



KANKAKEE COMMUNITY COLLEGE
District 520

March 12, 2018

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald Hoekstra, Chair
Mr. Brad Hove, Vice Chair
Mr. Richard Frey
Mr. William Orr
Mr. Todd Widholm
Justin Hasselbring, Student Representative to the Board

Also attending:
Dr. John Avendano, President
Claire Chaplinski, Attorney
Administrative Staff

There was no public comment. There was no change to the published agenda.

APPOINT A SECRETARY PRO TEM

In the absence of Secretary Martin at said meeting, a Secretary Pro Tem was needed. Motion was made by Mr. Hove and seconded by Mr. Orr to name Richard Frey as Secretary Pro Tem for the March 12, 2018 Board of Trustees meeting. On roll call, the vote was:

AYES: Frey, Hove, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

BOARD PRESENTATION

State Representative Lindsay Parkhurst presented the Board with House Resolution No. 725, congratulating KCC on receiving a Gold Rating from the Association for the Advancement of Sustainability in Higher Education (AASHE). On behalf of the Board, Dr. Avendano thanked Rep. Parkhurst for her work in getting the ATEC project started again.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the February 12, 2018 Board meeting for approval. Motion was made by Mr. Frey and seconded by Mr. Widholm to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hove, Widholm, Hoekstra
ABSTAIN: Orr
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Orr and seconded by Mr. Frey to approve the March 12, 2018 Consent Agenda Action Items 1-2 as follows:

***APPROVAL OF 1A, 1D and 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A, 1D and 1Y-OS programs as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for a switch refresh, a server refresh and boiler plant phase 1.

On roll call, the vote was:

AYES: Frey, Hove, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF CONTRACT AWARD

The administration recommended the Board approve a contract award for a digital radiography upgrade to Central Illinois X-Ray, Inc. in the amount of \$52,275. Motion was made by Mr. Frey and seconded by Mr. Orr to approve awarding the bid as presented. On roll call, the vote was:

AYES: Frey, Hove, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

CONSIDERATION OF AUDIT PROPOSAL FOR FISCAL YEARS 2018 AND 2019

The administration recommended the Board consider a proposal from Groskreutz, Abraham, Eshleman & Gerretse for audit services for fiscal years 2018 and 2019. Motion was made by Mr. Frey and seconded by Mr. Orr to accept the proposal as presented. On roll call, the vote was:

AYES: Frey, Hove, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

INFORMATION

President Avendano provided his oral report to the Board. He highlighted the Foundation's report to the Board: partnership with, and sponsorship from, Nucor; the food pantry; Women's Giving Circle efforts; and increase in scholarship applications this year. He re-capped the March ICCCP meetings: the upcoming election for governor and attorney general; budget predictions and legislation. Dr. Avendano congratulated 1) the women's basketball team who are headed to the Nationals; and 2) Donnie Denson who was named Region 4 Coach of the Year. He shared his appreciation for KCC staff who started campus-wide initiatives that were presented during the annual Days of Learning professional development. Dr. Avendano highlighted the upcoming Immigration Experience Events on campus.

Trustee Frey gave his report to the Board. He attended the March ICCTA meetings where the following were discussed: the trustee training program, community college foundations, dual credit, community college funding, and the shift in pensions.

Student Trustee Hasselbring provided his report to the Board. He attended the March ICCB/SAC meeting where students decided that MAP grants would be the topic for Student Advocacy Day in April. The Chipotle fundraiser brought in \$125; a Buffalo Wild Wings fundraiser will take place on March 14. Upcoming activities include a National Agriculture Day on campus, Pack the Park for baseball, a Heartland Blood Drive, and a movie discussion for Women's History Month. Four new recycled benches have been placed around campus thanks to the Cavalier Cap Challenge.

APPROVAL OF SHORT TERM INVESTMENTS

The administration presented the short term investments issued February 20, 2018 in the amount of \$4,340,000.00 Motion was made by Mr. Widholm and seconded by Mr. Hove to approve the short term investments as presented. On roll call, the vote was:

AYES: Frey, Hove, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for January 31, 2017, and the Investment and Financial Summary report for February 28, 2018. Motion was made by Mr. Orr and seconded by Mr. Frey to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Frey, Hove, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$6,740,901.28, thirteen (13) purchase order requisitions over \$5,000, and one special bill in the amount of \$18,619.00 were presented for Board review. Motion was made by Mr. Widholm and seconded by Mr. Orr to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hove, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, collective negotiating, and probable or pending litigation, pursuant to Sections 2-c-1, 2-c-2 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Frey and seconded by Mr. Hove to convene to closed session. On roll call, the vote was:

AYES: Frey, Hove, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 5:33 p.m. The Board returned at 5:57 p.m. Motion was made by Mr. Hove and seconded by Mr. Orr to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hove to approve matters of Personnel Items 1-4 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Youth Participants in WIOA Work Experience Program in Kankakee County

On roll call, the vote was:

AYES: Frey, Hove, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:00 p.m. was made by Mr. Orr and seconded by Mr. Frey. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary Pro Tem