



KANKAKEE COMMUNITY COLLEGE  
District 520

July 13, 2020

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Martin at 5:00 pm in Room D152 on campus and via Zoom. Those physically in attendance were:

Mr. Patrick Martin, Chair  
Mr. Brad Hove, Vice Chair  
Mr. Todd Widholm, Secretary  
Mrs. Catherine Boicken  
Mr. Jerald Hoekstra  
Mr. William Orr  
Ms. Ariana Ramirez, Student Representative

Participating via Zoom:

Mr. Richard Frey

Also attending physically:

Dr. Michael Boyd, President  
Ms. Claire Chaplinski, Attorney  
Administrative Staff  
State Representative Lindsay Parkhurst

Dr. Boyd stated that the meeting was being recorded via Zoom for audio and video access. Dr. Boyd asked Zoom participants to use the Chat feature if they wanted to make public comments. No public comments were made via Zoom or in person. There was no change to the published agenda.

### **BOARD PRESENTATION**

State Representative Lindsay Parkhurst presented Dr. Kristine Condon with a resolution honoring her service to KCC and the community. Dr. Condon, via Zoom, thanked Rep. Parkhurst and the Board. Chair Martin and Trustee Hoekstra thanked Rep. Parkhurst and Dr. Condon.

### **APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the June 8, 2020 Board meeting for approval. Motion was made by Mr. Hove and seconded by Mr. Frey to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Item)**

The consent agenda items were presented for approval. By consent, motion was made by Mr. Orr and seconded by Mrs. Boicken to approve the July 13, 2020 Consent Agenda Action Items 1-2 as follows:

**\*APPROVAL OF 1D PROGRAM PARTICIPANT**

The administration recommended the Board approve the participant addition to the 1D program as presented.

**\*APPROVAL OF TUITION COURSE REIMBURSEMENTS**

The administration recommended the Board approve the tuition course reimbursements as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

**APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board approve accepting seven (7) grant awards from The Workforce Board for WIOA work experience programs in Kankakee and Livingston counties. Motion was made by Mr. Hoekstra and seconded by Mr. Frey to accept the grant awards as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

**APPROVAL OF CONTRACT AWARD(S)**

The administration recommended the Board approve awarding the bid for: 1) VM Ware to CDWG in the amount of \$34,679; and 2) Phase IV of the main boiler/chiller plant renovation project to Glade Plumbing and Piping Co. for the base amount of \$897,770. Motion was made by Mr. Hove and seconded by Mr. Hoekstra to award the bids as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

**APPROVAL OF ACTIONS FOR RECOMMENDED FISCAL YEAR 2021 BUDGET**

The administration recommended the Board of Trustees receive the tentative budget for fiscal year 2021 and establish the public hearing to be held at 5:00 pm on Monday, August 10, 2020 in Room D152 on campus. Dr. Boyd thanked Beth Nunley, VP for Business Affairs, and the entire budget development committee for their work on the budget. Motion was made by Mr. Frey and seconded by Mrs. Boicken. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

#### **APPROVAL OF KCC RETURN TO WORK PLAN PHASE IV**

The administration recommended the Board approve KCC's Return to Work Plan Phase IV in response to the COVID-19 pandemic. Motion was made by Mr. Widholm and seconded by Mr. Orr to approve the plan as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

#### **APPROVAL OF REVISED 2020-2021 ACADEMIC CALENDAR**

The administration recommended the Board approve a revised 2020-2021 Academic Calendar listing election day (November 3, 2020) as a state holiday, per Governor Pritzker's June 16, 2020 law. All schools are expected to close their campuses on election day. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve the revised 2020-2021 Academic Calendar as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

#### **APPROVAL OF RESOLUTIONS HONORING FULL-TIME EMPLOYEES**

The administration recommended the Board approve and sign resolutions honoring full-time employee retirees Dr. Kristine Condon, Rich Soderquist and Dr. Yuri Starik. Motion was made by Mrs. Boicken and seconded by Mr. Hove to approve the resolutions as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

Dr. Boyd read aloud the resolutions for Dr. Condon and Chief Soderquist. Trustees gave their heartfelt appreciation and thanks to Dr. Condon and Chief Soderquist, and they in turn thanked the Board for their remarks.

#### **INFORMATION**

The Board reviewed the college's Census Day Report for Summer 2020.

Dr. Boyd provided his report to the Board. He thanked Rep. Lindsay Parkhurst and Senator Patrick Joyce for keeping Kankakee Community College on their list of priorities. Zero incidents were recorded in the campus security log. The college received \$248K in grant funds from the Illinois Green Economy Network (IGEN). The first meeting of the President's Equity, Diversity and Inclusion (EDI) Council will take place on campus on August 25. Give Day, the KCC Foundation's first virtual peer-to-peer fundraising event, will be held on August 27; money raised will support KCC's EDI Center and emergency technology for students. The college is working to distribute CARES Act funds to students. All employees will be back to work on campus on August 3, 2020 and will be expected to follow KCC's Return to Work Plan Phase IV. Region 4 athletic directors

voted to move fall 2020 sports to spring 2021; NJCAA will issue an official notice.

Trustee Frey gave his report to the Board. The Illinois Community College Trustees Association will meet virtually in August to discuss national plans.

SBOT Ramirez gave her report to the Board. Student Life has a tentative fall semester program, which will include the use of various multi-media platforms. SAC is planning to make an informational video, as well as a welcome back video, for students. SAC will host a virtual Club Rush and various webinars and panels on hot topics to students.

**APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the Reconciled Cash Report for May 31, 2020 and the Investment and Financial Summary Report for June 30, 2020. Motion was made by Mr. Orr and seconded by Mr. Widholm to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm

ABSTAIN: Martin

NAYS: None

Motion Carried

**APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$4,028,466.48, twelve (12) purchase order requisitions over \$5,000, and two (2) special bills totaling \$1,937 were presented for Board review. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Hove to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

The Board went into closed session at 5:55 p.m. The Board returned at 6:23 p.m. Motion was made by Mr. Orr and seconded by Mr. Hoekstra to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

**MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve Matters of Personnel Items 1-6 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Adult and Youth Participants in WIOA Work Experience Programs in Livingston and Kankakee Counties
- (5) Approval of Full-Time Faculty Appointments, Summer Term 2020
- (6) Approval of 11-Month Full-Time Credit Division Overload Summary for Summer 2020

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:24 p.m. was made by Mrs. Boicken and seconded by Mr. Orr. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

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Chair

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Secretary