

KANKAKEE COMMUNITY COLLEGE
District 520

August 14, 2017

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:02 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald Hoekstra, Chair
Mr. Patrick Martin, Secretary
Mrs. Catherine Boicken
Mr. Richard Frey
Mr. Todd Widholm
Justin Hasselbring, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Claire Chaplinski, Attorney
Administrative Staff

There was no public comment. There was no change to the published agenda.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the July 10, 2017 Board meeting for approval. Motion was made by Mr. Frey and seconded by Mr. Widholm to approve the minutes as presented.
On roll call, the vote was:

AYES: Frey, Martin, Widholm, Hoekstra
ABSTAIN: Boicken
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Martin and seconded by Mr. Frey to approve the August 14, 2017 Consent Agenda Action Items 1-2 as follows:

***APPROVAL OF 1A AND 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A and 1Y-OS programs as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the reimbursement payments as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Martin, Widholm, Hoekstra
NAYS: None

Motion Carried

APPROVAL OF 2018 BOARD MEETING SCHEDULE

The administration recommended the Board approve the 2018 Board meeting schedule. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve the 2018 Board Meeting Schedule Notice as presented. On roll call, the vote was:

AYES: Boicken, Frey, Martin, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF ACTIONS FOR RECOMMENED FISCAL YEAR 2018 BUDGET

The administration recommended the Board receive the tentative budget for fiscal year 2018 and establish the public hearing notice to be held at 5:00 p.m. on Monday, September 11, 2017 in the Board Room. Motion was made by Mr. Frey and seconded by Mrs. Boicken to receive the tentative budget and establish the public hearing as stated. On roll call, the vote was:

AYES: Boicken, Frey, Martin, Widholm, Hoekstra

NAYS: None

Motion Carried

INFORMATION

President Avendano provided his oral report to the Board. He thanked the Dennis J. Smith Legacy Foundation, the Charlton Family Charitable Foundation and Presence St. Mary's Hospital for their generous gifts to the college. Dr. Avendano shared the success of the radiography students for their 100% pass rate on the national exam for the 10th consecutive year. He stated that KCC is working with Riverside to lease temporary training space at the North Extension Center. KCC recently hosted two events at the college: the ICCCP Planning Meeting and The Future Energy Summit. Dr. Avendano attended the ICCTA Executive Committee Retreat at Highland Community College in Freeport, and a team of KCC employees attended the Global Leadership Summit, hosted by Van Drunen Farms in Momence. He shared his appreciation to VDF and to Ted Peterson for the inspirational and motivational way to start the school year. The faculty in-service takes place this week, and the first day of classes is August 21.

Trustee Frey gave his report to the Board. He stated that the next ICCTA meeting will take place on September 8. He recommended that students attend the ICCB/SAC events to learn leadership skills.

Student Trustee Hasselbring provided his report to the Board. He reported that he attended the Global Leadership Summit where he was challenged to be "uniquely better". Welcome Back Week and Fall Club Rush will take place over the course of the next few weeks. He plans to attend the ICCB/SAC meeting in September.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for June 30, 2017, and the Investment and Financial Summary report for July 31, 2017. Motion was made by Mr. Martin and seconded by Mr. Widholm to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$2,620,653.25, thirteen (13) purchase order requisitions over \$5,000, and one special bill in the amount of \$3,212.00 were presented for Board review. Motion was made by Mr. Frey and seconded by Ms. Boicken to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Martin, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Martin to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Martin, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 5:22 p.m. The Board returned at 5:32 p.m. Motion was made by Mr. Martin and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Frey to approve matters of Personnel Items 1-6 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Youth Participants in WIOA Work Experience Programs in Kankakee and Livingston Counties
- (5) Request to Hire Assistant Professor, Chemistry & Physics
- (6) Approval of Salary Increase for Fiscal Year 2018

On roll call, the vote was:

AYES: Boicken, Frey, Martin, Widholm, Hoekstra

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:36 p.m. was made by Mr. Widholm and seconded by Mrs. Boicken. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary