



KANKAKEE COMMUNITY COLLEGE
District 520

August 10, 2020

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Martin at 5:13 pm in the College Center on campus and via Zoom call. Those physically in attendance were:

Mr. Patrick Martin, Chair
Mr. Brad Hove, Vice Chair
Mr. Todd Widholm, Secretary
Mrs. Catherine Boicken
Mr. Richard Frey
Mr. William Orr
Ms. Ariana Ramirez, Student Representative

Also attending physically:
Dr. Michael Boyd, President
Administrative Staff

For the record, Dr. Boyd noted that the public hearing was moved to the College Center due to the power outage and lack of remote public access in Room D152. Dr. Boyd thanked the Board for their flexibility and willingness to provide this accommodation. A KCC employee was stationed outside of D152 in order to redirect the public to the College Center if necessary.

Dr. Boyd stated that the meeting was being recorded via Zoom for audio and video access. No public comments were made via Zoom or in person. There was no change to the published agenda.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the July 13, 2020 Board meeting for approval. Motion was made by Mr. Orr and seconded by Mr. Widholm to approve the minutes as presented.
On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Widholm and seconded by Mr. Hove to approve the August 10, 2020 Consent Agenda Action Items 1-3 as follows:

***APPROVAL OF 1D PROGRAM PARTICIPANT**

The administration recommended the Board approve the participant addition to the 1D program as presented.

***APPROVAL OF EVENTS PURSUANT TO THE BOARD OF TRUSTEES DRUG & ALCOHOL USE POLICY**

The administration recommended the Board approve the serving and use of alcoholic beverages, pursuant to the Board of Trustees Drug & Alcohol Use Policy 804.00, at the events as presented.

***RENEWAL OF PROPERTY AND CASUALTY INSURANCE**

The administration recommended the Board approve the solicitations of bids for the workers compensation, property, casualty and liability insurance programs.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL TO ACCEPT GRANT AWARDS

The administration recommended the Board approve accepting a grant awards from The Workforce Board for Trade Adjustment Assistance in Kankakee and Livingston counties. Motion was made by Mr. Frey and seconded by Mr. Orr to accept the grant award as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL AND ADOPTION OF FISCAL YEAR 2021 BUDGET

The administration recommended the Board approve and adopt the fiscal year 2021 budget with the following resolution:

THEREFORE, BE IT RESOLVED that the Fiscal Year 2021 Budget for Kankakee Community College District #520, as received by the Board of Trustees on August 10, 2020, and made available for public inspection, be adopted and put into effect for the period July 1, 2020 through June 30, 2021.

Motion was made by Mr. Hove and seconded by Mr. Frey to approve and adopt the fiscal year 2021 budget with following resolution as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF REQUEST TO PURCHASE COMPUTERS FROM DELL DIRECT

The administration recommended the Board approve the purchase of computers from Dell Direct in an amount not to exceed \$28,000. Motion was made by Mr. Frey and seconded by Mr. Orr to approve the purchase of computers as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF REQUEST TO PURCHASE ALLY

The administration recommended the Board approve the purchase of ALLY from Blackboard, Inc. for a three-year agreement at a total cost of \$38,300. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the purchase of ALLY as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF 2021 BOARD MEETING SCHEDULE

The administration recommended the Board approve the 2021 Board of Trustee Public Meeting Schedule Notice, pursuant to 5 ILCS 120/2.03. The 2021 Board meeting dates are as follows: January 11, February 8, March 8, April 12, May 10, June 14, July 12, August 9, September 13, Tuesday, October 12, November 8 and Tuesday, December 14. The notice will be posted on the college's website and in the Miner Memorial Library. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to approve the 2021 Board meeting schedule as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF LOCAL ELECTION OFFICIAL TO SERVE AS SECRETARY TO BOARD OF TRUSTEES FOR ACCEPTING ELECTION MATERIALS

The administration recommended the Board approve the Board Recorder to act as Local Election Official in the name of the Secretary of the Board of Trustees for the purpose of accepting election materials for the April 6, 2021 consolidated election. Motion was made by Mr. Hove and seconded by Mr. Widholm to approve the Local Election Official as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF UPDATED SEX-BASED MISCONDUCT POLICY AND PROCEDURES

The administration recommended the Board approve the updated sex-based misconduct policy and procedures based on the updated Title IX regulations published on May 6, 2020 by the U.S. Department of Education. The new regulations go into effect August 14, 2020. Motion was made by Mr. Frey and seconded by Mrs. Boicken to approve the updated sex-based misconduct policy and procedures as presented under separate cover. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

INFORMATION

Due to the need for brevity in light of the power outage on campus, reports from the President, ICCTA Trustee Representative, and Student Trustee will be provided to the Board under separate cover.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for May 31, 2020 and the Investment and Financial Summary Report for June 30, 2020. Motion was made by Mrs. Boicken and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm

ABSTAIN: Martin

NAYS: None

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$3,976,826.58, twenty-eight (28) purchase order requisitions over \$5,000, and three (3) special bills totaling \$7,522.52 were presented for Board review. Motion was made by Mr. Widholm and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

Trustee Frey thanked Dr. Boyd, who thanked his team, for providing CARES Act funds to students. Kari Nugent shared the marketing push for fall. Sheri Cagle shared recruitment efforts by Academic Affairs.

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, probable or pending litigation, and matters of real property, pursuant to Sections 2-c-1, 2-c-11 and 2-c-5 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

The Board went into closed session at 5:37 pm. The Board returned at 5:52 p.m. Motion was made by Mr. Frey and seconded by Mr. Orr to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hove to approve Matters of Personnel Items 1-5 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- Approval of Dr. Michael Boyd's employment contract for the position of president from July 1, 2020 through June 30, 2023 at a salary of \$180,200.
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Youth Participants in WIOA Work Experience Programs in Kankakee County
- (5) Approval of Annual Load Summary for 11-Month Instructor for Fall 2019-Summer 2020

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:53 p.m. was made by Mr. Hove and seconded by Mrs. Boicken. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chair

Secretary