



KANKAKEE COMMUNITY COLLEGE  
District 520

October 13, 2020

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Martin at 5:02 pm in the Board Room on campus and via Zoom. Those physically in attendance were:

Mr. Patrick Martin, Chair  
Mr. Brad Hove, Vice Chair  
Mr. Todd Widholm, Secretary  
Mrs. Catherine Boicken  
Mr. Richard Frey  
Mr. Jerald Hoekstra  
Ms. Ariana Ramirez, Student Representative

Also attending:

Dr. Michael Boyd, President  
Ms. Claire Chaplinski, Attorney  
Administrative Staff

Dr. Boyd stated that the meeting was being recorded via Zoom for audio and video access. No public comments were made via Zoom or submitted via voicemail message or email. There was no change to the published agenda.

**BOARD RECOGNITION**

The Board welcomed new faculty members Dr. Adam Tournier, Assistant Professor, Physics, and Kristine Salmons, Assistant Professor, Electrical Engineering Technology.

**APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the September 14, 2020 Board meeting for approval. Motion was made by Mrs. Boicken and seconded by Mr. Hoekstra to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Widholm, Martin  
NAYS: None  
Motion Carried

**APPROVAL OF CONSENT AGENDA ITEM (\* indicates Consent Agenda Item)**

The consent agenda item was presented for approval. By consent, motion was made by Mr. Frey and seconded by Mr. Hove to approve the October 13, 2020 Consent Agenda Action Item 1 as follows:

**\*APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the tuition/course reimbursements as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Widholm, Martin

NAYS: None

Motion Carried

**APPROVAL OF SUPPLEMENTAL TAX PROVISION OF THE PUBLIC COMMUNITY COLLEGE ACT**

The administration recommended the Board adopt a resolution expressing the Board's intent to include in the Fall 2020 levy a supplemental tax as established in Section 3-14.3 of the Public Community College Act at a rate not to exceed the maximum allowable rate of 11.09 cents, and further resolved that the Board direct the administration to publish the Board's Intent and to meet the requirements of Section 3-14.3 of the Public Community College Act. Motion was made by Mr. Frey and seconded by Mr. Hove to adopt the supplemental tax resolution as presented and to direct administration to publish the Board's intent and meet the requirements of Section 3-14.3 of the Public Community College Act. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Widholm, Martin

NAYS: None

Motion Carried

**APPROVAL OF PROTECTION, HEALTH, AND SAFETY PROJECT**

The administration recommended the Board approve the Protection, Health, and Safety Project in the amount of \$1,242,938 to fund the following projects: campus security office, HVAC Phase IV, fire alarm upgrade, technology building renovation, surveillance camera system upgrade, and North Patio renovation. Motion was made by Mrs. Boicken and seconded by Mr. Hoekstra to approve the PHS projects as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Widholm, Martin

NAYS: None

Motion Carried

**APPROVAL TO LEASE LIVINGSTON COUNTY OFFICE SPACE**

The administration recommended the Board approve the lease for the Workforce Innovation & Opportunity (WIOA) satellite office lease with Heartland Community College in Livingston County for the lease term December 1, 2020 through November 30, 2023 in the amount of \$1,075/month, including utilities. Motion was made by Mr. Hoekstra and seconded by Mrs. Boicken to approve the office space lease as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Widholm, Martin

NAYS: None

Motion Carried

**APPROVAL TO LEASE KANKAKEE VALLEY PARK DISTRICT PROPERTY**

The administration recommended the Board approve the new Second Amendment to the lease agreement with the Kankakee Valley Park District (KVPD) for the use of land at the northeast corner of River Road and Schuyler in Kankakee, IL for the lease term ending December 31, 2023. Motion was made by Mr. Hoekstra and seconded by Mr. Frey to approve the lease agreement as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Widholm, Martin  
NAYS: None  
Motion Carried

Dr. Boyd thanked attorney Claire Chaplinski for negotiating the lease terms with the KVPD attorney.

