

KANKAKEE COMMUNITY COLLEGE
District 520

November 14, 2016

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair
Mr. Brad Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mrs. Cathy Boicken
Mr. Richard Frey
Mr. Bill Orr
Mr. Todd Widholm
Abby Fischer, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Administrative Staff

There were no public comments or changes to the published agenda.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the October 11, 2016 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Hove to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Frey and seconded by Mrs. Boicken to approve the November 14, 2016 Consent Agenda Action Items 1-3 as follows:

*** APPROVAL OF 1A and 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A and 1D programs as presented.

***APPROVAL TO ACCEPT GRANT AWARD**

The administration recommended the Board accept the grant award as presented.

***ACCEPTANCE OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the reimbursement payments as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

ADOPTION OF THE TAX LEVY

The administration recommended the Board adopt the 2016 tax levy in the amount of \$8,480,159. The total tax rate, including bonds, for 2016 is estimated to be at 49 cents. Motion was made by Mr. Hove and seconded by Mr. Orr to adopt the tax levy as presented on the Certificate of Tax Levy. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF ADJUNCT FACULTY ASSOCIATION CONTRACT – ACADEMIC YEARS 2017-2019

The administration recommended the Board approve the contract between the Board and the Kankakee Community College Adjunct Faculty Association for academic years 2017-2019. Motion was made by Mr. Frey and seconded by Mrs. Boicken to approve the Adjunct Faculty Association contract as stated. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

INFORMATION

President Avendano provided his oral report to the Board. He noted that the Veterans Day program and the grand opening/ribbon cutting of the Veterans Resource Center were well-organized and well-attended. Dr. Avendano reported that the college will receive two new major gifts: 1) Riverside's gift for the Veterans Resource Center; and 2) Nucor's sponsorship of KCC's Gala. Dr. Avendano stated he received a letter from new state representative Lindsay Parkhurst, who said she would work to get full funding for ATEC. In addition, Dr. Avendano reported that ICCCP officers sent a letter to government officials requesting ATEC funding. A team of administrators and faculty participated in the HLC Assessment Academy, and faculty member Mendy Corbett shared information with the Board about the conference.

Trustee Frey gave his report to the Board. He attended the ICCTA meeting in November and participated in a roundtable discussion of topics that included athletic programs, Foundations, dual enrollment, trustee training and BSN. He encouraged the trustees to respond to an ICCTA SWOT survey that will be re-sent via email. Trustee Frey reported that the regional trustee meeting will take place in Joliet after the April election.

Student Trustee Fischer provided her report to the Board. She attended SAC and IL Community College Student Activities conferences, as well as the SMHEC Sustainability Summit, where she was certified as a campus eco leader. She reported on campus activities and club fundraisers that raised over \$760 this month. Word of the Cavalier Cap Challenge has spread to community businesses, and 180 pounds of caps have been collected to date.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for September 30, 2016, and the Investment and Financial Summary report for October 31, 2016. Motion was made by Mr. Orr and seconded by Mr. Frey to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$3,257,339.60, eighteen (18) purchase order requisitions over \$5,000, and two special bills in the amount of \$33,227.00 were presented for Board review. Motion was made by Mr. Hove and seconded by Mr. Martin to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation, and the semi-annual review of closed session minutes, pursuant to Sections 2-c-1, 2-c-11 and 2-c-21 of the Illinois Open Meetings Act. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 5:50 p.m. The Board returned at 5:56 p.m. Motion was made by Mr. Martin and seconded by Mr. Hove to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hove to approve matters of Personnel Items 1-5 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Full-Time Credit Division Overload Summary for Fall 2016

- (5) Closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of a specific employee of the college (pursuant to 5 ILCS 120/2(c)(1)), and the establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act (pursuant to 5 ILCS 120/2(c)(12)).

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES

President Avendano provided a review of the closed session discussion minutes for the following meeting dates: May 9, 2016, June 13, 2016, July 11, 2016, August 8, 2016, September 12, 2016 and October 11, 2016. Due to the continued need for confidentiality, Dr. Avendano recommended the Board approve the closed session minutes without release. Motion was made by Mrs. Boicken and seconded by Mr. Hove to approve the closed session minutes without release. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:00 p.m. was made by Mrs. Boicken and seconded by Mr. Martin. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary