



KANKAKEE COMMUNITY COLLEGE
District 520

July 8, 2019

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Patrick Martin, Chair
Mr. Brad Hove, Vice Chair
Mrs. Catherine Boicken
Mr. Richard Frey
Mr. Jerald Hoekstra
Ms. Daisy Solorzano, Student Representative to the Board

Also attending:
Dr. Michael Boyd, President
Administrative Staff

There was no public comment. There was one change to the published agenda: Appointment of a Secretary Pro Tem.

APPOINT A SECRETARY PRO TEM

In the absence of Secretary Widholm at said meeting, a Secretary Pro Tem was needed. Motion was made by Mr. Martin and seconded by Mr. Hove to name Catherine Boicken as Secretary Pro Tem for the July 8, 2019 Board of Trustees meeting. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Martin
NAYS: None
Motion Carried

BOARD PRESENTATION/INTRODUCTION OF GUESTS

Dr. Purva Rushi, Director of Institutional Research and Grants Development, presented the Strategic Plan for FY20-FY22. Dr. Boyd thanked all those who participated in the Strategic Plan, which was completed in-house at a significant cost savings.

Dr. Boyd introduced Dr. David Naze, the new VP for Academic Affairs effective July 1.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the May 14, 2019 Public Hearing for approval. Motion was made by Mr. Frey and seconded by Mrs. Boicken to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Martin
NAYS: None
Motion Carried

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the June 10, 2019 Board meeting for approval. Motion was made by Mr. Hoekstra and seconded by Mr. Hove to approve the minutes as presented.
On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Martin

NAYS: None

Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mrs. Boicken and seconded by Mr. Frey to approve the July 8, 2019 Consent Agenda Action Items 1-2 as follows:

***APPROVAL OF 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1Y-OS program as presented.

***APPROVAL OF TUITION COURSE REIMBURSEMENT**

The administration recommended the Board approve one tuition course reimbursement as presented.

APPROVAL OF THE STRATEGIC PLAN FOR FY20-22

The administration recommended the Board accept the strategic goals for 2020-2022 as presented and authorize the administration to proceed with implementation of the Strategic Plan. The five strategic goals are as follows:

- Improve student success through increased enrollment, retention, transfer, and completion rates.
- Create diverse, inclusive, and equitable teaching, learning, and work environments.
- Improve physical and virtual teaching and learning spaces.
- Increase visibility and value in the community.
- Provide development opportunities to enhance KCC employee skills and knowledge.

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Martin

NAYS: None

Motion Carried

APPROVAL OF ACTIONS FOR RECOMMENDED FISCAL YEAR 2020 BUDGET

The administration recommended the Board of Trustees receive the tentative budget for fiscal year 2020 and establish the public hearing to be held at 5:00 pm on Monday, August 12, 2019 in the Board Room. Dr. Boyd thanked Dr. Gardner and the entire budget development committee for their work on the budget. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Martin

NAYS: None

Motion Carried

APPROVAL OF CAMPUS MASTER PLAN

The administration recommended the Board approve the Campus Master Plan and the submission of the plan to the Illinois Community College Board as required. The Board would approve the plan as a whole and not all the projects therein. Individual projects will be brought separately to the Board for approval. Dr. Boyd thanked Dr. Gardner for her leadership on the Campus Master Plan. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Martin

NAYS: None

Motion Carried

INFORMATION

President Boyd provided his report to the Board. The Board was invited to attend the upcoming LPN pinning and Paramedic graduation. Dr. Boyd thanked Chief Soderquist and the facilities and police departments for their work at the Laser Light Show on the Fourth of July. Congratulations to the nursing department who had a 100% first-time pass rate on the NCLEX-RN. Congratulations to the respiratory program who received an award from the Commission on Accreditation for Respiratory Care (COARC). Professor Clay Sterling received a lifetime achievement award from the Midwest Renewable Energy Association (MREA). The Foundation received a bequest from the Wertz family which will go towards the Student Success Center and scholarships. The ATEC received LEED Gold status, which enables KCC to receive grant funds in the amount of \$150,000. The Board reviewed the KCC Police Department Incident Report. Officers are at the Riverfront campus, MITC and NEC; the Watseka Police are at the SEC. Updated signage was installed on the exterior of the Workforce Development Center. The Board reviewed the Census Day Enrollment Report for Summer 2019. Dr. Boyd expressed his appreciation for the celebrations honoring Dr. Avendano's ten years at KCC, and he appreciates the Board's support of him as the new president.

Trustee Frey gave his report to the Board. He encouraged all trustees to review the Welcome to the Board pamphlets obtained from the ICCTA. He applauded the KCC staff for their work on the Strategic Plan and Master Campus Plan.

SBOT Solorzano provided her report to the Board. The Student Advisory Committee (SAC) is transitioning to a new Student Government Association (SGA), and they will attend conferences to learn how to build an effective constitution. TRiO students will visit Navy Pier and take an architectural boat tour in July. Practices have begun for the Pep/Dance Club which will perform at the college's basketball and soccer games.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for May 31, 2019 and the Investment and Financial Summary Report for June 30, 2019. Motion was made by Mr. Frey and seconded by Mr. Hove to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove

ABSTAIN: Martin

NAYS: None

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$2,377,873.77, twelve (12) purchase order requisitions over \$5,000, and two special bills totaling \$4,493.00 were presented for Board review. Motion was made by Mrs. Boicken and seconded by Mr. Hoekstra to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Martin

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Frey to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Martin

NAYS: None

Motion Carried

The Board went into closed session at 5:49 p.m. The Board returned at 6:15 p.m. Motion was made by Mr. Frey and seconded by Mr. Hove to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mrs. Boicken and seconded by Mr. Hove to approve matters of Personnel Items 1-7 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Revisions to the Full-Time Faculty Appointments, Summer Term 2019
- (4) Approval of Adjunct Instructor List, Credit Division, for Summer Term 2019
- (5) Approval of Continuing Education and Career Services Contracts
- (6) Approval for Payroll and Payment Authorizations to Youth Participants in WIOA Work Experience Program in Livingston County
- (7) Approval of Position Description

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Martin

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:16 p.m. was made by Mr. Frey and seconded by Mrs. Boicken. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary