



KANKAKEE COMMUNITY COLLEGE
District 520

February 10, 2020

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Patrick Martin, Chair
Mr. Brad Hove, Vice Chair
Mr. Todd Widholm, Secretary
Mrs. Catherine Boicken
Mr. Richard Frey
Mr. Jerald Hoekstra
Mr. William Orr
Ms. Daisy Solorzano, Student Representative

Also attending:

Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

There was no public comment. There was no change to the published agenda

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the January 13, 2020 Board meeting for approval. Motion was made by Mr. Frey and seconded by Mrs. Boicken to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Widholm and seconded by Mr. Orr to approve the February 10, 2020 Consent Agenda Action Items 1-3 as follows:

***APPROVAL OF TAA PROGRAM PARTICIPANT**

The administration recommended the Board approve the participant addition to the TAA program as presented.

***APPROVAL OF TUITION COURSE REIMBURSEMENT**

The administration recommended the Board approve the tuition course reimbursement as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for a switch refresh at an estimated cost of \$72,000 and for smartroom equipment at an estimated cost of \$30,000.

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL TO PURCHASE COMPUTERS FROM DELL DIRECT AND APPLE COMPUTERS

The administration recommended the Board approve the purchase of computers for staff office upgrades and computer lab system upgrades in an amount not to exceed \$335,249. This amount was included in the college's budget for this purpose. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the purchase of computers as presented.

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF ON-THE-JOB TRAINING (OJT) CONTRACT

The administration recommended the Board approve the OJT contract with Ardex Americas/WW Henry for a general laborer effective December 16, 2019 to June 16, 2020. Motion was made by Mr. Orr and seconded by Mrs. Boicken to approve the OJT contract as presented.

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF TUITION INCREASE FOR FISCAL YEAR 2021

The administration recommended the Board approve a tuition increase of \$4 per credit hour. With no proposed increase in fees, the total tuition and mandatory fees would increase to \$165 from \$161, about 2.5%. Motion was made by Mr. Hoekstra and seconded by Mr. Frey to approve a tuition increase as presented, effective Summer 2020.

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF RECOMMENDED ADDITIONS AND REVISIONS TO THE COURSE FEES LIST

The administration recommended the Board approve the additions and revisions to the course fees as listed in the February 10, 2020 Board book. Motion was made by Mr. Hove and seconded by Mr. Orr to approve and adopt the additions and revisions to the course fees list as presented, effective Summer 2020.

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF ATHLETIC LETTERS OF INTENT AND ATHLETIC SCHOLARSHIP TUITION WAIVERS

The administration recommended the Board approve the letters of intent and athletic scholarship tuition waivers for each sport as outlined in the February 10, 2020 Board book. The letters of intent are in alignment with NJCAA regulations. Motion was made by Mr. Frey and seconded by Mr. Hoekstra to approve the letters of intent and athletic scholarship tuition waivers as presented for the 2020-2021 academic year.

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF CONTRACT AWARDS

The administration recommended the Board approve awarding the following bids: 1) college car to Watseka Ford Lincoln in the amount of \$21,298.14; 2) two buses to Midwest Transit Equipment in the amount of \$132,046, and fire alarm system to Contech in the amount of \$199,890. Motion was made by Mr. Frey and seconded by Mr. Hoekstra to approve awarding the bids as presented.

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

INFORMATION

Dr. Boyd provided his report to the Board. The Census Day Enrollment Report indicates enrollment is almost flat, which is the best it has been since 2011. There were no compliance findings in the Schedule of Expenditures of Federal Awards audit. KCC has been designated as a Military Friendly School for 2020-2021. KCC's Office of Business Affairs was recognized for "Best-in-Class Performance for Healthcare Cost Control" from Gallagher, a risk management services firm. Dr. Kris Condon was nominated for a Chicago Women's Conference/South Suburban College Business & Career Institute Star Award. KCC's Phi Theta Kappa Chapter has earned 5-star status. The Nursing Department had a 100% pass rate. Area Chiefs of Police and NAACP representatives will meet on campus on February for a ceremonial signing of shared principles. ComEd representatives plan to visit campus to tour ATEC and learn more about our solar energy programs. Drs. Boyd and da Silva gave a presentation to developers as part of a Project Livability event sponsored by the Economic Alliance. Lt. Gov. Julianna Stratton will be on campus February 11 to tour the college and meet with students and administration. Legislative updates include: Senator Patrick Joyce is co-sponsoring a Tuition Income Tax Credit bill; Rep. Lindsay Parkhurst is the chief co-sponsor of a bill to create MAP funding for certificate-seeking students.

Trustee Frey gave his report to the Board. The Illinois Community College Trustees Association will meet March 13-14 at Heartland Community College. Lobby Day is scheduled to take place on April 29 in Springfield.

SBOT Solorzano gave her report to the Board. The Student Activities club hosted Club Rush and served free hot dogs and chips at Pack the Place for men's and women's basketball games. Student

Life is working to get the new Student Government Association up and running. The Food Pantry will host a second-year anniversary event on February 14. The Dancing Cavs' final performance will be during halftime on February 13. State's Attorney Jim Rowe is working with PTK to bring individuals in the juvenile detention system to campus for tours. She will lead a student panel discussion during Lt. Gov. Stratton's campus visit. The ICCB SAC met recently at Parkland Community College to discuss campus activities and pending legislation.

APPROVAL OF SHORT TERM INVESTMENTS

The administration presented short term investments at Iroquois Federal and Midland States Bank. Motion was made by Mr. Hoekstra and seconded by Mr. Hove to accept the short term investment as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm

ABSTAIN: Martin

NAYS: None

Motion Carried

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for December 31, 2019 and the Investment and Financial Summary Report for January 31, 2020. Motion was made by Mrs. Boicken and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$4,756,578.86, ten (10) purchase order requisitions over \$5,000, and two (2) special bills totaling \$5,347.67 were presented for Board review. Motion was made by Mr. Widholm and seconded by Mr. Frey to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, probable or pending litigation and matters of real property, pursuant to Sections 2-c-1, 2-c-11 and 2-c-5 of the Illinois Open Meetings Act. Motion was made by Mr. Frey and seconded by Mrs. Boicken to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

The Board went into closed session at 5:45 p.m. The Board returned at 6:40 p.m. Motion was made by Mr. Frey and seconded by Mr. Hove to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve Matters of Personnel Items 1-6 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval of Tenure Awards and Re-employment of Non-Tenured Faculty
- (5) Approval of Full-Time Credit Division Overload Summary for Spring 2020
- (6) Approval of Credit Division Adjunct Instructor List for Spring Semester 2020

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:45 p.m. was made by Mrs. Boicken and seconded by Mr. Widholm. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chair

Secretary