

KANKAKEE COMMUNITY COLLEGE  
District 520

June 12, 2017

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald Hoekstra, Chair  
Mr. Brad Hove, Vice Chair  
Mr. Patrick Martin, Secretary  
Mrs. Catherine Boicken  
Mr. Richard Frey  
Mr. Bill Orr  
Mr. Todd Widholm  
Justin Hasselbring, Student Representative to the Board

Also attending:

Dr. John Avendano, President  
Claire Chaplinski, Attorney  
Administrative Staff

**There was no public comment. There was no change to the published agenda.**

**BOARD RECOGNITION**

The Board recognized and congratulated the 2016-2017 men's baseball team and coaches on their NJCAA Division II World Series championship win.

**APPROVAL OF RESOLUTION HONORING 2016-2017 MEN'S BASEBALL TEAM ACHIEVEMENT**

The administration recommended the Board approve a resolution honoring the 2016-2017 Men's Baseball Team for winning the NJCAA Division II World Series. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the resolution as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

**APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the May 8, 2017 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mrs. Boicken to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Item)**

The consent agenda items were presented for approval. By consent, motion was made by Mrs. Boicken and seconded by Mr. Orr to approve the June 12, 2017 Consent Agenda Action Items 2-5 as follows:

**\*APPROVAL OF 1A AND 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A and 1D programs as presented.

**\*APPROVAL OF PREVAILING WAGE**

The administration recommended the Board approve the ordinance as presented effective June 30, 2017. A certified copy will be forwarded to the Illinois Secretary of State Index Division and the Illinois Department of Labor. Notice of said ordinance may be published in a newspaper within the college district. The administration will make available in the college business office the Prevailing Wage Rate Schedules.

**\*UPDATE ON BUDGET PREPARATION AND REQUEST TO OPERATE WITHIN BUDGET DRAFT**

The administration recommended the Board authorize continued college operations by allowing those expenditures required for normal operations, which include salaries, approved contracts, utilities, maintenance and supplies, for the period July 1, 2017 through budget adoption.

**\*RENEWAL OF THE PROPERTY, CASUALTY, LIABILITY INSURANCE PROGRAMS**

The administration recommended the Board approve renewing existing insurance policies and binding the most cost-effective policies, as presented, effective July 1, 2017.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

**APPROVAL OF CONTRACT AWARDS**

The administration recommended the Board approve awarding contracts for the following bids: VM Ware/VSAN Server Licenses including support, roof replacement (east half of the L building) and parking lot repairs Phase II. Motion was made by Mr. Hove and seconded by Mr. Orr to approve awarding the bids as presented.

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

**INFORMATION**

President Avendano provided his oral report to the Board. He stated that he was proud of Coach Post and the men's baseball team on their World Series championship win. He was also proud of the staff who helped to create a memorable evening at the Gala; he has received fantastic response from the community. He referenced the Foundation report. Dr. Avendano has assumed the role of president of the Illinois Council of Community College Presidents. Their legislative agenda will include the

budget, BSN, the relationship between ICCB and IBHE, and two legal cases involving return to work and employees as trustees. Dr. Avendano noted that the second Illinois Civics Academy for Teachers (ICAT) will take place on campus the last week of June. Trustee training took place at the ICCTA Convention & Banquet on June 2-3 in Normal. KCC award nominees included John Bordeau (full-time faculty), Mary Peerbolte (part-time faculty), Don Rehmer (distinguished alum), Trustee Frey (Ray Hartstein) and Trustee Emeritus Betty Meents, who received a Certificate of Merit.

Trustee Frey gave his report to the Board. He stated that the ICCTA Convention & Banquet was a well put together event. New officers were elected. The executive committee will set the meeting schedule in August.

Student Trustee Hasselbring provided his report to the Board. He thanked the selection committee and the Board for the opportunity. He reported that 115 students attended the scholarship orientation in May. He attended the Student Leadership Institute in Normal, and later this month he will attend a Phi Theta Kappa convention in Springfield.

#### **APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the reconciled cash report for April 30, 2017, and the Investment and Financial Summary report for May 31, 2017. Motion was made by Mr. Frey and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

#### **APPROVAL OF BILL SUMMARY AND PAYMENTS**

Bills totaling \$3,059,291.01, twenty-five (25) purchase order requisitions over \$5,000, and one special bill in the amount of \$312.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 5:41 p.m. The Board returned at 5:55 p.m. Motion was made by Mr. Hove and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

**MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Martin to approve matters of Personnel Items 1-7 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Youth Participants in WIOA Work Experience Programs in Kankakee and Livingston Counties
- (5) Approval of 11-Month Full-Time Credit Division Overload Summary for Summer 2017
- (6) Approval of Full-Time Appointments, Summer Term 2017
- (7) Approval of Adjunct Instructor List, Credit Division, for Summer Term 2017

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

**MOTION TO APPROVE PRESIDENT’S CONTRACT RENEWAL**

Motion was made by Mr. Hove and seconded by Mr. Orr to approve the contract extension of President Dr. John Avendano for three additional years from July 1, 2017 through June 30, 2020, providing for a 2017-2018 fiscal year salary of \$228,578, plus any percentage increase, if any, commensurate with the salary adjustment for the college community.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:59 p.m. was made by Mrs. Boicken and seconded by Mr. Widholm. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

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Chairman

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Secretary