

KANKAKEE COMMUNITY COLLEGE
District 520

January 9, 2017

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair
Mr. Brad Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mrs. Cathy Boicken
Mr. Richard Frey
Mr. Bill Orr
Mr. Todd Widholm
Abby Fischer, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Claire Chaplinski, Attorney
Administrative Staff

There were no public comments. There was one change to the published agenda: The request for sabbatical leave was withdrawn.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the December 13, 2016 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Frey to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Hoekstra
ABSTAIN: Widholm
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Orr and seconded by Mrs. Boicken to approve the January 9, 2017 Consent Agenda Action Items 1-2 as follows:

*** APPROVAL OF 1A AND 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A and 1D programs as presented.

***ACCEPTANCE OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the reimbursement payments as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF BOARD POLICY FOR TRAVEL EXPENSES

The administration recommended the Board review Board Policy 510.02 and Exhibits A and B, in accordance with the Local Government Travel Expense Control Act, as a first reading and in preparation for a second reading for approval. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the first reading of Board Policy 510.02 and Exhibits A and B as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF ILLINOIS COMMUNITY COLLEGE BOARD WORKFORCE INNOVATION AND OPPORTUNITY ACT TUITION AGREEMENT WITH KANKAKEE COMMUNITY COLLEGE

The administration recommended the Board approve the Illinois Community College Board WIOA Tuition Agreement with Kankakee Community College. Motion was made by Mr. Martin and seconded by Mr. Frey to approve the agreement as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

INFORMATION

President Avendano provided his oral report to the Board. He noted that today was the first day of the semester, and that head count and credit hour totals were improving. Dr. Avendano acknowledged PNC's Literacy Grant that enabled KCC to host guest speaker Dr. Ruby Payne. Dr. Payne gave two presentations on poverty to the faculty and to the larger KCC community on January 5. The lame-duck session in Springfield this week may provide a resolution to the state's budget crisis. The administration is looking towards the college's next strategic plan.

Trustee Frey gave his report to the Board. ICCTA's next meeting will be held in March, and the regional meeting will take place at JJC after the election in April.

Student Trustee Fischer provided her report to the Board. Club Rush will take place on January 17-18, and a Basketball Pack the Place is scheduled for January 26. She will take part in an ICCB conference call on January 20 and a Student Leader Exchange on January 21. She will host two Chew & Chats on January 24-25 in an effort to get feedback and suggestions from students.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for November 30, 2016, and the Investment and Financial Summary report for December 31, 2016. Motion was made by Mr. Hove and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$2,700,337.81, seven (7) purchase order requisitions over \$5,000, and two special bills in the amount of \$174.00 were presented for Board review. Motion was made by Mr. Hove and seconded by Mr. Widholm to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Frey and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 5:20 p.m. The Board returned at 5:40 p.m. Motion was made by Mrs. Boicken and seconded by Mr. Martin to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hove to approve matters of Personnel Items 1-4 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval of Adjunct Instructor List, Credit Division, for Spring Semester 2017

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:44 p.m. was made by Mr. Frey and seconded by Mrs. Boicken. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary