutz, Abraham, Eshleman & Gerretse LLC. Motion was made by Mrs. Boicken and seconded by Mr. Martin to accept the fiscal year 2015 financial audit as

presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF SUPPLEMENTAL TAX PROVISION OF THE PUBLIC COMMUNITY COLLEGE ACT

The administration recommended the Board adopt a resolution expressing the Board's intent to include in the Fall 2015 levy a supplemental tax as established in Section 3-14.3 of the Public Community College Act at a rate not to exceed the maximum allowable rate of 11.63 cents and further resolved that the Board direct the administration to publish the Board's intent and to meet the requirements of Section 3-14.3 of the Public Community College Act. Motion was made by Mr. Frey and seconded by Mr. Hove to approval the supplemental tax provision as described. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL TO FORM A FINANCE COMMITTEE

The administration recommended the Board approve the formation of a standing finance committee to review and consult on all fiscal matters. Recommendation was made by Mr. Widholm and seconded by Mr. Frey to appoint Mr. Hove and Mr. Martin to serve as members of a Board of Trustees Finance Committee, length of terms to be decided at a later date. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF PROTECTION, HEALTH AND SAFETY PROJECT

The administration recommended the Board approve utilizing PHS funds for the replacement of the east half of the L building roof (\$303,800) and for enhancements to security hardware and software components (\$146,200). Motion was made by Mr. Frey and seconded by Mr. Martin to approve the Protection, Health and Safety project in the amount of \$450,000 and the submission of the associated project application to the Illinois Community College Board. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board. He recognized the efforts of the following employees: Dr. Boyd with respect to the re-design of foundational coursework; Dr. Boyd, Sheri Cagle and Kellee Hayes with respect to the recent nursing accreditation visit; and Beth Nunley with respect to the audit. Dr. Avendano gave a 10th day enrollment report. He noted that KCC's employee recognition event will take place on the same day as the ICCTA meeting in

Schaumburg. The KCC softball team champions were featured in an article in the NJCAA's *Review*. Dr. Avendano reported that KCC held a moment of silence for Umpqua Community College and noted that KCC has taken numerous steps to make sure the campus is safe and secure. With respect to the state of the state, Dr. Avendano stated that there have been no state appropriations and no funding for the MAP program, Adult Education and the ATEC building. Dr. Avendano and a handful of other college presidents have been invited to a meeting next week with Governor Rauner where they will present a united message. Ten high school Board of Education presentations have been scheduled to date. The KCC Foundation's request for proposal interviews will take place next week. Lastly, Dr. Avendano reminded the Board that the college's 50th anniversary will take place in 2016-2017; the college was chartered on October 8.

ICCTA Representative Frey presented his oral report to the Board. He reported that the next ICCTA meeting will take place November 13-14 in Schaumburg. In addition, he stated that the ICCTA and ICCCP work closely together to accomplish things in the legislature.

Student Representative Alphanina Ambrose presented her report to the Board. She reported that the following events took place on campus: KCC Job Fair, Red Cross Blood Drive, GSA Krispy Kreme fundraiser, and National Student Day. Author Heddy Habra will be on campus on 10.21 for a book-signing and poetry reading. In addition, the Phi Theta Kappa celebrated Children's Health Day by giving apples to the children in our childcare program.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for August 31, 2015, and the Investment and Financial Summary report for September 30, 2015. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$2,402,436.55, seven (7) purchase order requisitions over \$5,000, and two (2) special bills totaling \$44,961.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mrs. Boicken to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Martin to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra
NAYS: None
Motion Carried

The Board went into closed session at 6:16 p.m. The Board returned at 6:24 p.m. Motion was made by Mrs. Boicken and seconded by Mr. Martin to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Frey to approve matters of Personnel Items 1-4 as presented and recommended by the administration as enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorization to Dislocated Worker Participant in WIOA Work Experience Program in Kankakee County

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra
NAYS: None
Motion Carried

Dr. Avendano reported that the college has received proposals for the purchase of its radio station. Negotiations will begin to take place with the hope of a resolution in November as the college administration does not want to see the station “go dark”.

In addition, Dr. Avendano reported that the Kankakee Valley Park District Board would like to meet with the KCC Board of Trustees in the near future to discuss the opportunity for student housing.

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:30 p.m. was made by Mrs. Boicken and seconded by Mr. Widholm. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary