

KANKAKEE COMMUNITY COLLEGE
District 520

November 9, 2015

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Iroquois Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair
Mr. Brad Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mrs. Cathy Boicken
Mr. Richard Frey
Mr. Bill Orr
Mr. Todd Widholm
Alphania Ambrose, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Ms. Claire Chaplinski, Legal Counsel
Administrative Staff

There were no public comments or changes to the published agenda.

BOARD PRESENTATIONS

Mike Van Mill, President and CEO of the Economic Alliance, gave a presentation on the two enterprise zones in Kankakee County: Kankakee River Valley Enterprise Zone and Kankakee County Enterprise Zone. Mr. Van Mill discussed incentives, economic impact, and eligibility for property and tax abatement with respect to enterprise zones.

Tammie Beckwith Schallmo, Senior Vice President of PMA Financial Network, gave a presentation on debt capacity, Senate Bill 318, plan of finance and a tentative timetable with respect to working cash bonds.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the October 13, 2015 Board meeting for approval. Motion was made by Mrs. Boicken and seconded by Mr. Hove to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra

NAYS:

ABSTAIN: Orr

Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Frey and seconded by Mr. Widholm to approve the November 9, 2015 Consent Agenda Action Items 1-3 as follows:

*** APPROVAL OF 1A and 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A and 1D programs as presented.

***APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board accept The Workforce Board grant awards as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the reimbursement payment as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF ON-THE-JOB (OJT) CONTRACTS

The administration recommended the Board approve the OJT contracts to Home Furniture, Plumbing & Heating and Plochman, Inc. Motion was made by Mr. Martin and seconded by Mr. Orr to approve the OJT contracts as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

RESOLUTION REGARDING ESTIMATED AMOUNTS TO BE LEVIED FOR THE YEAR 2015

The administration recommended the Board approve the resolution for estimated amounts to be levied for the year 2015, permission to proceed with public notice requirements, and the establishment of a public hearing regarding the tax levy on December 14, 2015. The proposed levy would increase approximately 10.1% over last year's extension. The additional tax due next year would be about \$23 for a home valued at \$150,000 in the KCC district. Motion was made by Mr. Martin and seconded by Mr. Orr to approve the resolution and give permission to proceed with public notice requirements and the establishment of a public hearing as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

RESOLUTION CALLING A PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF TRUSTEES OF THE DISTRICT TO SELL \$3,370,000 WORKING CASH FUND BONDS FOR THE PURPOSE OF ESTABLISHING A WORKING CASH FUND FOR SAID COMMUNITY COLLEGE DISTRICT.

The administration recommended the Board approve the resolution calling for a public hearing concerning the intent of the Board to sell \$3,370,000 in working cash bonds, the amount which is

defined by Illinois statutes formula. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the resolution as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board. He recognized the efforts of the Adult Education Department for their persistence success. Dr. Avendano congratulated Dr. Bert Jacobson for his efforts in the college's receiving an award from the Illinois Recycling Association for Outstanding Recycling Education Partner in 2015. He reported that the Illinois State Bar Association held a swearing-in ceremony and reception for 27 area attorneys on campus. In addition, NIU representatives were on campus for the signing of a reverse transfer agreement and Career and Technical Education "3 plus 1" Bachelor's degree completion agreement. Dr. Avendano provided copies of *Thrive* magazine to the Board members, noting its great representation of KCC. He shared that due to the state-of-the-state, plans for a capital campaign have been suspended but will be re-visited in Spring 2016. Lastly, Dr. Avendano shared that he continues to visit with the Boards of Education of local high schools.

ICCTA Representative Frey presented his oral report to the Board. He reported that he plans to attend the November 13-14 ICCTA meetings in Schaumburg. He will report back to the Board in December.

Student Representative Alphanina Ambrose presented her report to the Board. She reported that over 20 students were inducted into Phi Theta Kappa on October 23. On November 5, approximately 210 attendees watched *Redemption*, a film about animal shelters. A Veterans' Day Ceremony will take place on campus on November 10, and the Science Club is hosting a fire-starting seminar on November 13. Ms. Ambrose will attend the SAC meeting in Schaumburg on November 15 where students will address what to do in emergency situations on campus.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for September 30, 2015, and the Investment and Financial Summary report for October 31, 2015. Motion was made by Ms. Boicken and seconded by Mr. Martin to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$4,301,918.30, eight (8) purchase order requisitions over \$5,000, and two (2) special bills totaling \$1,290.00 were presented for Board review. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, matters of business, probable or pending litigation, and the semi-annual review of

closed session minutes pursuant to Sections 2-c-1, 2-c-6, 2-c-11 and 2-c-21 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Frey to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 6:54 p.m. The Board returned at 7:32 p.m. Motion was made by Mr. Frey and seconded by Mr. Hove to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hove to approve matters of Personnel Items 1-5 as presented and recommended by the administration as enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Full-Time Credit Division Overload Summary for Fall 2015
- (5) Staff Restructuring Information Item

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

MATTERS OF BUSINESS

The Board discussed the sale of the WKCC radio station in closed session. Motion was made by Mr. Hove and seconded by Ms. Boicken to authorize the administration to complete the sale of WKCC and to submit required documents for approval to the Federal Communications Commission. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES

President Avendano provided a review of the closed session discussion minutes for the following meeting dates: May 11, 2015, June 8, 2015, July 13, 2015, August 10, 2015, September 14, 2015, October 13, 2015. Motion was made by Mr. Hove and seconded by Mr. Orr to approve the closed session minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 7:39 p.m. was made by Mr. Hove and seconded by Mr. Frey. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary