



KANKAKEE COMMUNITY COLLEGE
District 520

November 9, 2020

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Martin at 5:00 pm in the Iroquois Room (D152) of the Riverfront campus and via Zoom. Those physically in attendance were:

Mr. Patrick Martin, Chair
Mr. Todd Widholm, Secretary
Mr. Richard Frey
Ms. Ariana Ramirez, Student Representative to the Board

Those participating remotely via Zoom were:

Mr. Brad Hove, Vice Chair
Mr. Jerald Hoekstra
Mr. William Orr
Ms. Claire Chaplinski, Attorney

Also attending in person were:

Dr. Michael Boyd, President
Administrative Staff

Dr. Boyd stated that the meeting was being recorded via Zoom for audio and video access. No public comments were made via Zoom, or submitted via voicemail message or email. Ms. JuTun Andrews-King, Nursing Professor, read a statement on behalf of the Faculty Association objecting to three proposed personnel policy changes in Action Item #4. There was no change to the published agenda.

BOARD EDUCATION

Staci Wilken, Exec Dir of the Kankakee County Convention & Visitors Bureau, and Rick Hitchcock of Hitchcock Design Group, gave a presentation on behalf of the Kankakee Riverfront Society on The Currents of Kankakee East Riverwalk Project.

BOARD RECOGNITION

The Board recognized and thanked State Representative Lindsay Parkhurst for her tireless efforts in Springfield on behalf of KCC in obtaining a \$500K grant for the Technology Building.

The Board recognized and thanked Kelly Myers, Exec Dir of the KCC Foundation. Kelly has accepted a position at the University of Alabama in Huntsville.

The Board recognized Enrique Velazquez, current KCC student, Student Advisory Council President, and Illinois Community College Board student representative.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the October 13, 2020 Board meeting for approval. Motion was made by Mr. Frey and seconded by Mr. Widholm to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Widholm, Martin
ABSTAIN: Orr
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEM (* indicates Consent Agenda Item)

The consent agenda item was presented for approval. By consent, motion was made by Mr. Widholm and seconded by Mr. Hove to approve the November 9, 2020 Consent Agenda Action Items 1-3 as follows:

***APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the tuition/course reimbursements as presented.

***APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board approve the following grant awards as presented: The Workforce Board for trade adjustment assistance and dislocated worker employment recovery program; Adult Ed – CURES; ICCB IBT – Black Studies; and Illinois Green Economy (IGEN).

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the request for bids for an Autoclave and Equity, Diversity and Inclusion Center.

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin
NAYS: None
Motion Carried

ACCEPTANCE OF FIRST READING OF NEW PERSONNEL POLICIES AND REVISIONS

The administration recommended the Board accept as a first reading three new personnel policies and six revised personnel policies as presented in preparation for a second reading, with changes if appropriate, for approval on December 15, 2020, to be effective January 1, 2021. All changes were the result of a legal review. Motion was made by Mr. Frey and seconded by Mr. Widholm to accept the presented policies as a first reading. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin
NAYS: None
Motion Carried

RENEWAL OF PROPERTY AND CASUALTY INSURANCE COVERAGE AND WORKERS' COMPENSATION

The administration recommended the Board grant permission to bind property and casualty insurance policies and workers' compensation with Mesirow Financial through George Ryan, Jr. as presented. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to permit the renewal of presented insurance coverage. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin
NAYS: None
Motion Carried

INFORMATION

Dr. Boyd gave his report to the Board. The respiratory therapist program received its letter of reaccreditation, and the nursing department accreditation took place recently with excellent results. ComEd will be working on campus to provide a much-needed upgrade that will alleviate outages. The college will move KCC retirees from their KCC email address to a Gmail account to decrease the risk of cyber security attacks; Marketing & PR will continue to communicate with retirees. Dr. Boyd commended VPBA Beth Nunley for rising to the COVID-19 challenge. The Kankakee County Health Department reached out to KCC as a possible future test site and as a “closed pod” and “open pod” vaccine distribution site. Due to the recent surge of COVID-19 in the county, faculty has been encouraged to bring on-site instruction to a close as soon as possible.

Trustee Frey gave his report to the Board. ICCTA meetings will take place virtually on November 13 and 14. Trustee Frey encouraged the trustees to attend and/or submit questions for the round-table discussion to him or the Board Recorder. The National Legislative Summit is scheduled to take place February 7-10 in Washington, DC.

SBOT Ramirez gave her report to the Board. The Halloween Costume Contest was the most successful event this semester. SBOT Ramirez held two in-person and virtual Spill the Tea forums to elicit student feedback. KCC is celebrating First-Generation students, and the trustees were encouraged to view the posters on display in the College Center. Phi Theta Kappa has been busy; they inducted 35 new students, continue to work on the I Can Go to College initiative with the state’s attorney’s office, and held their third annual sleep-out fundraising event in an effort to raise awareness of the homeless in Kankakee County. The Veteran’s Association held a donation drive, wrote thank you cards, and filmed short clips for veterans. They also plan to build children’s beds and deliver them to needy families before Christmas. Additional clubs continue to meet virtually and plan activities. The Student Advisory Club plans to update its constitution.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for September 30, 2020 and the Investment and Financial Summary Report for October 31, 2020. Motion was made by Mr. Frey and seconded by Mr. Hove to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm
ABSTAIN: Martin
NAYS: None
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$3,343,391.10, twelve (12) purchase order requisitions over \$5,000, and one (1) special bill in the amount of \$1,867.00 were presented for Board review. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, probable or pending litigation, and semi-annual review of closed session minutes, pursuant to Sections 2-c-1, 2-c-11 and 2-c-21 of the Illinois Open Meetings Act. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to convene to closed session. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

Dr. Boyd stated that the Board would reconvene into Open Session after Closed Session adjourned.

The Board went into closed session at 6:08 pm. The Board returned at 6:33 p.m. Motion was made by Mr. Frey and seconded by Mr. Hove to reconvene the Board meeting. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve Matters of Personnel Items 1-3 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval for Payroll and Payment Authorizations to Adult Participants in WIOA Work Experience Programs in Livingston County
- (3) Approval of Continuing Education and Career Services Contracts

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES

Dr. Boyd provided a review of the closed session discussion minutes for the following meeting dates: May 11, 2020, June 8, 2020, July 13, 2020, August 10, 2020, September 14, 2020 and October 13, 2020. Dr. Boyd recommended the Board approve the closed session minutes without release due to confidentiality. Motion was made by Mr. Hove and seconded by Mr. Frey to approve the closed session minutes without release. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:36 p.m. was made by Mr. Widholm and seconded by Mr. Hoekstra. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chair

Secretary