### **APPROVAL OF RAMP SUBMISSION FY2021 FOR PRIORITY PROJECTS IN THE CAMPUS MASTER PLAN**

The administration recommended the Board approve the Resource Allocation Master Plan (RAMP) submission for the following priority projects in the campus master plan: Phase II of the technology building renovation, L Building renovations, and college bookstore renovation. The commitment for 25% of local funds amount to \$3,090,700. Motion was made by Mr. Hoekstra and seconded by Mr. Frey to approve the RAMP submission as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Widholm, Martin  
NAYS: None  
Motion Carried

### **INFORMATION**

Dr. Boyd gave his report to the Board. Executive Director of the KCC Foundation Kelly Myers presented the Board with informational pieces on planned giving and a comprehensive overview of the Foundation. VP Nunley reported on recent grants received by the college for a Black Studies Program and an electrical engineering enrollment marketing push. Marketing & Public Relations Director Kari Nugent reported on the push for spring enrollment. Sheri Cagle, Associate Dean for Health Careers, shared KCC's four instructional modalities with the Board. Congratulations to VPs Dr. Jose da Silva and Beth Nunley, KCC employee Travis Miller, and Board attorney Claire Chaplinski on being named as "40 Under 40" by the Kankakee County Chamber. Dr. Boyd thanked Police Chief Eric Springer for his work on the college's Emergency Operations plan; campus-wide training will take place in the spring. Nursing accreditation will take place virtually next week. The college will close on November 3 for Election Day, which Governor Pritzker has declared a state holiday. The college will host the Economic Alliance on November 12.

Trustee Frey gave his report to the Board. The Association of Community College Trustees has put together a Diversity, Equity and Inclusion Checklist and Implementation Guide for community college boards; Dr. Boyd is working on a preliminary presentation to share with the Board at the Committee of the Whole meeting. Trustee Frey referenced changes to ICCTA's by-laws. The next ICCTA meeting will take place November 13 in Schaumburg. He noted that the National Legislative Summit in Washington, DC will take place in February 2021.

SBOT Ramirez gave her report to the Board. Student Advisory Council (SAC) manned an informational table for Constitution Day. SAC hosted a Hispanic/LatinX panel to celebrate Hispanic Heritage Month. SAC is looking to improve response to its TikTok Challenges. Phi Theta Kappa's Induction Ceremony will take place October 30. The Psychology Club has been active this month. The Red Flag Campaign is underway on campus to bring attention to sexual assault, dating violence and stalking. SBOT Ramirez took part in informational ICCB-SAC conference, and SAC members attended the American Student Government Association Conference where they learned new ways to make the most of their Council. Students attended Open Forums for the final three Vice President of Academic Affairs candidates.

**APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the Reconciled Cash Report for August 31, 2020 and the Investment and Financial Summary Report for September 30, 2020. Motion was made by Mr. Hove and seconded by Mrs. Boicken to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Widholm  
ABSTAIN: Martin  
NAYS: None  
Motion Carried

**APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$2,268,558.30, eleven (11) purchase order requisitions over \$5,000, and one (1) special bill in the amount of \$22,672 were presented for Board review. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Widholm, Martin  
NAYS: None  
Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, probable or pending litigation, and matters of real property, pursuant to Sections 2-c-1, 2-c-11 and 2-c-5 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Hove to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Widholm, Martin  
NAYS: None  
Motion Carried

Dr. Boyd stated that the Board would reconvene into Open Session Closed Session adjourned.

The Board went into closed session at 6:04 pm. The Board returned at 6:16 p.m. Motion was made by Mr. Frey and seconded by Mrs. Boicken to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Widholm, Martin  
NAYS: None  
Motion Carried

**MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve Matters of Personnel Items 1-5 as presented and recommended by the administration and enumerated below:

- (1) Approval of Position Descriptions
- (2) Approval of Employment Matters
- (3) Approval of Student Employment Matters

- (4) Approval of Continuing Education and Career Services Contracts
- (5) Request to Hire Vice President for Academic Affairs

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Widholm, Martin

NAYS: None

Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:17 p.m. was made by Mr. Frey and seconded by Mr. Hove. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Widholm, Martin

NAYS: None

Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

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Chair

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Secretary