

KANKAKEE COMMUNITY COLLEGE
District 520

March 20, 2017

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Brad Hove, Vice Chair
Mrs. Cathy Boicken
Mr. Richard Frey
Mr. Bill Orr
Mr. Todd Widholm
Abby Fischer, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Claire Chaplinski, Attorney
Administrative Staff

There were no public comments. There was one change to the public agenda.

APPOINT A CHAIRMAN PRO TEM

In the absence of Chairman Hoekstra at said meeting, a Chairman Pro Tem was needed. Motion was made by Mr. Frey and seconded by Mr. Orr to name Brad Hove as Chairman Pro Tem for the March 20, 2017 Board of Trustees meeting. On roll call, the vote was:

AYES: Boicken, Frey, Orr, Widholm
ABSTAIN: Hove
NAYS: None
Motion Carried

APPOINT A SECRETARY PRO TEM

In the absence of Secretary Martin at said meeting, a Secretary Pro Tem was needed. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to name Richard Frey as Secretary Pro Tem for the March 20, 2017 Board of Trustees meeting. On roll call, the vote was:

AYES: Boicken, Hove, Orr, Widholm
ABSTAIN: Frey
NAYS: None
Motion Carried

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the February 13, 2017 Board meeting for approval. Motion was made by Mr. Frey and seconded by Mrs. Boicken to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr

ABSTAIN: Widholm
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEM (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Orr and seconded by Mrs. Boicken to approve the March 20, 2017 Consent Agenda Action Item 1 as follows:

*** APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for restroom renovations, main parking lot repairs, replacement of servers, replacement of switches, additional video storage and additional cameras.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm
NAYS: None
Motion Carried

APPROVAL OF ON-THE-JOB TRAINING (OJT) CONTRACTS

The administration recommended the Board approve 30 on-the-job training contracts with CSL Behring, Inc. Motion was made by Mr. Frey and seconded by Mr. Widholm to approve the contracts as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm
NAYS: None
Motion Carried

APPROVAL TO RENEW LEARNING MANAGEMENT SYSTEM AGREEMENT

The administration recommended the Board approve the renewal purchase of the Learning Management System from Instructure Inc., at a total cost of \$219,918. Motion was made by Mr. Frey and seconded by Mrs. Boicken to approve the renewal purchase as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm
NAYS: None
Motion Carried

APPROVAL OF REQUEST TO PURCHASE COMPUTERS FROM DELL DIRECT AND APPLE COMPUTERS

The administration recommended the Board approve the purchase of computers from Dell Direct and Apple Computers in an amount not to exceed \$96,000. Motion was made by Mr. Orr and seconded by Mr. Frey to approve the computer purchase as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm
NAYS: None
Motion Carried

INFORMATION

President Avendano provided his oral report to the Board. He noted that the KCC Foundation Board will meet tomorrow and referenced the Foundation's Information Item update. Although there is still no state budget, FY17 may be funded with additional monies. The Bachelor of Science Degree in Nursing bill was approved in committee and is moving forward. KCC is one of twenty colleges included in the bill. President Trump's proposed budget and recommendations to the Department of Education may affect community college students' access to SEOG and Pell grants, as well as the Work Study program. Dr. Avendano congratulated Maggie Wolf, KCC's Director of Adult/Community Ed, who received the Illinois Adult and Continuing Educators Association Administrator of the Year Award. The women's basketball team is heading to the National Tournament in Harrison AR on March 21.

Trustee Frey gave his report to the Board. He will participate in the next ICCTA meeting and Lobby Day on April 26 in Springfield. The regional trustees' meeting will take place on April 27 at JJC. Mr. Frey mentioned the Bridge program which enables students to work on a manufacturing certificate at the same time they are working to obtain their GED.

Student Trustee Fischer provided her report to the Board. She attended the ICCB meeting on March 9 where she received an award for being the most involved. She will attend SAC's Advocacy Day on April 5. The Veterans Club raised funds for the 1Pet1Vet organization. SAC put up a display in the College Center for Women's History Month. The Hort Club will hold activities in the College Center on March 21 for National Ag Day. The Phi Theta Kappa Convention will take place on April 6-8 in Nashville. The Cavalier Cap Challenge bench dedication will take place on April 19. Over 1,800 pounds of caps were collected. Abby thanked everyone for their participation and encouragement. KCC's Physical Plant Department will continue to collect caps.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for January 30, 2017, and the Investment and Financial Summary report for February 28, 2017. Motion was made by Mr. Frey and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$2,290,288.19, thirteen (13) purchase order requisitions over \$5,000, and two special bills in the amount of \$22,152.00 were presented for Board review. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm
NAYS: None
Motion Carried

The Board went into closed session at 5:33 p.m. The Board returned at 5:43 p.m. Motion was made by Mrs. Boicken and seconded by Mr. Orr to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Orr to approve matters of Personnel Items 1-5 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Revision of Full-Time Credit Division Overload Summary for Spring 2017
- (4) Approval for Payroll and Payment Authorizations to Youth Participants in WIOA Work Experience Programs in Kankakee and Livingston Counties
- (5) Approval of Continuing Education and Career Services

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm
NAYS: None
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:44 p.m. was made by Mr. Frey and seconded by Mr. Widholm. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman Pro Tem

Secretary Pro Tem